**AGENDA FOR THE ANNUAL GENERAL MEETING OF PAUNTLEY PARISH COUNCIL AS SOLE TRUSTEE OF PAUNTLEY VILLAGE HALL MONDAY 30th MAY 2022 AT 8.30 pm.**

**Contact information of the Parish Clerk:**

**Jonathan Martin.**

**01594 834345.**

**pauntleypc@gmail.com**

**To Members of the Council:**

You are hereby summoned to attend a meeting of Annual General meeting of Pauntley Parish Council as sole trustee of Pauntley village hall in Pauntley village hall on Monday 30th May 2022 at 8.30 pm, for the purpose of transacting the following business.

Jonathan Martin Clerk to the Council.

**PUBLICATION DATE: 24/05/2022**

**AGENDA.**

1. To receive apologies and acceptable reasons for absences.

(1 minute)

1. To receive any declarations of personal or prejudicial interest in items on the agenda. (1 minute)
2. To approve and sign as a correct record of the minutes of the meetings held on 11th April 2022 and to deal with any matters arising. (1 minute)
3. To resolve on the position of Chairman for Pauntley Village Hall board of Trustees for the period of one year.

(5 minutes)

1. To resolve on the position of Vice Chairman for Pauntley Village Hall board of Trustees for the period of one year.

(5 minutes)

1. Finance:
   1. To resolve on approval of the end of year accounts for the village hall for the financial year of 2021-2022.
   2. To receive the statement of the Village Hall’s accounts for the months of April 1st - May 30th 2022 and sign off on them after inspection. (5 minutes)
   3. To receive the budget analysis for the Village Hall’s accounts for the months of April 1st - May 30th 2022. (5 minutes)
2. Payments:

To resolve on the following payments. (1 minute)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Minute** | **Amount** | **Date** | **Recipient** | **Description** |
| 106/7.a | £55.00 | 01/04/2022 | EDF | Electricity |
| 106/7.b | £26.47 | 12/04/2022 | Cllr Harding | Expenses |
| 106/7.c | £61.00 | 13/04/2022 | Ansvar | Insurance |
| 106/7.d | £24.63 | 21/04/2022 | Water plus | Water |
| 106/7.e | £55.00 | 03/05/2022 | EDF | Electricity |
| 106/7.f | £61.00 | 13/05/2022 | Ansvar | Insurance |
| 106/7.g | £10.78 | 18/05/2022 | Water plus | Electricity |

1. Receipts:

To resolve on the following receipts. (1 minute)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Minute** | **Amount** | **Date** | **Donor** | **Description** |
| 106/8.a | £50.00 | 04/04/2022 | S.Slatter | Hall Hire |
| 106/8.b | £75.00 | 13/04/2022 | CM £65.00, Donation £10.00 | Coffee morning, donation. |
| 106/8.c | £144.00 | 19/04/2022 | Pauntley Parish Council | Hall Hire |
| 106/8.d | £228.38 | 26/04/2022 | CM £60.00, EM £12.00, Skittles £156.38 | Coffee mornings, Electricity meter, Skittles. |
| 106/8.e | £18.00 | 27/04/2022 | Brownsell | Hall Hire |
| 106/8.f | £50.00 | 03/05/2022 | S.Slatter | Hall Hire |
| 106/8.g | £85.00 | 18/05/2022 | CM | Coffee morning. |
| 106/8.h | £40.00 | 18/05/2022 | Newent Rangers | Hall Hire. |

1. To receive a report from Cllr Harding on events at the village hall.
2. To resolve on the payment of the fee proposal by Adams Fletcher for £990.00 for the preparation of the cost plans for the village hall redevelopment work
3. To receive a report on the request to GSM to take up their offer of solar panels.
4. To note the date for the renewal of the electricity contract with Bionic on 10 July 2022, and that a three-year agreement was made in 2021 and therefore no action is needed until 2024.
5. To note the date for the village hall insurance renewal on 11 July 2022 and to resolve on actions to be taken.
6. To resolve on payment of expenses at £30.79 to Cllr Harding after inspection of the receipts.
7. Any other business. (3 minutes)

**Signature of the Clerk: Date:**