

**AGENDA FOR A MEETING
OF PAUNTLEY PARISH COUNCIL
AS SOLE TRUSTEE OF PAUNTLEY VILLAGE HALL
ON MONDAY 28TH SEPTEMBER 2020 AT 8.15 pm.**

Contact information of the Parish Clerk:

**Jonathan Martin.
Whitecliff house, Newland street, Coleford, Gloucestershire, GL16 8NB.
01594 834345.
pauntleypc@gmail.com**

To Members of the Council:

You are hereby summoned to attend a meeting of Pauntley Parish Council as Sole Trustee of Pauntley Village Hall in Pauntley village hall on Monday 28th September 2020 at 8.15 pm, for the purpose of transacting the following business.

Jonathan Martin

Clerk to the Council.

Due to the current emergency government dictates prohibiting public gatherings no forum will be available during this meeting.

AGENDA.

1. To receive apologies and acceptable reasons for absences.
2. To receive any declarations of personal or prejudicial interest in items on the agenda.
3. To confirm the minutes of the Pauntley Village Hall meeting held on 27th July 2020.
4. To receive a report from the Clerk on the general situation and activities of the Village Hall.
5. To discuss the progress of the proposed renovation work to the Village Hall.
6. **Finance:**
 - a. To receive a brief report from the Clerk on the Parish Council's accounts.
 - b. To discuss and resolve upon the Draft Budget for Pauntley Village Hall 2020-21.
7. **Payments:**

To resolve on the following payments.

- i. The transfer of a total £10,000.00 at 6/7/2020, consisting of the Grant money recognised in minute 93/6.ix into the Village Hall's saving account.
 - ii. £30.90 at 21/7/2020 and £45.01 at 21/8/2020 to Opus Energy.
 - iii. £26.27 at 31/7/2020 to Water Plus.
 - iv. £128.40 at 5/8/2020 to PPL PRS LTD, regarding payment of the Village Hall's yearly premises license.
 - v. £180.00 at 12/8/2020 to Diamond Cleaners for the deep cleaning of the Village Hall in respect of the requirements of the new COV-19 risk assessment.
 - vi. £168.00 at 01/9/2020 to Mr Maurice Elton for payment of Groundskeeping work at the Village Hall site.
8. To resolve on payment of £158.88 of expenses to the Cllr Harding after inspection of receipts. These expenses were undertaken to adhere to the Village Hall's new risk assessment in light of the COV-19 epidemic. This consists of;
- £23.90 sliding door signs x2
 - £26.37 Dettol wipes.
 - £27.99 Hand sanitiser gel.
 - £10.80 Vinyl gloves.
 - £5.99 Hand sanitiser 6 x 100ml.
 - £12.49 Automatic soap dispenser.
 - £19.27 Wall mounted soap dispenser.
 - £9.90 Social distancing floor signs
 - £5.38 One-way floor signs.
 - £16.79 Plants and compost.
9. To agree to the date for the next meeting of the Pauntley Parish Council as Sole Trustee of Pauntley Village Hall, proposed for 30th November 2020.
10. Any other business.

Signature of the Clerk:

Date: