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PAUNTLEY PARISH COUNCIL
Minutes of the Parish Council Meeting
as Sole Trustees of Pauntley Village Hall (Charity Number 301598)
Held on Monday 10th November, 6.30pm in Pauntley Village Hall

Present: Cllrs P Eastabrook (in the Chair); N Fowke; P Kucharski; A Robbins.

In attendance: Philip Burford – District Councillor

Public: 4

1. To receive and accept apologies for absence:

Apologies had been received and accepted from Cllrs Jo Barratt and Mandy Hampton. They had also been received and accepted from PVH Committee Member Andrew Stewart.

2. To receive any declarations of interest or written applications for dispensation from Councillors on agenda items.

There were none.

3. Open Session:

District Cllr Burford addressed the meeting. At the recent FoDDC Standards Panel he had been found guilty of failing to treat an officer with respect, failing to inform a declaration on an enforcement case and for not declaring an interest in the date of a scrutiny exercise. He gave thanks to Cllr Eastabrook for his support and attending the Panel. There is no route for appeal. He added that rumours circulating are not true. District Cllr Burford informed members that he has been diagnosed with a form of blood cancer, Myloma which is not curable. He has resigned as Group Leader at FoDDC whilst he focusses on his health. He added that he will try to attend PC meetings as and when can. Members and the public present gave him their best wishes.

18.39 - 2 members of the public arrived

18.44 – 1 member of the public arrived.

4. Minutes: Members considered the minutes from the Trustees Meeting held on the 8th September 2025. **It was RESOLVED:** to approve the minutes as a true record of the meeting. They were duly signed by the Chair.

5. Village Hall Committee Report:

- a. Members NOTED the Village Hall Report previously circulated. Cllr Kucharski informed members that Cllr Barratt had provided a financial report which has adjusted income to a lower figure with expenditure rising. They will still have made a profit at the end of the year and hope with a new website they will be able to focus on attracting new hirers. Hoping to move from EDF to Octopus who will provide a smart meter. Also looking at changing banks.

Refurbishment of the toilets – they have been advised that the current space is not large enough for a disabled toilet. The Committee are still considering an outside container building to house a disabled toilet. Cllr Kucharski asked District Cllr Burford if planning permission would be needed for a container? He responded that would need an expert planning agent to confirm.

The groundsman has provided a report of all the grounds work that has been completed. He has done a brilliant job and members thanked him and Andrew Stewart. He still plans to repair the man hole, put up shelving and maybe re varnish the floor over the winter. A member of the public asked about the gutters? It was confirmed that a volunteer had cleaned them.

6. Village Hall Maintenance:

- a. There was no further matters arising.

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7. Village Hall Health and Safety:

- a. Members NOTED the Health and Safety Report. The main concern is the slippery surface outside the front door and also the quarry tiles. **It was RESOLVED:** the Grounds Maintenance team will look at these when return from holiday.

8. Village Hall Maintenance:

- a. Duplicated Agenda Item - There was no further matters arising.

9. Finance

- a. Members NOTED the Bank Reconciliation and Bank Statements from 1st September to 31st October 2025 with a total balance of £22035.44.
- b. Members considered a move from Lloyds TSB to an alternative banking provider. **It was RESOLVED:** to move to the CO-OP Charity Account. Bank Signatories to be Cllrs Barratt and Kucharski alongside Committee Member Andrew Stewart.
- c. Members considered a move from EDF to an alternative electricity provider. EDF have quoted a nominal amount to cancel the contract and move over. A member asked whether we can look to pay the actual usage rather than a specified monthly amount? A member added that can possibly pay a low DD and add to what is owed monthly. **It was RESOLVED:** the Clerk and VH Committee to look at moving provider.
- d. Members considered an Earmarked Refurbishment Fund in the budget. **It was RESOLVED:** the profit from last 2 years 100 Club to be moved to a Refurbishment fund.
- e. Members NOTED the receipt of the £500 Warm Spaces Grant from FoDDC to be used for the running of the coffee morning and events over the winter.

- f. **It was RESOLVED:** To approve the following invoices for payment:

- Committee Expenses - Cleaning £14.07
 - FilmBank Media £97net/£116.40gross
- The Clerk requested that an invoice to Huntley for £200 received that day for the film festival be paid – yes.

- g. **It was RESOLVED:** To ratify the following payments made between meetings:

- Grounds Maintenance £200.00
- FilmBank Media £87net/£104.40gross
- 100 Club September prizes £171.00

- h. **It was RESOLVED:** To ratify the following regular payments made between meetings:

- EDF – September and October DD £162.00
- WaterPlus – October DD £23.90

- i. **Members NOTED the income received:**

- Hall Hire £125.00
- Deposits Coffee Morning £215.00
- Donation £24.96
- 100 club £696.00
- Skittles £0.50
- Film Night £278.31
- Fundraising £162.55
- Warm Spaces Grant £500
- Credit Interest £21.80

- j. **Members NOTED the virements between accounts:**

- Virement Current to Savings 22.09.25 £1000

10. Website:

- a. Members NOTED the Parish Council move to a gov.uk email address. The website needs new photos. The Village Hall Committee are looking to create a new website for the Village Hall. **It was RESOLVED:** defer to the next meeting.

11. Correspondence:

There was none.

Approved Minutes - Meeting of the Parish Council as Sole Trustees of Pauntley Village Hall 10th
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**12. Next meeting: To note Agenda Items for the Parish Council Trustees Ordinary Meeting on January
12th 2026, 6.30pm:**

Website, Draft Budget, Meeting Dates for 2026/27.

Signed:...*Paul Eastabrook* **Date:...**12th January 2026

Chair

The meeting closed at 19.15