

[717]

PAUNTLEY PARISH COUNCIL

At the meeting of the Extraordinary Meeting of Pauntley Parish Council, held at Pauntley Village Hall, Brand Green, Gloucestershire, GL19 3JD on Monday 26th June 2021 at 7.30pm

In attendance were:

Cllr Paul Gray (Chairman)

Cllr Lesley Harding (Deputy Chairman)

Cllr Christine Philipps

Cllr Anne Rawson

Cllr Paul Eastabrook

District Cllr Philip Burford was present. No other members of the public were present.

Item 1. To receive apologies and acceptable reasons for absences.

1.1 It was reported that Cllr Fowke sent his apologies as he was on holiday.

Item 2. To receive any declarations of personal or prejudicial interest in items on the Agenda.

2.1 No declarations were made.

Item 3. To confirm the minutes of the Lockdown Committee held on 8 March, 1 April and 4 May 2021.

3.1 Proposed: Cllr Harding. Seconded: Cllr Gray.

Resolved.

Item 4. To receive a brief report from the Clerk on the Parish Council's accounts.

4.1 The Clerk gave the report, stating that in the precept and VAT refund had been received, and that there were no undue issue.

Item 5. To resolve on the Accounts Statement for Pauntley Parish Council for 2020-21.

5.1 Proposed: Cllr Harding. Seconded: Cllr Phillips.

Resolved.

Item 6. To resolve on the period of public rights to the Auditors report and Council's finances, to commence on 1st July 2021.

6.1 Proposed: Cllr Harding. Seconded: Cllr Rawson.

Resolved.

Item 7. To discuss the finding of the audit report and tasking the Clerk with an appropriate action plan from this.

7.1 The following issues would need to be reviewed and action taken upon over the coming year.

- Examine whether the council should adopt the General Power of Competence.
- Review of the Standing Orders, Financial Regulations and Code of Conduct, with changes made where appropriate.
- Review of the Information Security and Transparency policy.
- Addition of a s.137 column in the cash books.
- Increased description of which Councillor proposes and seconds a motion and a resolution.
- Improved records to reflect the inspection of the accounts.
- Improved records to reflect the organisation and findings from inspecting the Council's assets.
- Investigate the PAYE options for Council employees.
- The Interests of the Councillors should be updated if needed.
- The next audit process should be made clearer and sequenced.

Item 8. Licensing:

To resolve on the following licensing application.

F/21/00178/STC. Street trading consent. Market to your door.

8.1 The Council considered the application and is supportive of the notion of a mobile shop serving the more remote parts of the Newent area.

Item 9. Planning:

To resolve on the following planning applications:

Item 9. a. P0844/21/FUL. Palmers, Ketford, Dymock, Gloucestershire. Erection of a single storey extension and a two storey extension.

9 a). 1 The Council has no objections.

Item 9. b. P1002/21/FUL. West Wing, Compton House, Compton Green, Redmarley. Proposed basement conversion with lightwells formed.

9 b). 1 The Council has no objections.

Item 10. To discuss and resolve on the organisation and payment for both Cllr Harding and the Clerk to receive training for the proper management of the Council's website.

10.1 Proposed: Cllr Harding. Seconded: Philips.

Resolved.

To find estimates for a potential new website.

Item 11. The new Cllr Mr Eastabrook to be witnessed signing his acceptance of office form, as well as his declaration of interest and adherence to the Code of Conduct.

11.1 This was witnessed by all gathered.

Item 12. To resolve on the recruitment of a new Parish Councillor to replace the role vacated by Mr Paul Chapman.

12.1 Proposed: Cllr Gray. Seconded: Rawson.

Resolved.

Item 13. Any other business.

13.1 The declarations of office were signed by Cllr Gray and Cllr Harding.

The meeting was ended at approximately 8:15 pm

Pauntley Parish Council Clerk contact information:

Whitecliff house

Newland street

Coleford

GL16 8NB

Gloucestershire.

Signature of the Clerk:

Date:

