

## PAUNTLEY PARISH COUNCIL

**Parish Councillors are summoned to attend a Meeting of the Parish Council as Sole Trustees of Pauntley Village Hall, Brand Green at Pauntley Village Hall on Monday, 12<sup>th</sup> February at 6.30pm, for the purpose of transacting the business set out below. The Public are cordially invited to attend.**

### AGENDA

- 1. To receive and accept apologies for absence.**
- 2. To receive any declarations of interest or written applications for dispensation from Councillors on agenda items.**
- 3. Open Session**  
Designated maximum period of 5 minutes to accommodate members of the public who may wish to raise relevant issues or ask the Parish Council Questions in respect of business itemised on the agenda and shall not speak for more than five minutes.
- 4. To agree and sign the Minutes from the Trustees Meeting held on the 11<sup>th</sup> December 2023.**
- 5. Reports**
  - a. To receive a report from the Village Hall – Appendix 1
  - b. To receive and consider the Village Hall Maintenance Diary and resolve on actions to be taken - Appendix 2
- 6. Village Hall Refurbishment**
  - a. To receive an update on quotes for the replacement of the double glazing panes and consider any actions.
  - b. To consider the solar panels at the Village Hall and agree any actions.
  - c. To receive an update from the Village Hall Refurbishment Working Party and consider any actions.
- 7. Maintenance:**
  - a. To receive an update on the leak in the Gents toilets and agree actions.
- 8. Village Hall Land**
  - a. To receive an update on the sale of land at the Village Hall and consider any actions.
  - b. To receive an update on the fencing/hedging around the boundary of the Village Hall and consider any actions.
  - c. To consider the trees at the Village Hall and any additional quotes received and consider actions.
- 9. To consider an event to commemorate the 80yr anniversary of D Day on June 6<sup>th</sup> and agree actions.**
- 10. Finance**
  - a. To note the Bank Reconciliation and bank balances to January 31<sup>st</sup> 2024 – Appendix 3.
  - b. To note the Charity Commission Annual Return 2023.
  - c. To consider a reduced Hall Hire Fee for a local community group.
  - d. To receive an update on the VAT position for a Parish Council claiming VAT back on Village Hall.
  - e. To receive an update on the Awards for All Grant request for AV equipment and panels.
  - f. To consider the following invoices for payment:**

• Village Hall Committee Expenses	£31.34
• BJ Cowles Electrical Contractors – PAT testing	£108.00
  - g. To ratify payments made between meetings:**

• EDF – Electricity December DD	£55.00
• EDF – Electricity January DD	£55.00
• WaterPlus – Water December DD	£20.29

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- Waterplus – Water January DD £20.76
- Ansvar Insurance December DD £69.82
- Ansvar Insurance January DD £69.82
- 100 Club December prize pot £180.00

**h. To note income received:**

- Hall Hire – Pilates £62.50
- Hall Hire £35.00
- Fundraising £23.06
- Deposits Coffee Morning £374.00
- Electricity £47.00
- Skittles £94.00

**11. Correspondence:**

There was none.

**12. Next meeting: To note the date and Agenda Items for the Parish Council Trustees Meeting in April.**

*4Rachel Freestone*

**Date: 7<sup>th</sup> February 2024**

**Rachel Freestone**

**Parish Clerk – Pauntley Parish Council.**