

[105]

PAUNTLEY PARISH COUNCIL

At the meeting of the Meeting of Pauntley Parish Council as Sole Trustee of Pauntley Village Hall, held at Pauntley Village Hall, Brand Green, Gloucestershire, GL19 3JD on Monday 11th April 2022 at 8.30pm

In attendance were:

Cllr Paul Gray (Chairman)

Cllr Lesley Harding (Deputy Chairman)

Cllr Anne Rawson

Cllr Christine Philips

Cllr Nick Fowke

Cllr Mark Hargreaves.

Clerk: Jonathan Martin.

Meeting started at 8.30pm

Item 1. To receive apologies and acceptable reasons for absences. (1 minute)

1.1 Apologies were received from Cllr Paul Eastabrook.

Item 2. To receive any declarations of personal or prejudicial interest in items on the agenda. (1 minute)

2.1 No declarations of interests were received, or dispensations made.

Item 3. To approve and sign as a correct record of the minutes of the meetings held on 14th February 2022 and to deal with any matters arising. (1 minute)

3.1 Proposed: Cllr Fowke. Seconded: Cllr Harding.

Resolved: to confirm the minutes of the Meetings of 14th February 2022.

Item 4. To receive a short report on village hall events and issues. (5 minutes)

4.1 The report was given by Cllr Harding without any major issues cited. The report had previously been circulated to all councillors.

Item 5. To consider and resolve on the updated risk assessment for Pauntley Village Hall. (5 minutes)

5.1 The updates report was essentially the same as the previous with minor additions. The current version of the risk assessment has been placed on the Parish Council website.

Proposed: Cllr Philips. Seconded: Cllr Fowke.

Resolved: To approve the above Risk Assessment.

Item 6. Finance:

Item 6.a. To receive an update from the Clerk on the Village Hall's accounts. (2 minutes)

6.a.1 The report was given and the Village Hall's current account were deemed to be in satisfactory. The current balance being: £8,506.90.

Item 6.b. To receive the fourth quarter accounts for February – March 2022. (2 minutes)

6.b.1 This item was deferred to the next meeting to allow for reporting errors to be fixed.

Item 6.c. To consider and resolve on the approval of the final accounts for the financial year of 2021-22. (5 minutes)

6.c.1 This item was deferred to the next meeting to allow for reporting errors to be fixed.

Item 6.d. To consider and resolve on the independent scrutiny of the financial statement for the financial year of 2021-22. (2 minutes)

6.d.1 It had been agreed with the full support of all councillors in March that an independent check of the VH transactions and balances would be conducted by Mr Michael Bradley acting in the role of honorary auditor.

6.d.2 Proposed: Cllr Gray. Seconded: Cllr Fowke.

Resolved: To appoint the above person to review the Village Hall accounts.

Item 7. Payments:

To resolve on the following payments. (1 minute)

Minute	Amount	Date	Recipient	Description
105/7.a	£55.00	01/02/2022	EDF	Electricity
105/7.b	£48.81	07/02/2022	Water plus	Water
105/7.c	£61.00	15/02/2022	Ansvar	Insurance
105/7.d	£55.00	01/03/2022	EDF	Electricity
105/7.e	£61.00	15/03/2022	Ansvar	Insurance

7.1 Proposed: Cllr Harding. Seconded: Cllr Fowke.

Resolved: to approve the above payments.

7.2 On the basis that the Water Plus charges include an element for Sewerage charges, the clerk was instructed to ascertain the validity of this element as there was uncertainty as to whether the VH is connected to the trunk sewer. Additionally, it is also unclear as to whether any discount is available or has indeed been granted as a consequence of the VH's charitable status.

Item 8. Receipts:

**To resolve on the following receipts.
(1 minute)**

Minute	Amount	Date	Donor/activity	Description
105/8.a	£76.70	31/01/2022	CM £48.70, EM 28.00	Coffee Morning, Electricity meter.
105/8.b	£36.00	07/02/2022	HH Gosling	Hall hire.
105/8.c	£30.00	07/02/2022	Coffee Morning	Coffee Morning.
105/8.d	£37.50	08/02/2022	S.Slatter	Pilates.
105/8.e	£60.00	14/02/2022	CM £20.00, EM £22, HHGosling £18.00	Coffee Morning, Electricity meter, Hall hire.
105/8.f	£275.32	03/03/2022	CM £90.60, Beetle drive £184.72	Coffee Morning, Fundraising.
105/8.g	£15.00	03/03/2022	Fundraising	Fundraising
105/8.h	£18.00	08/03/2022	T. Kelly	Hall hire.
105/8.i	£50.00	09/03/2022	S.Slatter	Hall hire.
105/8.j	£54.00	11/03/2022	Pumfrey AC	Hall hire.
105/8.k	£2,778.00	30/03/2022	FODDC	Omicron grant
105/8.l	£110.00	30/03/2022	CM £80.00, EM £30.00	Coffee Morning, Electricity meter.
105/8.m	£128.19	31/03/2022	EDF	Refund

8.1 Proposed: Cllr Gray. Seconded: Cllr Harding.

Resolved: to approve the above payments.

Item 9. To acknowledge with thanks, the receipt of the Omicron hospitality and leisure grant at £2,778.00 from the FODDC.

9.1 The VH acknowledges receipt of the grant funding and wishes to express its gratitude to FODDC accordingly.

Item 10. To reconsider and resolve on the offer from GSM of free solar panels for the village hall. (5 minutes)

10.1 The Village Hall site would be given further examination to assess its suitability for this project. This would be undertaken by Cllr Harding.

10.2 Proposed: Cllr Fowke. Seconded: Cllr Harding.

Resolved: To progress this installation.

Item 11. To receive an update on progress with the village hall plans. (10 minutes)

11.1 Cllr Fowke reported on estimates for the costs. A local firm has been approached for the construction work and a meeting had been arranged. Tenders would need to be gathered and assessed as well as any conflicting interests declared. Build Back Better grants may still be available for this.

Item 12. To receive a report on the business rates, demanded from the District Council. (10 minutes)

12.1 The Clerk and Cllr Harding informed the Parish that Council that no response had been received from the FODDC on the matter of the business rates.

Item 13. To discuss and resolve on a proposal by Councillor Hargreaves for planning to plant a community orchard at the top of the village hall grounds.

13.1 Cllr Hargreaves made the proposal, which could involve the local school. This would include insect friendly flowers. A work party would need to be organised for this. The neighbours might also be advised on these plans.

13.2 It was agreed to defer this item pending further consideration of any alternative uses of this land.

Item 14. To resolve on payment of £26.47 to Cllr Harding, after inspection of receipts. This was in relation to Village Hall sundries.

- i. Floor mop at £10.00
- ii. Clingfilm dispenser at £4.00
- iii. Plants for planters at £7.98
- iv. Compost at £4.49

(2 minutes)

14.1 Proposed: Cllr Philips. Seconded: Cllr Rawson.

Resolved: To authorise the above payment.

**Item 15. Any other business.
(3 minutes)**

None.

The meeting ended at 9.45 pm.

Pauntley Parish Council Clerk contact information:
Whitecliff house
Newland street
Coleford
GL16 8NB
Gloucestershire.

Signature:

Date: