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PAUNTLEY PARISH COUNCIL

At the meeting of the Annual General Meeting of Pauntley Parish Council as Sole Trustee of Pauntley Village Hall, held at Pauntley Village Hall, Brand Green, Gloucestershire, GL19 3JD on Monday 27th September 2021 at 8.10pm

In attendance were:

Cllr Paul Gray (Chairman)

Cllr Lesley Harding (Deputy Chairman)

Cllr Anne Rawson

Cllr Paul Eastabrook

Clerk Jonathan Martin

Public Forum: There were no members of the public present.

Item 1. To receive apologies and acceptable reasons for absences.

1.1 Apologies received from Cllr Fowke and District Cllr Bulford. Cllr Fowke had been diagnosed with COVID-19 and Cllr Bulford was on his annual vacation.

Item 2. To receive any declarations of personal or prejudicial interest in items on the agenda.

2.1 No declarations of interest were received or dispensations made.

Item 3. To confirm the minutes of the Village Hall meeting held on 26th July 2021.

3.1 Proposed: Cllr Philips. Seconded: Cllr Harding.

Resolved: to confirm the minutes of the Meeting of 26th July 2021.

Item 4. To receive general updates and correspondence.

4.1 The Clerk reported that there had been no reply from the District Council despite a follow-up email attempt regarding the status of the Village Hall's appeal of the level of the discretionary business rates. The assumption is, is that the District council is still considering the appeal, however, the Clerk will write formally to the Forest of Dean District Council and request a response.

4.2 Reports on the newly established mobile shop indicate that it has done very well and the council applauds this.

Item 5. To resolve on the submission of the Village Hall plans to the District Council.

5.1 Proposed: cllr Harding. Seconded: Eastabrook.

Resolved: to approve the submission of the village hall plans to the District Council.

Item 6. To resolve on the formation of a sub-committee for the Village Hall to oversee the renovation project. Details to be arranged afterward.

6.1 The Clerk will research the rules for a dedicated subcommittee tasked with the management of the Village Hall renovations project. Ideas on where to acquire the

staff for this would could from the local parish, the district council or from the GAPTC.
This resolution would be deferred.

Item 7. To organise and resolve on a work party to undertake basic maintenance and groundskeeping of the Village Hall.

7.1 It was suggested that a woodchipper be hired to assist in the clearing of the overgrowth. The proposed date for this work party would be a Saturday, perhaps falling on the 23rd of October. This would be arranged outside of the meeting.

Item 8. To resolve on the organisation of a meeting for all interested parties in the Village Hall renovation project for the purposes of introducing and harmonising these groups.

8.1 This would be deferred until the November meeting.

Item 9. Finance:

Item 9. a. To receive a brief report from the Clerk on the Village Hall's accounts.

9. a). 1. The report was given by the Clerk and it was noted that activity was gradually returning to normal.

Item 10. Recipes:

To resolve on the following receipts.

Minute	Amount	Date	Donor/activity	Description
101/10.a	36.00	19/05/21	H. Lishman	Hall hire
101/10.b	49.21	12/07/21	Wayleave	Land rent
101/10.c	88.00	21/07/21	Fundraising	Coffee mornings
101/10.d	36.00	28/07/21	M. Hampton	Hall hire
101/10.e	20.00	02/08/21	Women's inst'	Hall hire
101/10.f	450.11	17/08/21	Fundraising	Coffee mornings
101/10.g	18.00	20/08/21	S. Prince	Hall hire
101/10.h	47.47	31/08/21	Fundraising	Coffee mornings

10.1 Proposed: cllr Harding. Seconded: cllr Eastabrook.

Resolved: To confirm the above receipts.

Item 11. Payments:

To resolve on the following payments.

Minute	Amount	Date	Recipient	Description
101/11.a	9.45	21/07/21	Opus energy	VH electricity
101/11.b	38.31	29/07/21	Water plus	VH water
101/11.c	55.00	02/08/21	EDF	VH electricity
101/11.d	325.00	06/08/21	Willder ecology.	Environmental Survey.
101/11.e	61.11	13/08/21	Ansvar Insurance.	Insurance.
101/11.f	47.89	23/08/21	Opus energy	VH electricity
101/11.g	55.00	01/09/21	EDF	VH electricity
101/11.h	61.00	14/09/21	Ansvar Insurance.	Insurance.

101/11.i	259.00	22/09/21	Studio 3 design	Renovation plans.
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11.1 Proposed: cllr Harding. Seconded: cllr Eastabrook.

Resolved: To confirm the above payments.

Item 12. To discuss the requirements of the Village Hall budget for the next financial year of 2022-23 and instruct the Clerk to prepare a draft of this for the next meeting.

12.1 It was regarded that this would be a difficult task as income has not nor would be likely to return to the pre-Covid state in the near future. However, a modest income would be reasonable to expect. Movie nights would remain financially unfeasible if larger numbers could not attend under the remaining Covid safeguards.

Item 13. Any other business.

13.1 The yearly PAT testing and Fire testing would need to be arranged soon.

The meeting ended at 9.00pm.

Pauntley Parish Council Clerk contact information:

**Whitecliff house
Newland street
Coleford
GL16 8NB
Gloucestershire.**

Signature:

Date: