**AGENDA FOR A MEETING**

**OF PAUNTLEY PARISH COUNCIL**

**AS SOLE TRUSTEE OF PAUNTLEY VILLAGE HALL**

**ON MONDAY 23 SEPTEMBER 2019 AT 8.15 pm.**

**Contact information of the Parish Clerk:**

**Jonathan Martin.**

**Whitecliff house, Newland street, Coleford, Gloucestershire, GL16 8NB.**

**01594 834345.**

**pauntleypc@gmail.com**

**To Members of the Council:**

You are hereby summoned to attend a meeting of Pauntley Parish Council as Sole Trustee of Pauntley Village Hall in Pauntley village hall on Monday 23 September 2019 at 8.15 pm, for the purpose of transacting the following business.

Jonathan Martin Clerk to the Council.

**Members of the public will be invited to speak on matters concerning the agenda. Only comments relating to the following agenda can be taken into account at this meeting. Once this formal meeting has begun no further comments from the public can be accepted.**

**AGENDA.**

1. To receive apologies and acceptable reasons for absences.
2. To receive any declarations of personal or prejudicial interest in items on the agenda.
3. To confirm the minutes of the Pauntley Village Hall meeting held on 22 July 2019.
4. Finance:
   1. To consider and resolve a draft budget for 2020-2021.
   2. To resolve on payment to Cllr Lesley Harding of expenses of £144.02
   3. To resolve on payment to Cllr Rawson of expenses of £25.39.
   4. To consider and resolve the costs for night banners.
   5. To consider and resolve on amount of donations required for borrowing Village Hall equipment.
   6. To consider and resolve a spending limits and authorisation procedures for the Village Hall support group between meetings.

1. To receive a report from the Clerk on the details of the recently completed Pauntley Village Hall risk assessment and maintenance schedule.
2. To receive a report from Cllr Harding on the previous bookings for the Village Hall.

1. To receive a report from Cllr Harding on the upcoming bookings for the Village Hall.
2. To discuss the matter of installing broadband into the Village Hall.
3. To agree to the date for the next meeting of the Pauntley Parish Council, proposed for Monday 25 November 2019.