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PAUNTLEY PARISH COUNCIL
Minutes of the Parish Council Meeting
as Sole Trustees of Pauntley Village Hall (Charity Number 301598)
Held on Monday 8th September 2025, 6.30pm in Pauntley Village Hall

In attendance: Cllrs P Eastabrook (in the Chair); M Hampton; N Fowke and J Barratt.

Present: Philip Burford – District Councillor

Public: 7

1. To receive and accept apologies for absence.

Apologies had been received and accepted from Cllr P Kucharski and from the Clerk due to ill health. Cllr Barratt agreed to minute the meeting in her absence.

2. To receive any declarations of interest or written applications for dispensation from Councillors on agenda items.

There were none.

3. Open Session:

There were no comments from the public.

4. Minutes: Members considered the minutes from the Trustees Meeting held on the 14th July 2025. **It was RESOLVED:** to approve the minutes as a true record of the meeting. They were duly signed by the Chair.

5. Village Hall Committee Report:

- a. Members NOTED the Village Hall Report previously circulated. Andrew Stewart offered to follow up on the electricity tariffs and selling solar panel power back to the grid. It was reported that Lesley Harding has confirmed a credit balance currently with EDF. Thanks were given to Andrew Stewart and the team of volunteers involved in the successful Boules evening against Upleadon VH. Thanks were also given to PCSO Reuben Croft for his visit and presentation on Friday 29th August. Andrew Stewart offered an ipad to use during events to enable the use of SumUp. He was thanked and the offer accepted.

6. Village Hall Maintenance:

- a. To receive an update on all matters arising: there were no further matters to report.

7. Village Hall Health and Safety: It was RESOLVED: Cllr Kucharski and Annie Gray to complete a Health and Safety report.

8. Village Hall Grounds Maintenance:

- a. Members NOTED the receipt of the bicycle rack.
- b. To consider any matters arising: there were none.

9. Village Hall Refurbishment

- a. To consider an Earmarked Refurbishment Fund in the budget. **It was RESOLVED:** Defer to the next meeting.
- b. To receive a progress report from the Village Hall Refurbishment Working Party. Annie Gray to send to members the outline plans, previously circulated, for reconfiguring the ladies' toilets.

10. Finance

- a. Members NOTED the Bank Reconciliation and Bank Statements from 1st July to 31st August 2025. Thanks were given to Andrew Stewart for his financial support with grounds maintenance.
- b. Members NOTED the Lloyds Bank change to a Fee Charging Charity Bank Account from the 28.11.25. It was NOTED that Metro Bank has no balance limit for its Charity Account not to levy bank charges should

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the need arise. The intention is to inform Lloyds as to our eligibility for a Charity Account rather than a fee bearing Treasurer's Account currently being applied. It was **RESOLVED**: to use SumUp where possible at events. The purchase of coffee morning items comes from the cash received. A reminder from Lesley Harding that receipts should be left to support the Winter Warmth Grant received.

- c. Members **NOTED** the receipt of a successful internal audit for 2024/25. Thanks given to Duncan Woodger for completing the audit and donating the fee.
- d. Members **NOTED** the donation of £700.80 from Pauntley Real Ale to support the external electrics modifications. Thanks were given for the ongoing support.
- e. **It was RESOLVED**: To approve the following invoices for payment:
- Expenses £15.25
- An additional invoice had been received following the agenda. **It was RESOLVED**: to approve the following invoice for payment:
- BJ Cowles £534 net/£640.80gross
- f. **It was RESOLVED**: To ratify the following payments made between meetings:
- Grounds Maintenance £1000.00
 - PPL PRS Ltd £85.20
- g. **It was RESOLVED**: To ratify the regular payments made between meetings:
- EDF – July and August DD £162.00
 - WaterPlus – July and August DD £157.05
- h. **Members NOTED the income received**:
- Hall Hire £367.00
 - Deposits Coffee Morning £177.00
 - Donation £700.80
 - 100 club £552.00
 - Wayleave £49.21
 - Fundraising £347.75
 - Refund Gazebo £133.32net/£159.99 gross
 - Credit Interest £24.22
- i. **Members NOTED no virements between accounts.**

11. Website:

- a. Members **NOTED** the request for photographs by the Clerk (with no people) for the website which sell the Hall and its surroundings. **It was RESOLVED**: Claire Woodger to be asked for help with merged Instagram/Facebook promotion pages.

12. Correspondence:

There is none

13. **Next meeting**: Members **NOTED** the next Parish Council Trustees Ordinary Meeting on November 10th 2025, 6.30pm. Agenda items to include jigsaws and games in the storage room, use or donate them?

Signed.....*Paul Eastabrook*..... Date.....10.11.2025.....

The Chair

The meeting closed at 7.10pm