

**AGENDA FOR THE MEETING OF PAUNTLEY PARISH COUNCIL AS  
SOLE TRUSTEE OF PAUNTLEY VILLAGE HALL MONDAY 27<sup>th</sup>  
SEPTEMBER 2021 AT 7.75 pm.**

**Contact information of the Parish Clerk:**

**Jonathan Martin.  
01594 834345.  
pauntleypc@gmail.com**

**To Members of the Council:**

You are hereby summoned to attend a meeting of Pauntley Parish Council in Pauntley village hall on Monday 27<sup>th</sup> September 2021 at 7.45 pm, for the purpose of transacting the following business.

Jonathan Martin

Clerk to the Council.

**AGENDA.**

1. To receive apologies and acceptable reasons for absences.  
(1 minutes)
2. To receive any declarations of personal or prejudicial interest in items on the agenda.  
(1 minutes)
3. To confirm the minutes of the Village Hall meeting held on 26th July 2021.  
(1 minutes)
4. To receive general updates and correspondence.  
(5 minutes)
5. To resolve on the submission of the Village Hall plans to the District Council.  
(1 minutes)
6. To resolve on the formation of a sub-committee for the Village Hall to oversee the renovation project. Details to be arranged afterward.  
(1 minute)
7. To organise and resolve on a work party to undertake basic maintenance and groundskeeping of the Village Hall.  
(5 minutes)
8. To resolve on the organisation of a meeting for all interested parties in the Village Hall renovation project for the purposes of introducing and harmonising these groups.  
(3 minutes)
9. Finance:
  - a. To receive a brief report from the Clerk on the Village Hall's accounts.  
(2 minutes)

10. Recipes:

To resolve on the following receipts.  
(1 minutes)

<b>Minute</b>	<b>Amount</b>	<b>Date</b>	<b>Donor/activity</b>	<b>Description</b>
101/10.a	36.00	19/05/21	H. Lishman	Hall hire
101/10.b	49.21	12/07/21	Wayleave	Land rent
101/10.c	88.00	21/07/21	Fundraising	Coffee mornings
101/10.d	36.00	28/07/21	M. Hampton	Hall hire
101/10.e	20.00	02/08/21	Women's inst'	Hall hire
101/10.f	450.11	17/08/21	Fundraising	Coffee mornings
101/10.g	18.00	20/08/21	S. Prince	Hall hire
101/10.h	47.47	31/08/21	Fundraising	Coffee mornings

11. Payments:

To resolve on the following payments.  
(1 minute)

<b>Minute</b>	<b>Amount</b>	<b>Date</b>	<b>Recipient</b>	<b>Description</b>
101/11.a	9.45	21/07/21	Opus energy	VH electricity
101/11.b	38.31	29/07/21	Water plus	VH water
101/11.c	55.00	02/08/21	EDF	VH electricity
101/11.d	325.00	06/08/21	Willder ecology.	Environmental Survey.
101/11.e	61.11	13/08/21	Ansvar Insurance.	Insurance.
101/11.f	47.89	23/08/21	Opus energy	VH electricity
101/11.g	55.00	01/09/21	EDF	VH electricity
101/11.h	61.00	14/09/21	Ansvar Insurance.	Insurance.
101/11.i	259.00	22/09/21	Studio 3 design	Renovation plans.

12. To discuss the requirements of the Village Hall budget for the next financial year of 2022-23 and instruct the Clerk to prepare a draft of this for the next meeting.  
(3 minutes)

13. Any other business.  
(3 minutes)

**Signature of the Clerk:**

**Date:**