

PAUNTLEY PARISH COUNCIL Parish Councillors are summoned to attend:

Ordinary Meeting of the Parish Council as Sole Trustees of

Pauntley Village Hall

(Charity Number 301598)

Pauntley Village Hall on Monday 12th January at 6.30pm,

for the purpose of transacting the business set out below.

The Public are cordially invited to attend.

AGENDA

- 1. To receive and accept apologies for absence.**
- 2. To receive any declarations of interest or written applications for dispensation from Councillors on agenda items.**
- 3. Open Session:**
Designated maximum period of 5 minutes to accommodate members of the public who may wish to raise relevant issues or ask the Parish Council Questions in respect of business itemised on the agenda and shall not speak for more than five minutes.
- 4. To agree and sign the Minutes from the Trustees Meeting held on the 10th November 2025.**
- 5. Village Hall Committee Report:**
 - a. To consider the Village Hall Report and agree any actions arising. Appendix 1
- 6. Village Hall Maintenance:**
 - a. To receive an update on maintenance requirements and agree actions.
- 7. Village Hall Health and Safety:**
 - a. To consider any Health and Safety matters arising and agree actions.
- 8. Village Hall Grounds Maintenance:**
 - a. To receive a report on the grounds and agree any actions arising.
- 9. Finance**
 - a. To note the Bank Reconciliation and Bank Statements from 1st November to 31st December 2025–Appendix 2
 - b. To note progress with the move from Lloyds TSB to the Co-op Bank.
 - c. To note the advice received from EDF of reduction of Direct Debit to £62.26 monthly from February 2026.
 - d. To receive a report on the move from EDF to Octopus Energy and agree actions.
 - e. To note £2443 moved to an Earmarked reserve from 100 Club profits in 2023, 2024 and 2025.
 - f. **To consider the following invoices for payment:**
 - Pauntley Parish Council – Clerks hours to March 31st 2026 £760.76
 - g. **To ratify payments made between meetings:**
 - 100 Club December prizes £159.00
 - h. **To ratify regular payments made between meetings:**
 - EDF – November and December DD £162.00
 - WaterPlus – November and December DD £47.30
 - i. **To note income received:**
 - Hall Hire £321.00
 - Deposits Coffee Morning £251.00
 - 100 club £24.00
 - Skittles £42.00
 - Film Night £377.52

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- Fundraising £7.86
- Electricity contribution £10
- Credit Interest £21.62
- j. **To note virements between accounts:**
- There are none.

10. Website:

- a. To consider the Village Hall current website and agree actions.

11. Meeting Dates:

- a. To consider meeting dates for 2026/27.

12. Correspondence:

There is none

13. Next meeting: To note Agenda Items for the Parish Council Trustees Ordinary Meeting on March 9th 2026, 6.15pm.

Rachel Freestone

Date: 7th January 2026

Rachel Freestone

Parish Clerk – Pauntley Parish Council.