

[721]

PAUNTLEY PARISH COUNCIL

At the meeting of Pauntley Parish Council, held at Pauntley Village Hall, Brand Green, Gloucestershire, GL19 3JD on Wednesday 14th February 2022 at 7.00 p.m.

In attendance were:

Cllr Lesley Harding (Deputy Chairman)

Cllr Anne Rawson

Cllr Paul Eastabrook

Cllr Christine Philips

Cllr Nick Fowke

Mr Mark Hargreaves

Clerk: Jonathan Martin

District Cllr Philip Burford

Meeting starts at 7.30pm

Item 1. To Receive Apologies and Acceptable Reasons for Absence

1.1 Apologies were received by Chairman Paul Gray.

1.2 No apologies have been received by County Cllr Mosely.

1.3 Deputy Chairman Lesley Harding presided over the meeting.

Item 2. To receive any declarations of personal or prejudicial interest in items on the agenda.

2.3 No declarations of interests were received, or dispensations made.

Item 3. To approve and sign as a correct record of the minutes of the meetings held on 29th November 2021 and 12th January 2022 and to deal with any matters arising.

3.1 Proposed: Cllr Eastabrook. Seconded: Cllr Fowke.

Resolved: to confirm the minutes of the Meetings of 29th November 2021.

3.3 Proposed: Cllr Eastabrook. Seconded: Cllr Harding.

Resolved: to confirm the minutes of the Meetings of 12th January 2022.

Item 4. To resolve unanimously on the Co-opting of Mr Mark Hargreaves to the role of Pauntley Parish Councillor.

4.1 Proposed: Cllr Harding. Seconded: Cllr Philips.

4.2 Resolved: unanimously to co-opt Mr Hargreaves to the Council.

Item 5. To give further consideration to the wildlife corridors project and resolve on how to progress the Council's involvement.

5.1 Mr Hargreaves was quickly briefed on the background on this issue. A working group was suggested to address this. There was discussion on how the Parish

council could assist in this. It was proposed that the Council could act as a liaison between the other neighbouring Parishes involved in the project.

Forum.

5.2 District Cllr Burford gave a minor update on the local wildlife corridors from his own involvement.

5.3 Regarding the upcoming Queen's jubilee, it was suggested that district council be informed of the Parish's planned tree planting and beacon lighting.

5.4 On the redevelopment of local areas, it was reported that the district council has acquired the Five Acres site and the demolition of this in preparation for the new leisure centre is underway.

5.5 The local planning policy of dispersing the proposed thousands of new homes was reiterated and local parishes would soon be approached by the district council for suggestions of local construction sites.

5.6 Lastly, Cllr Burford informed that Parish that the Forest of Dean District councillor currently accused of alleged crimes, as reported in local media, is not part of his group of independent Cllrs.

Item 6. To receive a preliminary report on the Internal Audit Report for 2021-2022 and to resolve on any outstanding actions to be taken.

6.1 Cllr Eastabrook gave a brief report on this matter. It was noted that the various issues highlighted by the previous audit report had been either caused or frustrated by the Covid lockdown difficulties of early 2021.

6.2 However, in consideration of this, the councils feels that it has undertaken a diligent review of the issues in the report, and is satisfied that the vast majority of points have been addressed.

Item 7. To consider and resolve on whether Pauntley Parish Council should adopt the General Power of Competence, as detailed in the attached guidance document.

7.1 The general power of competence was held to be inapplicable to Pauntley Parish council as most of this council's members have been co-opted and the relevant law requires a 2/3 majority of elected Councillors. This matter would therefore have to be deferred until the council becomes applicable to this requirement, which is not anticipated to be within the foreseeable future.

Item 8. To discuss and resolve on the installation of tree plaques regarding quantity and costs.

8.1 Cllr Eastabrook gave his report on the progress of purchasing a plaque for the Queen's jubilee. These will also replace those currently missing from the Village Hall grounds. The reported price being £14.99. The total costs being around £100.00. The question was raised as to how to fund this in relation to the budget for the next financial year. It was deemed that the costs should be funded from the reserves.

Item 9. To report on the registration of the Village Hall for the beacon event set for Jubilee, and discuss any preparations needed for this. Also, to discuss and resolve on the risk assessment for the event.

9.1 It was reported that this was proceeding normally. The risk assessment for this would need to be issued.

9.2 Proposed: Cllr Rawson. Seconded: Eastabrook.

Resolved: To accept the new risk assessment for this event.

Item 10. To resolve on the adoption of the following policy documents;

- a. Pauntley Parish Council Risk Assessment.**
- b. Model publication scheme.**
- c. Equality and Diversity policy.**

10 a). 1. Proposed: Cllr Harding. Seconded: Cllr Fowke.

Resolved: to adopt the new risk assessment.

10 b). 1. Proposed: Cllr Philips. Seconded: Rawson.

Resolved: to adopt the model publication scheme.

10 c). 1. Proposed: Cllr Fowke. Seconded: Philips.

Resolved: to adopt the equality and diversity policy.

Item 11. To organise the inspection of the Council's assets for the 2022 audit, with new photographs to be taken of the property.

11.1 It was reported that the notice board at Poolhill may be in need of minor repair and repainting. The Brand Green and Poolhill defibrillators have been checked and remains in good working condition. An electric test may need to be conducted on the devices in the near future though. This would be part of an overall serving and inspection of the device.

11.2 Cllr Harding confirmed that the other items on the asset register have been checked with no apparent problems, with new photographs of these being provided to the Clerk for the Parish council's records.

Item 12. Finance:

To receive an update from the Clerk on the Parish Council's accounts.

12.1 The Clerk confirmed that the precept forms had been sent in with evidence of this being retained. No other issues were reported.

Item 13. Payments:

To resolve on the following payments.

Minute	Amount	Date	Recipient	Description
721/13.a	231.00	4/01/22	Glos' LGPS	Employer Pension Contribution.
721/13.b	180.62	4/01/22	Glos' LGPS	Employer Pension Contribution.
721/13.c	611.79	4/01/22	Parish Clerk	Clerk's wages
721/13.d	350.00	10/01/22	J L Tree Service.	Tree surgery work.

13.1 Proposed: Cllr Eastabrook. Seconded: Cllr Rawson.

Resolved: to confirm the above payments.

Item 14. Receipts:

To resolve on the following receipts.

Minute	Amount	Date	Donor/activity	Description
721/14.a	899.00	24/12/21	Welcome back fund.	Marquee grant

14.1 Proposed: Cllr Eastabrook. Seconded: Cllr Rawson.

Resolved: to confirm the above receipts.

Item 15. To receive a brief report from the feedback from the tree surgeon's work on recent local pruning instigated by the council.

15.1 The tree surgeon reported no safety issues regarding the outcome of recent local work commissioned by the Parish council. Cllr Rawson highlighted that some remaining overhanging branches might still be a problem. If the overgrowth is regarded as dangerous, letters of complaint will be issued to the respective land owners.

Item 16. To resolve on payment of £10.50 of expenses to the Clerk, Jonathan Martin, after inspection of receipts. This was in relation to running the Council office.

i. Printer ink £10.50

16.1 Proposed: Cllr Harding. Seconded: Phillips.

Resolved: to authorise the above payment.

Item 17. Any other business.

17.1 Problems with the Council website would need to be investigated.

17.2 The matter of finding an internal auditor would be discussed outside of the meeting with a the view be taken as to whether or not we wish to continue using GAPTC as our assurance provider.

17.2 More complaint letters in response to dangerously overgrowing hedges would also be drafted after locations and owners of these had been confirmed.

The meeting ended at 8.18 pm.

Pauntley Parish Council Clerk contact information:
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GL16 8NB
Gloucestershire.

Signature:

Date: