

**AGENDA FOR A MEETING  
OF PAUNTLEY PARISH COUNCIL  
AS SOLE TRUSTEE OF PAUNTLEY VILLAGE HALL  
ON MONDAY 25 NOVEMBER 2019 AT 8.15 pm.**

**Contact information of the Parish Clerk:**

**Jonathan Martin.  
Whitecliff house, Newland street, Coleford, Gloucestershire, GL16 8NB.  
01594 834345.  
pauntleypc@gmail.com**

**To Members of the Council:**

You are hereby summoned to attend a meeting of Pauntley Parish Council as Sole Trustee of Pauntley Village Hall in Pauntley village hall on Monday 25 November 2019 at 8.15 pm, for the purpose of transacting the following business.

Jonathan Martin

Clerk to the Council.

**Members of the public will be invited to speak on matters concerning the agenda. Only comments relating to the following agenda can be taken into account at this meeting. Once this formal meeting has begun no further comments from the public can be accepted.**

**AGENDA.**

1. To receive apologies and acceptable reasons for absences.
2. To receive any declarations of personal or prejudicial interest in items on the agenda.
3. To confirm the minutes of the Pauntley Village Hall meeting held on 23 September 2019.
4. **Finance:**
  - a. To receive a financial report from the Clerk on the Village Hall's accounts.
  - b. To receive and resolve on a draft policy document for a fee structure for borrowing Village hall equipment and inter-meeting spending limits.
  - c. To receive a report from Cllr Harding on past and future booking events.
  - d. To consider and resolve a draft budget for 2020-2021.

- e. To resolve on payment of £124.8 at 6/8/19 to PPL Licensing.
- f. To resolve on payment of £29.81 at 22/7/19, £10.73 at 21/8/19 and £36.13 at 23/9/19 to Opus Energy
- g. To resolve on payment of £41.94 at 31/7/19 and £25.98 at 18/10/19 to Water plus.
- h. To resolve on payment of £105.00 at 1/10/19 and £99.60 at 4/11/19 to Filmbankmedia.
- i. To resolve on payment of £27.00 at 3/9/19, 24/9/19, 15/10/19 and 17/11/19 to Debs Dusters.
- j. To resolve on payment of £12.56 at 15/10/19 to Upleadon Village Hall as a donation.
- k. To resolve on payment to the Chairman of his maintenance expenses.
- l. To resolve on payment to Cllr Lesley Harding of expenses of £9.96.

**5. Maintenance:**

- a. To resolve on payment of £326.4 at 28/10/19 to R N Moore Electric.
- b. To consider and resolve on the potential replacement of the cooker.
- c. To consider and resolve on the potential replacement of the heater(s).

- 6.** To agree to the date for the next meeting of the Pauntley Parish Council, proposed for Monday 27<sup>th</sup> January 2020.

**7. Any other business.**

**Signature of the Clerk:**

**Date:**