

**Pauntley Parish Council**  
**As**  
**Sole Trustee of**  
**Pauntley Village Hall**

# AGENDA

**Clerk: Rachel Freestone**  
**Tel: 07917 872508**  
**Email: pauntleypc@gmail.com**

**Parish Councillors are summoned to attend a Meeting of Pauntley Parish Council as Sole Trustee of Pauntley Village Hall on Monday 17<sup>th</sup> April 2023 at 7.00pm, for the purpose of transacting the business set out below.**  
**The Public are cordially invited to attend.**

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|----|---|----------------------|
| 1) | <b>To accept apologies for absence</b>  | PG                   |
| 2) | <b>To receive any Declarations of Interest and to consider written Requests for Dispensation</b>  | PG                   |
| 3) | <b>Open Session</b>   |                      |
| 4) | <b>To approve and sign the Minutes from The Trustees Meeting on 13<sup>th</sup> February 2023</b>   | PG                   |
| 5) | <b>Village Hall Reports:</b> <ul style="list-style-type: none"> <li>a) To receive a report on Village Hall Events. (appendix 1)</li> <li>b) To receive and consider the Village Hall Maintenance Diary. (appendix 2)</li> <li>c) To receive and consider the 100/50's Club (appendix 3)</li> <li>d) To receive feedback from the Community for Sustainable Energy Webinar</li> </ul>  | LH<br>LH<br>LH<br>LH |
| 6) | <b>Village Hall Refurbishment:</b> <ul style="list-style-type: none"> <li>a) To receive a report from the Village Hall Refurbishment Working Party to include quotes for AV equipment and Solar panels and to agree actions. (appendices 4, 5, 6 and 7)</li> </ul>  | MHar                 |
| 7) | <b>Finance:</b> <ul style="list-style-type: none"> <li>a) To receive an update on the plaque to commemorate John Buckland of Brand Green.</li> <li>b) To receive an update on the use of the Sum Up machine and agree action.</li> <li>c) <b>To receive financial report and agree action as required.</b></li> <li>d) To note actual invoice of £418.80 against £442.80 quoted and agreed minute number 111/6.f to Audio Visual Direct.</li> </ul> | PG<br>LH<br>RF<br>RF |

|    |   |                      |
|----|---|----------------------|
|    | e) To ratify payments made between meetings (below in red)<br>f) To approve invoices to be paid (below in black)<br>g) To note income received.<br>h) To resolve on the Trustees of Pauntley Village Hall Budget for 2023-24 (Appendix 8) | PG<br>PG<br>PG<br>PG |
| 8) | <b>Real Ale Festival</b><br>a) To receive an update on the Real Ale festival.   | MHa                  |
| 9) | <b>Next Meeting: To note the date and Agenda Items for the Parish Council Trustees Meeting on Monday 12<sup>th</sup> June at 7.00pm</b>   |                      |

| Payments to be approved |          |  |          |        |
|-------------------------|----------|--|----------|--------|
| Payee                   | Date     | Details  | Minute   | Total  |
| EDF DD                  | 01.02.23 | Electricity  | 112.7e.1 | 55     |
| Ansvar DD               | 14.02.23 | Insurance  | 112.7e.2 | 69.32  |
| Water                   | 20.02.23 | Water  | 112.7e.3 | 59.24  |
| EDF DD                  | 01.03.23 | Electricity  | 112.7e.4 | 55     |
| FilmBank                | 03.03.23 | Film Expenses The Duke                               | 112.7e.5 | 104.40 |
| Ansvar DD               | 14.03.23 | Insurance  | 112.7e.6 | 69.32  |
| Water Plus DD           | 18.01.23 | Water  | 112/7e.7 | 12.89  |
| M Elton                 | 31.03.23 | Groundskeeping                                       | 112/7e.8 | 207    |
| Filmbank                | 31.03.23 | Film Expenses Mrs Harris                             | 112/7e.9 | 104.40 |
| Lesley Harding          |          | Expenses   | 112/7f.1 | 32.86  |
| Income                  |          |  |          |        |
| Event                   | 01.02.23 | Coffee Morning                                       | 112/7g.1 | 100    |
| S Slatter               | 08.02.23 | Hall Hire January                                    | 112/7g.2 | 50     |
| Event                   | 10.02.23 | Coffee Morning and Skittles                          | 112/7g.3 | 157.70 |
| Event                   | 28.02.23 | Coffee Morning, walk and film                        | 112/7g.4 | 428.56 |
| S Slatter               | 03.03.23 | Hall Hire February                                   | 112/7g.5 | 50     |
| EDF                     | 08.03.23 | Electricity credit                                   | 112/7g.6 | 150    |
| WI                      | 08.03.23 | Hall Hire  | 112/7g.7 | 18     |
| EDF                     | 24.03.23 | Electricity credit                                   | 112/7g.8 | 119.61 |
| Event and electric      | 29.03.23 | Coffee Morning, film, donation £2 and Electric meter | 112/7g.9 | 386.01 |

Rachel Freestone, Clerk.

12<sup>th</sup> April 2023