

PAUNTLEY PARISH COUNCIL Parish Councillors are summoned to attend:

**Ordinary Meeting of the Parish Council as Sole Trustees of
Pauntley Village Hall**

(Charity Number 301598)

Pauntley Village Hall on Monday 9th March at 6.30pm,

for the purpose of transacting the business set out below.

The Public are cordially invited to attend.

AGENDA

1. To receive and accept apologies for absence.

2. To receive any declarations of interest or written applications for dispensation from Councillors on agenda items.

3. Open Session:

Designated maximum period of 5 minutes to accommodate members of the public who may wish to raise relevant issues or ask the Parish Council Questions in respect of business itemised on the agenda and shall not speak for more than five minutes.

4. To agree and sign the Minutes from the Trustees Meeting held on the 12th January 2026.

5. Village Hall Committee Report:

a. To consider the Village Hall Report and agree any actions arising. Appendix 1

6. Village Hall Maintenance:

a. To ratify the decision to replace 5 windows in the VH at a cost of £490.

b. To receive an update on any other maintenance requirements and agree actions.

7. Village Hall Grounds Maintenance:

a. To receive a report on the grounds and agree any actions arising.

8. Finance

a. To note the Bank Reconciliation and Bank Statements from 1st January to 28th February 2026 –Appendix 2

b. To consider the draft budget and approve for 2026-27 – Appendix 3

c. To note the opening of the Co-op Charity Account and receipt of the paperwork to close the Lloyds account.

d. To note that the Co-op bank payment authorisation is one to set up and one to authorise with online access to the clerk/RFO and Cllrs Eastabrook, Kucharski and Barratt.

e. To note that the Direct Debits to EDF and Waterplus have been amended to the new account number.

f. To ratify the decision to hold a Petty Cash account with a balance of £200 kindly donated to the VH.

g. To receive a report on the move from EDF to Octopus Energy and agree actions.

h. To consider the following invoices for payment:

- | | |
|---------------------------------------------|------------------------|
| • Cllr expenses – seat covers and key safe | £63.97 |
| • Cllr expenses – Sum Up machine | £79net/£94.80gross |
| • Committee Member Expenses Blue Ray Player | £62.49net/£74.99gross |
| • Filmbank Media | £89.00net/£106.80gross |

i. To ratify payments made between meetings:

- | | |
|---------------------------------------------------------|-------------------------|
| • Dene Magna – Fire Extinguisher checks | £164.55net/£197.46gross |
| • BJ Cowles – 5yr check and PAT test and external light | £430net/£516 gross |
| • Burns Night expenses | £82.26 |
| • Clerk expenses – TV licence | £174.50 |
| • Cllr Expenses – seat covers | £21.99 |
| • Film Bank | £87net/£104.40gross |
| • Huntley – Film Festival | £52.61 |

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j. To ratify regular payments made between meetings:

- EDF – January and February DD £143.26
- WaterPlus – January and February DD £152.83
- Lloyds Service Charge January and February DD £5.58

k. To note income received:

- Hall Hire £163.00
- Donation £502.00
- Deposits Coffee Morning £140.00
- Skittles £36.59
- Film Night £271.64
- Fundraising £621.93
- Credit Interest £20.76

l. To note virements between accounts:

- Savings to current 17.02.26 £2000
- Lloyds current to Co-op current 17.02.26 £1000

9. Website:

- a. To note the new Village Hall website and agree any actions arising.

10. Meeting Dates:

- a. To note the Annual Parish meeting on 27th April 2026.

11. Correspondence:

There is none

12. Next meeting: To note Agenda Items for the Parish Council Trustees AGM on May 18th 2026, 6.15pm.

Rachel Freestone

Date: 4th March 2026

Rachel Freestone

Parish Clerk – Pauntley Parish Council.