[094]

PAUNTLEY PARISH COUNCIL

At the meeting of Pauntley Parish Council as the sole Trustee of the Village Hall. Held at Pauntley Village Hall, Brand Green road, Brand Green, Gloucestershire, GL16 3JD. On Monday 28th September 2020 at 8.15 pm.

In attendance were:

Cllr Paul Gray (Chairman)

Cllr Dave Melville (Deputy Chairman)

Cllr Christine Philipps

Cllr Anne Rawson

Cllr Nick Fowke

Clerk Jonathan Martin

No public forum was held due to active Coronavirus restrictions.

Item 1. To receive apologies and acceptable reasons for absences.

1.1 Apologies were received from Cllr Harding in that she was currently on holiday. Notice of this had been given long in advance.

1.2 Cllr Paul Chapman was absent, and no apologies have been received.

Item 2. To receive any declarations of personal or prejudicial interest in items on the agenda.

2.1 No declarations of interest were received or dispensations made.

Item 3. To confirm the minutes of the Pauntley Village Hall meeting held on 27th July 2020.

3.1 Proposed: Cllr Philipps, Second: Cllr Fowke. To approve the Pauntley Parish Council as sole Trustee of the Village Hall Committee minutes of 27th July 2020.

It was resolved: To approve the minutes of the 27th July 2020 meeting of Pauntley Parish Council as sole Trustee of the Village Hall Committee.

Item 4. To receive a report from the Clerk on the general situation and activities of the Village Hall.

4.1 The Clerk read out a report on the activities of the Village Hall, written by Cllr Harding. The overall problems of the pandemic restrictions were mentioned, such as the very low bookings. The new ‘rule of six’ restrictions may make small coffee mornings practical, however the strict observance of the 2 metre rule were still proving difficult. Walks outside however, still remained feasible. A ‘deep freeze’ program might be necessary to close the Hall over the winter as it may be more economic to deactivate the hall and reducing running costs than rely on minor income.

Item 5. To discuss the progress of the proposed renovation work to the Village Hall.

5.1 Cllr Fowke read out a report on the progress of the architect's designs for the renovation work for the Hall. The plans had been submitted to the District council for a free pre-planning application review. The District Council will write back with feed back on the plans with improvements. After this any modifications to the plans will be made. Eventually, when the plans are finalised, they will be presented publicly to the parishioners for further feedback. Other preparatory work that will need to be done will be formal costings and other related estimates.

Item 6. Finance:

Item 6. a. To receive a brief report from the Clerk on the Parish Council's accounts.

6). a. The item should read 'Village Hall's accounts. The report on the Village Hall accounts was received. The continued lack of income was noted but was not regarded as critical yet.

Item 6. b. To discuss and resolve upon the draft budget for Pauntley Village Hall 2020-21.

6). b. The problems in predicting income and expenses in relation to the current national situation was stated and the proposed budget would likely have to be implemented in an adaptive manner.

Proposed: Cllr Melville, Second: Cllr Philipps. To approve the Pauntley Village Hall budget for 2020-21.

It was resolved: To approve the Pauntley Village Hall budget for 2020-21.

Item 7. Payments:

To resolve on the following payments.

i. The transfer of a total £10,000.00 at 6/7/2020, consisting of the Grant money recognised in minute 93/6.ix into the Village Hall's saving account.
ii.£30.90 at 21/7/2020 and £45.01 at 21/8/2020 to Opus Energy.
iii.£26.27 at 31/7/2020 to Water Plus.
iv.£128.40 at 5/8/2020 to PPL PRS LTD, regarding payment of the Village Hall's yearly premises license.
v.£180.00 at 12/8/2020 to Diamond Cleaners for the deep cleaning of the Village Hall in respect of the requirements of the new COV-19 risk assessment.
vi.£168.00 at 01/9/2020 to Mr Maurice Elton for payment of Groundskeeping work at the Village Hall site.

7). iv. The Clerk informed the Council that next year's PPL license should be at a reduced rate as the license regulator should take into account the decline in income for the Hall in 2020, as well as a period of several months of formal closure due to the lockdown.

Proposed: Cllr Melville, Second: Cllr Fowke. To approve the payments made through items 7.i – 7.vi.

It was resolved: On payments made in items 7.1 – 7.vi.

Item 8. To resolve on payment of £158.88 of expenses to the Cllr Harding after inspection of receipts. These expenses were undertaken to adhere to the Village

Hall's new risk assessment in light of the COV-19 epidemic. This consists of;

- **£23.90 sliding door signs x2**
- **£26.37 Dettol wipes.**
- **£27.99 Hand sanitiser gel.**
- **£10.80 Vinyl gloves.**
- **£5.99 Hand sanitiser 6 x 100ml.**
- **£12.49 Automatic soap dispenser.**
- **£19.27 Wall mounted soap dispenser.**
- **£9.90 Social distancing floor signs**
- **£5.38 One-way floor signs.**
- **£16.79 Plants and compost.**

8.1 Proposed: Cllr Philipps, Second: Cllr Rawson. To approve payments made through item 8.

It was resolved: On payments made in item 8.

Item 9. To agree to the date for the next meeting of the Pauntley Parish Council as Sole Trustee of Pauntley Village Hall, proposed for 30th November 2020.

9.1 It was agreed that the next meeting date for Pauntley Parish Council as Sole Trustee of the Village Hall would be 30 November at 8.15 pm.

The meeting was ended at approximately 9.00 pm.

Pauntley Parish Council Clerk contact information:

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Gloucestershire.

Signature of the Clerk:

Date: