**AGENDA FOR THE MEETING OF PAUNTLEY PARISH COUNCIL AS SOLE TRUSTEE OF PAUNTLEY VILLAGE HALL MONDAY 10th OCTOBER 2022 AT 8.00 pm.**

**Contact information of the Parish Clerk:**

**Jonathan Martin.**

**01594 834345.**

**pauntleypc@gmail.com**

**To Members of the Council:**

You are hereby summoned to attend a meeting of the Pauntley Parish Council as sole trustee of Pauntley village hall in Pauntley village hall on Monday 10th October 2022 at 8.00 pm, for the purpose of transacting the following business.

Jonathan Martin Clerk to the Council.

**PUBLICATION DATE: 05/10/2022**

**Public Forum:**

(5 minutes)

**AGENDA.**

1. To receive apologies and acceptable reasons for absences.

(1 minute)

1. To receive any declarations of personal or prejudicial interest in items on the agenda. (1 minute)
2. To approve and sign as a correct record of the minutes of the meetings held on 1st July 2022 and 8th  August 2022 (1 minute)
3. To receive a report on the Village Hall usage and events.
4. To consider items in the maintenance diary and resolve on any actions to be taken.
5. To consider and resolve on the updated Health and Safety Policy for the village hall.
6. To consider alternative uses of the land at the top of the Hall’s property.
7. Finance:
   1. To receive a report on the Village Hall’s finances.
   2. To receive the second quarter statement for the Village Hall.
   3. To receive a report on the independent check of the Village Hall accounts for the financial year 2021-2022, and to report the annual report of accounts to the Charity Commission.
8. Payments:

To resolve on the following payments. (1 minute)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Minute** | **Amount** | **Date** | **Recipient** | **Description** |
| 109/9.a | 55.00 | 01/08/2022 | EDF | Electricity |
| 109/9.b | 44.35 | 09/08/2022 | Mrs L Harding | Expenses. |
| 109/9.c | 72.60 | 15/08/2022 | Ansvar | Insurance. |
| 109/9.d | 148.80 | 17/08/2022 | PPL | Music licence. |
| 109/9.e | 42.26 | 18/08/2022 | Water plus | Water |
| 109/9.f | 55.00 | 01/09/2022 | EDF | Electricity |
| 109/9.g | 69.38 | 13/09/2022 | Ansvar | Insurance. |
| 109/9.h | 11.14 | 20/09/2022 | Water plus | Water |

1. Receipts:

To resolve on the following receipts. (1 minute)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Minute** | **Amount** | **Date** | **Donor** | **Description** |
| 109/10.a | 50.00 | 05/08/2022 | Mrs S. Slatter | Pilates |
| 109/10.b | 178.40 | 10/08/2022 | CM £20/ Skitt’ £158.40 |  |
| 109/10.c | 57.00 | 17/08/2022 | CM £18/ EM £39 |  |
| 109/10.d | 500.00 | 18/08/2022 | Real Ale Soc’ | Donation |
| 109/10.e | 70.90 | 25/08/2022 | CM |  |
| 109/10.f | 104.00 | 05/09/2022 | CM |  |
| 109/10.g | 12.00 | 27/09/2022 | Cllr Eastabrook | Quiz night |
| 109/10.h | 80.00 | 28/09/2022 | CM |  |
| 109/10.i | 248.00 | 28/09/2022 | Quiz night |  |
| 109/10.j | 58.00 | 29/09/2022 | NR £20/ HH £18/ DN £20 |  |

1. To discuss and resolve on whether to install a plaque at the hall to commemorate the

Second World War soldier from Brand Green.

1. To resolve on the payment of £990.00 to Adams Fletcher and Partners for costplan for planning and fundraising for the Village Hall renovations. To be paid from the Hall’s saving account funds.
2. To consider and resolve on any training courses for food hygiene and First Aid at Work for volunteers at the hall.
3. To consider the rates for hall hire locally and resolve on whether any changes should be made at this time.
4. To consider the response from the District Council regarding the discretionary rate relief for the Village Hall, and to resolve on the action to be taken.
5. To discuss the costs estimates for the continuing renovation work.
6. To receive a report on the extension of the free broadband scheme from Gigclear.
7. To resolve on payment of expenses of £69.95 for a new microwave and plants for a planter after inspection of receipts to Mrs Harding.
8. Any other business. (3 minutes)

**Signature of the Clerk: Date:**