**AGENDA FOR THE MEETING OF PAUNTLEY PARISH COUNCIL AS SOLE TRUSTEE OF PAUNTLEY VILLAGE HALL MONDAY 29th NOVEMBER 2021 AT 8.00 pm.**

**Contact information of the Parish Clerk:**

**Jonathan Martin.**

**01594 834345.**

**pauntleypc@gmail.com**

**To Members of the Council:**

You are hereby summoned to attend a meeting of Pauntley Parish Council as sole trustee of Pauntley village hall in Pauntley village hall on Monday 29th November 2021 at 8.00 pm, for the purpose of transacting the following business.

Jonathan Martin Clerk to the Council.

**AGENDA.**

1. To receive apologies and acceptable reasons for absences.

(1 minute)

1. To receive any declarations of personal or prejudicial interest in items on the agenda. (1 minute)
2. To approve and sign as a correct record of the minutes of the Village Hall meetings held on 21st June 2021 and 27th September 2021 and to deal with any matters arising. (1 minute)
3. Finance:
   1. To receive an update from the Clerk on the Village Hall’s accounts.
   2. To review and resolve to sign off on the second quarter accounts for July – September 2021.

(10 minutes)

1. Receipts:

To resolve on the following receipts.

(2 minutes)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Minute** | **Amount** | **Date** | **Donor/activity** | **Description** |
| 102/5.a | £168.00 | 29/09/21 | Event/Coffee morning. | Hall hire/fundraising. |
| 102/5.b | £10.00 | 29/09/21 | Woman’s institute. | Hall hire. |
| 102/5.c | £50.00 | 05/10/21 | Mrs S. Slatter/ Pilates | Hall hire. |
| 102/5.d | £64.00 | 13/10/21 | Coffee morning. | Fundraising. |
| 102/5.e | £18.00 | 01/11/21 | Newent beekeepers. | Hall hire. |
| 102/5.f | £37.50 | 02/11/21 | Mrs S. Slatter/ Pilates | Hall hire. |
| 102/5.g | £95.50 | 03/11/21 | Coffee morning: £75.50.  Electricity: £16.00 | Fundraising/electricity. |
| 102/5.h | £221.23 | 10/11/21 | Pub event: £191.73.  Coffee morning: £29.50 | Hall hire/fundraising. |
| 102/5.i | £18.00 | 17/11/21 | Pauntley Village school. | Hall hire. |

1. Payments:

To resolve on the following payments.

(2 minutes)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Minute** | **Amount** | **Date** | **Recipient** | **Description** |
| 102/6.a | £55.00 | 01/10/21 | EDF | Electricity. |
| 102/6.b | £61.00 | 13/10/21 | Ansvar insurance. | Insurance. |
| 102/6.c | £27.75 | 19/10/21 | Water plus. | Water. |
| 102/6.d | £55.00 | 01/11/21 | EDF | Electricity. |
| 102/6.e | £61.00 | 15/11/21 | Ansvar insurance. | Insurance. |

1. To confirm the successful certification of the recent fire equipment test for the Village hall. (1 minute)
2. To acknowledge the receipt of Gigaclear’s community hub scheme which will provide the Village Hall with one year’s free internet, and to discuss and resolve on how to make use of this for the benefit of the community. (1 minute)
3. To acknowledge the acquisition of the Marquee equipment for use by the Village hall. (1 minute)
4. To receive general updates and correspondence. (10 minutes)
5. To resolve on the Village Hall budget for the next financial year of 2022-23 (3 minutes)
6. Any other business. (3 minutes)

**Signature of the Clerk: Date:**