

**AGENDA FOR A MEETING
OF PAUNTLEY PARISH COUNCIL
AS SOLE TRUSTEE OF PAUNTLEY VILLAGE HALL
ON MONDAY 31ST MAY 2021 AT 8.15 pm.**

Contact information of the Parish Clerk:

Jonathan Martin.
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To Members of the Council:

You are hereby summoned to attend a meeting of Pauntley Parish Council as Sole Trustee of Pauntley Village Hall in Pauntley village hall on Monday 31st May 2020 at 8.15 pm, for the purpose of transacting the following business.

Jonathan Martin

Clerk to the Council.

Due to the current emergency government dictates prohibiting public gatherings no forum will be available during this meeting.

AGENDA.

1. To receive apologies and acceptable reasons for absences.
2. To receive any declarations of personal or prejudicial interest in items on the agenda.
3. To receive a brief informal report from Cllr Harding on the current condition and status of the Village Hall.
4. To confirm the meeting schedule for the financial year of 2021-22.
5. **Finance:**
 - a. To receive a brief report from the Clerk on the Village Hall's accounts.
 - b. To receive a report of the last quarter's accounts and to be signed off by the Council.
6. **Payments:**

To resolve on the following payments:

 - a. £60.46 at 13/4/21 and £60.46 at 13/5/21 to Ansvar insurance.
 - b. £24.14 at 19/4/21 to Water plus.
 - c. £15.28 at 21/4/21 and £24.08 at 21/5/21 to Opus energy.
 - d. £36.00 at 18/5/21 as a refund to Mr Lishman.

7. Expenses:

To resolve on payment of £27.68 of expenses to Cllr Harding after inspection of receipts. These expenses were undertaken to prepare the Hall for reopening. These consist of:

- Hand sanitiser equipment. £16.62.
- Step warning signs. £4.58
- Trip warning sign. £0.99
- Floor cleaner. £1.50
- Pansies for planters.£3.99

8. To resolve on the creation of the Village Hall Committee, with its terms of reference.

9. To discuss the progress of the Village Hall renovation project.

10. To agree to the date for the next meeting of the Pauntley Parish Council, proposed for Monday 26th July 2021.

11. Any other business.

Signature of the Clerk:

Date: