

[713] & [96]

PAUNTLEY PARISH COUNCIL

At the meeting of Pauntley Parish Council and Village Hall Lockdown Committee. Held at private residences in Pauntley Village Hall, on Monday 8th March 2021.

In attendance were:

Cllr Paul Gray (Chairman)

Cllr Dave Melville (Deputy Chairman)

No public forum was held due to active Coronavirus restrictions.

Item 1. To receive apologies and acceptable reasons for absences.

1.1 No apologies were received.

Item 2. To receive any declarations of personal or prejudicial interest in items on the Agenda.

2.1 No declarations were received or dispensations made.

Item 3. To confirm the minutes of the Parish Council meeting held on 28th September and the minutes of the Pauntley Village Hall held on 28th September 2020.

3.1 It was resolved: To approve the minutes of the meetings of Pauntley Parish Council and Pauntley Village Hall.

Item 4. To resolve on the following payments and donations:

Item 4. a. Payments made by Pauntley Parish Council in attached list 1.

4 a). 1. It was resolved: On the payments in list 1.

Item 4. b. Clerk's expenses in attached list 1.

4 b). 1. It was resolved: On the payments in list 1.

Item 4 c. Donations made to Pauntley Village Hall in attached list 2.

4 c). 1. It was resolved: On the donations in list 2.

4 c). 2. The Clerk should confirm the sending of a thankyou letter to the Real Ale Society's donation to the Village Hall.

Item 4 d. Payments made by Pauntley Village Hall in attached list 2.

4 d). 1. It was resolved: On the payments in list 2.

4 d). 2. It was noted that the costs of the Hall's yearly PAT testing was rather high and an alternative should be to conduct the tests internally, via the use of Cllr Melville's own portable testing equipment. This would be done free of charge and would save the Hall several hundred pounds a year.

4 d). 3. Regarding the periodic payments to the groundskeeper, it was deemed that the Clerk should make arrangements for the Village Hall to pay its workers via the PAYE system. This is in preparation to an expected tightening up of the rules and with it the risk of liability upon the Village Hall.

Item 5 Finance:

Item 5. a. To receive a report on the Parish Council's and Village Hall's 2020's third quarter accounts and to be signed off by the Committee members.

5 a). 1. The reports were received and approved.

5 a). 2. On review of the accounts, it was deemed that the entries reflecting the Council's Community Heartbeat should be made clearer with a separate budget and supporting accounts for the next financial year.

Item 5. b. To inspect the Council's and Village Hall's budget reports and to be signed off by the Committee members.

5 b). 1. The reports were received and approved.

Item 5. c. To inspect the Village Hall's saving's account.

5 c). 1. The accounts were received and approved.

Item 6. Audit:

Item 6. a. To resolve on the proposed audit schedule for 2021.

6 a). 1. This item was deferred.

Item 6. b. To confirm that the Village Hall's accounts will be subject to an internal review at the end of the financial year.

6 b). 1. It was agreed that the Village Hall accounts would be subject to an internal review with a Cllr to undertake this, to be determined at a later date.

Item 7. Any other resolution or agreement required to facilitate the above.

7. 1 None.

Pauntley Parish Council Clerk contact information:

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Signature of the Clerk:

Date: