

**[710]**

## **PAUNTLEY PARISH COUNCIL**

**At the meeting of Pauntley Parish Council. Held at Pauntley Village Hall, Brand Green road, Brand Green, Gloucestershire, GL19 3JD. On Thursday 21<sup>st</sup> May 2020 at 4.30 pm.**

In attendance were:

Cllr Paul Gray

Cllr Dave Melville (Chairing the meeting)

Cllr Chris Philipps

Cllr Anne Rawson

Cllr Nick Fowke

Cllr Lesley Harding (Acting Clerk)

**No public forum was held due to active Coronavirus restrictions.**

**Item 1. To receive apologies and acceptable reasons for absences.**

1.1 Apologies for absence were received from the Clerk. Cllr Harding took minutes in his absence. There were no other apologies for absence.

**Item 2. To receive any declarations of personal or prejudicial interest in items on the Agenda.**

2.1 No declarations of interest were received or dispensations made.

**Item 3. To confirm the minutes of the meetings of Pauntley Parish Council held on 23<sup>rd</sup> and 27<sup>th</sup> January 2020.**

3.1 It was resolved: To approve the minutes of 23<sup>rd</sup> and 27<sup>th</sup> January 2020.

**Item 4. To confirm the appointment of Mr I. Selkirk as the independent auditor for the Council audit of 2020.**

4.1 It was resolved to confirm the appointment of Mr I. Selkirk as the independent internal auditor for the financial year 2019-2020, at an audit fee not in excess of £85.00.

**Item 5. To confirm the Council's exemption from the external auditor.**

5.1 The conditions for declaring an exemption from a limited assurance review by the external auditor were considered and it was certified that Pauntley Parish Council meets the qualifying criteria.

5.2 It was resolved to declare Pauntley Parish Council exempt from this review for the financial year 2019-2020. The Clerk will be required to complete the Certificate of Exemption and then return this to the external auditor.

**Item 6. To confirm that a suitable Councillor(s) will examine the accounts, financial regulations and standing orders.**

6.1 It was resolved that Cllr Harding will examine the financial accounts for the year 2019-2020, the Financial Regulations and Standing Orders and will make a report to the Parish Council accordingly.

**Item 7. To confirm the formation of a Lockdown Committee with abilities and responsibilities detailed in its policy document.**

7.1 It was resolved to adopt the policy drafted by the Clerk. Cllr Gray and Cllr Melville volunteered to be the members of the Lockdown Committee, along with the Clerk and to report back to the full Council on any actions as required.

**Item 8. Any other business.**

8.1 Cllr Gray reported that the faulty defibrillator at Brand Green has been returned for repair and a replacement has been installed.

8.2 The date of the next meeting of Pauntley Parish Council will be determined.

**The meeting was ended at approximately 4.45 pm**

**Pauntley Parish Council Clerk contact information:**

**Whitecliff house**

**Newland street**

**Coleford**

**GL16 8NB**

**Gloucestershire.**

**Signature of the Chairman:**

**Date:**