

## PAUNTLEY PARISH COUNCIL

**Parish Councillors are summoned to attend a Meeting of the Parish Council as Sole Trustees of Pauntley Village Hall, Brand Green at Pauntley Village Hall on Monday, 15<sup>th</sup> April at 6.30pm, for the purpose of transacting the business set out below. The Public are cordially invited to attend.**

### AGENDA

1. **To receive and accept apologies for absence.**
2. **To receive any declarations of interest or written applications for dispensation from Councillors on agenda items.**
3. **Open Session**  
Designated maximum period of 5 minutes to accommodate members of the public who may wish to raise relevant issues or ask the Parish Council Questions in respect of business itemised on the agenda and shall not speak for more than five minutes.
4. **To agree and sign the Minutes from the Trustees Meeting held on the 12<sup>th</sup> February 2024.**
5. **Reports**
  - a. To receive a report from the Village Hall – Appendix 1
  - b. To receive and consider the Village Hall Maintenance Diary and resolve on actions to be taken - Appendix 2
  - c. To consider the Draft Decarbonisation Plan and agree actions. Appendix 3 and 4
6. **Village Hall Refurbishment**
  - a. To consider additional quotes for the replacement of the double glazing panes and agree actions. – Appendix 5
  - b. To consider the refurbishment of the AV equipment and the installation of acoustic panels in the Hall and agree actions. Appendix 6
  - c. To receive a progress report from the Village Hall Refurbishment Working Party and consider any actions.
7. **Village Hall Land**
  - a. To note the replacement fencing around the boundary of the Village Hall and consider any further actions.
  - b. To receive an update on storage at the Village Hall and agree actions.
8. **Finance**
  - a. To note the Bank Reconciliation and bank balances to March 31<sup>st</sup> 2024 – Appendix 7.
  - b. To note the end of year budget/actuals report – Appendix 8.
  - c. To consider the budget for 2024-25 and agree actions.
  - d. To note the donation of £500 to the Village Hall from the Real Ale Committee to earmark for replacement AV equipment.
  - e. To note the 100 Club Draw and the payments of prizes.
  - f. To consider Village Hall rental charges for 2024-2025 and agree actions.
  - g. **To consider the following invoices for payment:**

• Village Hall Committee Expenses	£65.22
• Forest of dean Business Rates	£68.61
• Ben Burston Cleaning of the Hall	£170.00
  - h. **To ratify payments made between meetings:**

• EDF – Electricity February DD	£55.00
• EDF – Electricity March DD	£55.00
• WaterPlus – Water February DD	£25.97
• Waterplus – Water March DD	£16.77
• Ansvar Insurance February DD	£69.82

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- Ansvar Insurance March DD £69.82
- i. **To note income received:**
  - Donation £501.50
  - Hall Hire £504.00
  - Deposits Coffee Morning £85.00
  - Electricity £54.75
  - Skittles £138.15
- j. To consider the Electricity Tariff Renewal (ends 10<sup>th</sup> July) and agree actions.
- k. To receive a report on the application to the Forest of Dean Rural England Community Infrastructure Capital Grant Scheme for £6057.22 for the installation of solar panels and storage battery. If successful the VH will provide 20% match funding of £1514.31.

**9. Correspondence:**

There was none.

**10. Next meeting: To note the date and Agenda Items for the Parish Council Trustees Meeting in June.**

*4Rachel Freestone*

**Date: 10<sup>th</sup> April 2024**

**Rachel Freestone**

**Parish Clerk – Pauntley Parish Council.**