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PAUNTLEY PARISH COUNCIL

At the meeting of the Annual General Meeting of Pauntley Parish Council as Sole Trustee of Pauntley Village Hall, held at Pauntley Village Hall, Brand Green, Gloucestershire, GL19 3JD on Monday 31 May 2021 at 8.15pm

In attendance were:

Cllr Paul Gray (Chairman)

Cllr Christine Philipps

Cllr Anne Rawson

Cllr Lesley Harding

No public forum was held due to active Coronavirus restrictions.

Item 1. To receive apologies and acceptable reasons for absences.

1.1 Apologies were received from the Clerk due to a car breakdown.

1.2 Cllr Fowke and Cllr Paul Chapman had communicated their absence in advance, and no apologies have been received from Cllr Chapman.

Item 2. To receive any declarations of personal or prejudicial interest in items on the Agenda.

2.1 No declarations of interest were received or dispensations made.

Item 3. To receive a brief informal report from Cllr Harding on the current condition and status of the village hall.

3.1 Cllr Harding reported that the hall had been fortunate to end the financial year with a small credit balance, thanks to the £10,000 business grant, a £750 donation from the Real Ale Festival and a donation of £250 from Ecclesiastical Insurance. Fundraising had been virtually nil as a result of restrictions and there had been only a few bookings allowed. The few bookings have been received for outside events for May to July and plans are now underway for events over the summer, complying with the current regulations. The Covid-19 Risk Assessment has been reviewed and updated, and the Health and Safety Risk Assessment carried out. A full report will be made to the Annual Parish Meeting on 1 June.

Item 4. To confirm the meeting schedule for the financial year of 2021-2022.

The proposed meeting schedule was approved.

Item 5. Finance

5.1 The report from the Clerk on the Village Hall accounts was deferred until the next meeting.

5.2 The report on the last quarter's accounts and the signing off of these was deferred until the next meeting.

Item 6. To resolve on the following payments:

It was resolved to make payments as follows:

6.1 £60.46 at 13.4.21 and £60.46 at 13.5.21 to Ansvar Insurance.

6.2 £24.14 at 19.4.21 to Water Plus for water rates for the village hall.

6.3 £15.28 at 21.4.21 and £24.08 at 21.5.21 to Opus Energy for electricity for the village hall.

6.4 £36.00 refund on hall hire to Mr Lishman

Item 7. Expenses

It was resolved to make payment to Cllr Harding for the following items of expenditure required to enable the hall to re-open:

Hand sanitiser equipment £16.62

Step warning signs £4.58

Trip warning sign £0.99

Floor cleaner £1.50

Pansies for planters £3.99

Item 8. To resolve on the creation of a Village Hall Committee, with its terms of reference

This item was discussed and it was felt that the current arrangements were working well and that a separate formal committee would not be appropriate at this time. There are now 12 people on the support group, helping organise events and fundraising, dealing with bookings and managing maintenance issues. They would not, however, be willing to be part of a formal committee. This is where the main work for the hall takes place and therefore there is little pressure on the council as a whole in terms of day-to-day management of the hall. Should the refurbishment project take place then a separate committee would be required to manage this project.

Item 8. To discuss the progress of the Village Hall renovation project.

As Cllr Fowke was not present, this item was deferred. However, Cllr Harding had been present at the ecological survey and it had been indicated that no issues of concern had been identified. It is understood that the report is now awaited before the planning application can be finalised and submitted. It was thought that there may be a reduction in planning fees for charities and this would be clarified with Josh Thomas nearer the time.

Item 9. To agree to the date for the next meeting of Pauntley Parish Council as Sole Trustee of Pauntley Village Hall, proposed for Monday 26 July 2021.

9.1 It was agreed, that the next meeting of Pauntley Parish Council as Sole Trustee of Pauntley Village Hall would be held on Monday 26 July 2021.

Item 10. Any other business.

There was no other business and the meeting was ended at approximately 9.00 pm.

Pauntley Parish Council Clerk contact information:

**Whitecliff house
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Coleford
GL16 8NB
Gloucestershire.**

Signature:

Date: