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## **PAUNTLEY PARISH COUNCIL**

**At the meeting of Pauntley Parish Council as sole Trustee of the Village Hall. Held at Pauntley Village Hall, Brand Green road, Brand Green, Gloucestershire, GL19 3JD. On Monday 27<sup>th</sup> July 2020 at 8.15 pm.**

In attendance were:

Cllr Paul Gray (Chairman)

Cllr Dave Melville (Deputy Chairman)

Cllr Chris Philipps

Cllr Anne Rawson

Cllr Nick Fowke

Cllr Lesley Harding (Acting Clerk)

**No public forum was held due to active Coronavirus restrictions.**

### **Item 1. To receive apologies and acceptable reasons for absences.**

1.1. Apologies for absence were received from the Clerk. Cllr Harding took minutes in his absence. There were no other apologies for absence.

### **Item 2. To receive any declarations of personal or prejudicial interest in items on the Agenda.**

2.1 No declarations of interest were received or dispensations made.

### **Item 3. To confirm the minutes of the meetings of Pauntley Village Hall held on 4<sup>th</sup> June 2020.**

3.1 It was resolved: To approve the minutes of the meetings of Pauntley Village Hall held on 4<sup>th</sup> June 2020.

### **Item 4. Finance:**

#### **4 a. To receive a brief report from the Clerk on the Village Hall's accounts.**

4 a). 1 The report from the Clerk on the Village Hall's accounts will be deferred until the next meeting.

#### **4 b. To receive a report of the 2020's first quarter accounts and to be signed off by the Trustees.**

4 b).1 The first quarter accounts were presented and it was resolved to approve them.

#### **4 c. To recognise the donation made by the Real Ale association to the Village Hall.**

4 c). 1 The donation of £750.00 promised by the Real Ale Festival Committee was acknowledge with thanks. A letter of thanks will be sent and they will be invited to the next meeting as they wish to make a cheque presentation.

**4 d. To resolve on the renewal of the Village Hall insurance policy for 2020-21. At £604.72 to be paid in monthly instalments.**

4 d). 1 It was resolved to renew the Village Hall insurance policy with Ansvar for 2020-2021, at a fee of £604.72 to be paid in monthly instalments.

**4 e. To discuss and resolve, if required, on the draft 2020-21 budget of the Village Hall.**

4 e). 1 It was resolved to defer discussion of the budget for the village hall for 2020-2021 until the next meeting.

**Item 5. Payments:**

**To resolve on the following payments:**

**i.£26.01 at 22/6/2020 to Opus Energy.**

i. 1) It was resolved, to pay £26.01 to Opus Energy on 22 June for electricity.

**ii. £168.00 to Mr Maurice Elton for groundskeeping work.**

ii. 1) It was resolved, to pay £168.00 to Mr M Elton for groundskeeping from 21 February to 26 June 2020.

**Item 6. To discuss and resolve on the draft risk assessment to enable the Village Hall to reopen in light of the COV-19 threat.**

6.1 The draft Coronavirus Risk Assessment was discussed and approved. It was resolved to purchase the necessary items at an approximate cost of £130.00. It was also resolved to have the hall deep-cleaned before re-opening, at an approximate cost of £180.00. A trial coffee morning will be held on the morning of Friday 14 August, with tables spaced to observe social distancing (to be held outside if the weather permits).

**Item 7. To receive a report on the progress of the planned redevelopment of the Village Hall.**

7.1 Councillor Fowke has passed various comments by councillors on the plans to the architect and has asked for a further meeting with him to discuss.

**Item 8. To agree to the date for the next meeting of Pauntley Parish Council as Sole Trustee of Pauntley Village Hall, proposed for 28<sup>th</sup> September 2020.**

8.1 It was agreed that the date of the next meeting would be Monday 28 September 2020.

**Item 9. Any other business.**

9.1 There was none.

The meeting was ended at approximately 9.00 pm.

**Pauntley Parish Council Clerk contact information:**

**Whitecliff house**

**Newland street**

**Coleford**

**GL16 8NB**

**Gloucestershire.**

**Signature of the Clerk:**

**Date:**