**[100]**

**PAUNTLEY PARISH COUNCIL**

**At the meeting of the Annual General Meeting of Pauntley Parish Council as Sole Trustee of Pauntley Village Hall, held at Pauntley Village Hall, Brand Green, Gloucestershire, GL19 3JD on Monday 26th July 2021 at 9.10pm**

In attendance were:

Cllr Paul Gray (Chairman)

Cllr Lesley Harding (Deputy Chairman)

Cllr Anne Rawson

Cllr Nick Fowkes

Cllr Paul Eastabrook

Clerk Jonathan Martin

**Public Forum: There were no members of the public present.**

**Item 1. To receive apologies and acceptable reasons for absences.**

1.1 Apologies were received from Cllr Philips due to family commitments.

**Item 2. To receive any declarations of personal or prejudicial interest in items on the agenda.**

2.1 No declarations of interest were received or dispensations made.

**Item 3. To confirm the minutes of the Village Hall Annual General Meeting held on 31st May 2021.**

3.1 The Clerk was instructed to make a slight correct in the apologies of this meeting.

3.2 Proposed: Cllr Gray. Seconded: Rawson.

Resolved: To confirm the minutes of the Village Hall Annual General Meeting held on 31st May 2021.

**Item 4. Finance:**

**Item 4. a. To receive a brief report from the Clerk on the Parish Council’s accounts.**

4 a). 1. The report was well received and attention was given to the normal outgoings for the council’s various costs and subscriptions.

**Item 4. b. To review and resolve to sign off on the first quarter accounts for April – June 2021.**

**Summary of first quarter accounts for 2021-22.**

|  |  |
| --- | --- |
| **Opening Balance:** | **4,381.25** |
| **Receipts:** | **422.90** |
| **Expenditure:** | **259.36** |
| **Closing Balance:** | **4,544.79** |

4 b). 1. Proposed: Cllr Harding. Seconded: Cllr Fowke.

Resolved: To sign off on the first quarter accounts for April – June 2021.

**Item 5. Recipes:**

**To resolve on the following receipts.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Minute** | **Amount** | **Date** | **Donor/activity** | **Description** |
| 100/5.a | £54.00 | 12/4/21 | Pauntley Parish Council | Hall Hire |
| 100/5.b | £36.00 | 17/5/21 | K. Furlong | Hall Hire |
| 100/5.c | £36.00 | 18/5/21 | H. Lishman | Hall Hire |
| 100/5.d | £18.00 | 21/5/21 | H. Lishman | Hall Hire |
| 100/5.e | £138.00 | 04/6/21 | FODDC | Hall Hire |
| 100/5.f | £104.90 | 30/6/21 | Coffee Morning | Fund raising |

5.1 Proposed: Cllr Harding. Seconded: Fowke.

Resolved: To confirm the above receipts.

**Item 6. Payments:**

**To resolve on the following payments.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Minute** | **Amount** | **Date** | **Recipient** | **Description** |
| 100/6.a | £11.26 | 21/06/21 | Opus energy | VH electricity |

6.1Proposed: Cllr Harding. Seconded: Fowke.

Resolved: To confirm the above payments.

**Item 7. To resolve on where the cost for the environmental assessment should be allocated.**

7.1 It was determined that the above costs should be paid out of the Village Hall’s reserves. Eventually, the Village Hall’s reserves should be transferred to the Council’s accounts.

7.2 This transfer should be confirmed via the next meeting’s agenda.

7.2 Proposed: Cllr Gray. Seconded: Cllr Fowke.

Resolved: To confirm 7.1.

**Item 8. To discuss and resolve on the proposed new risk assessment for the Village hall.**

8.1 Cllr Harding gave a report on the new COVID risk assessment for the Hall. There was not much change from the previous one. This new risk assessment should be placed on the website as soon as possible.

8.2 Proposed: Fowke. Seconded: Cllr Harding.

Resolved: To confirm the new risk assessment for the Village Hall.

**Item 9. General updates and correspondence.**

9.1 The meeting was informed that the local mobile shop would be operational in the region by mid-August.

**Item 10. Updates on the Village Hall renovation project.**

10.1 The latest news on the Village Hall development plans were discussed. These were nearing the stage when they could be submitted to the District Council.

10.2 Cllr Fowke suggested that a meeting would be needed soon to gather together the various parties involved and unify the project. Other points raised included whether there is a charity discount on various construction prices.

**Item 11. Any other business.**

11.1 The Clerk was instructed that the submission of the plans would require retroactive verification for the next Village Hall meeting.

**The meeting ended at 9.35 p.m.**

**Pauntley Parish Council Clerk contact information:**

**Whitecliff house**

**Newland street**

**Coleford**

**GL16 8NB**

**Gloucestershire.**

**Signature:**

**Date:**