**[717]**

**PAUNTLEY PARISH COUNCIL**

**At the meeting of the of Pauntley Parish Council, held at Pauntley Village Hall, Brand Green, Gloucestershire, GL19 3JD on Monday 26 July 2021 at 7.30pm**

In attendance were:

Cllr Paul Gray (Chairman)

Cllr Lesley Harding (Deputy Chairman)

Cllr Anne Rawson

Cllr Nick Fowkes

Cllr Paul Eastabrook

Clerk Jonathan Martin

**Public Forum:**

District Cllr Phillip Bulford gave a summary of two main local issues. These being, the prospects of the national 'levelling up fund' for the district and the proposed Churcham housing development.

The levelling up fund would be around 20 million pounds in scale and would likely be focused on the building of a student centre at Hartpury college, the redevelopment of Cinderford town centre and the construction of a new leisure centre at the disused Five Acres site. There is a potential for some of this levelling up fund to be allocated to parish councils.

The Churcham development remains contentious and under review and may even be expanded from a planned 4,000 house settlement to 10,000.

**Item 1. To receive apologies and acceptable reasons for absences.**

* 1. Apologies were received from Cllr Philips due to family commitments.

**Item 2. To receive any declarations of personal or prejudicial interest in items on the Agenda.**

2.1 No declarations of interest were received or dispensations made.

**Item 3. To confirm the minutes of the Annual General Meeting held on held on 31st May 2021.**

3.1 Proposed: Cllr Harding. Seconded: Cllr Fowkes.

Resolved: to confirm the minutes of the Annual General Meeting of 31st May 2021.

**Item 4. To confirm the minutes of the Annual Public Assembly held on held 1st June 2021.**

4.1 Proposed: Cllr Rawson. Seconded: Cllr Harding.

Resolved: to confirm the minutes of the Annual Public Assembly of 1st June 2021.

**Item 15. To discuss on the closing of the footpath through a Parishioner’s land.**

15.1 It was agreed that this Item be held earlier to accommodate the local resident as guest speaker.

15.2 A report was given by a Mr Bill Robson. A path by three local ponds has recently been closed off by the landowner. The purported reason for this was to protect the fish stock. Photo evidence was produced in support of this.

15.3 The request was made for the footpath in question to be given recognised status. Cllr Bulford offered information and recommendations for this.

15.4 This application would eventually have to be made at Gloucestershire county council Highways Department as an issue of ‘Rights of Way’.

Proposed: Cllr Rawson. Seconded: Fowke.

Resolved: For the council to investigate and undertake this application and report back at the next meeting.

**Item 5. Finance:**

**Item 5. a. To receive a brief report from the Clerk on the Parish Council’s accounts.**

5 a). 1. The report was well received and attention was given to the normal outgoings for the council’s various costs and subscriptions.

**Item 5. b. To review and resolve to sign off on the first quarter accounts for April – June 2021.**

**Summary of first quarter accounts for 2021-22.**

|  |  |
| --- | --- |
| **Opening Balance:** | **3,763.51** |
| **Receipts:** | **5,756.80** |
| **Expenditure:** | **2,294.16** |
| **Closing Balance:** | **7,226.15** |

5 b). 1. Proposed: Cllr Harding. Seconded: Cllr Fowke.

Resolved: To sign off on the first quarter accounts for April – June 2021.

**Item 6. Planning:**

**To resolve on the following planning applications.**

**Item 6. a. P0967/21/FUL. The Old Forge, Pool Hill Road, Newent, Gloucestershire. Proposed single storey extension.**

6. a). 1. There were no objections.

**Item 6. b. P1212/21/FUL. Pauntley Court Farm, Pauntley Court Drive, Redmarley, Gloucester. Retention of existing polytunnel (retrospective).**

6. b). 1. The Council has concerns over the potential visual impact of this development.

**Item 6. c. P1165/21/FUL. Pauntley Court Farm, Pauntley Court Drive, Redmarley, Gloucester. The siting of a Grande Roulotte Caravan for tourist letting.**

6. c). 1. There were no objections.

**Item 6. d. P0235/21/FUL. Callow Hill Farmhouse, Brand Green, Redmarley, Gloucester. Discharge of condition 07 (rooflight details) of planning permission P0235/21/FUL. Discharge of condition 03 (rooflight details) of listed building consent P0412/21/LBC.**

6. d). 1. There were no objections.

6. d). 2. Proposed: Cllr Gray. Seconded: Cllr Harding.

Resolved: To resolve on the above planning applications

**Item 7. Payments:**

**To resolve on the following payments.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Minute** | **Amount** | **Date** | **Recipient** | **Description** |
| 718/7.a | £105.00 | 07/6/21 | GAPTC | 20-21 internal audit. |
| 718/7.b | £188.39 | 21/6/21 | Glos’ LGPS | Employer pension contribution. |
| 718/7.c | £611.79 | 21/6/21 | Parish Clerk | Clerk’s wages. |
| 718/7.d | £231.00 | 30/6/21 | Glos’ LGPS | Pension start ups fees. |
| 718/7.e | £120.00 | 19/7/21 | Com Heat sub | Yearly sub |

7.1 Proposed: Cllr Harding. Seconded; Cllr Fowke.

Resolved: To confirm the above payments.

**Item 8. Clerk to report on the necessity of the council acquiring General Powers of Competence.**

8.1 The Clerk reported that the General Powers of Competence were not essential to the operation of the Council however it may have implications on the Council’s insurance.

8.2 Proposed: Cllr Harding. Seconded: Cllr Fowke.

Resolved: To defer this matter to the next meeting.

**Cllr Gill Mosely entered.**

**Item 9. Clerk to report on the specifics of using the current Payroll service as a means to operate PAYE.**

9.1 The Clerk reported that the Council’s arrangements with its payroll service provider would be enough to accommodate this.

9.2 Cllr Eastabrook made the point about the distinction between an employee of the Council and/or Village hall and a contracted worker.

9.3 This matter would be deferred to the next meeting.

**Item 10. Clerk to propose a new s.137 policy for 2021-22 review by the Council.**

10.1 The proposed draft document presented by the Clerk was discussed and further deliberations would be had before the next meeting.

**Item 11. Clerk to propose a new reserve policy for 2021-22 for review by the Council.**

11.1 The proposed draft document presented by the Clerk was discussed and further deliberations would be had before the next meeting.

**Item 12. Clerk to propose a new document security policy for 2021-22 for review by the Council.**

12.1 The proposed draft document presented by the Clerk was discussed and further deliberations would be had before the next meeting.

**Item 13. To resolve on the organisation of the 2021-22 review of the Parish Council's Standing Orders, Code of Conduct and Financial Regulations, with Councillors to be selected for specific roles.**

13.1 Cllr Gray volunteered to examine the Financial Regulations.

13.2 Cllr Harding volunteered to examine the Code or Conduct and the Standing Orders.

13.3 Proposed: Cllr Harding. Seconded: Cllr Gray.

Resolved: To review the Financial Regulations, Code of Conduct and Standing Orders.

**Item 14. To discuss only issues present the Transparency Code for its eventual adoption by the Council.**

4.1 The Clerk reported that the Transparency Code is essentially identical the practices already upheld by the Council.

4.2 The Code will ideally be adopted by the Council either in the September or November meeting.

**Item 15. (see above).**

**Item 16. Clerk to request any updates that the Councillors may have to their declared interests. These to be forwarded to him for publication.**

16.1 The request was made and Councillors will contact the Clerk accordingly.

**Item 17. To resolve to support the following resolution made by Dymock Parish Council in relation to changing the speed limits on local roads. The resolution is as follows:**

17.1 The statement of the full resolution is found in the Agenda for this meeting.

17.2 Cllr Mosely explained the issues in local road speed limits and collective belief that they should lowered and enforced.

17.3 Proposed: Cllr Eastabrook. Seconded: Cllr Harding.

Resolved: To support the resolution made by Dymock Parish Council in relation to changing speed limits on local roads.

**Item 18. Any other business.**

18.1 Cllr Eastabrook reported an issue of people parking in the parish on grass verges, as well as a possible unauthorised building work on a local house. The Clerk would investigate these with the District Council.

18.2 Cllr Eastabrook stated that he would investigate the use of a Status Determination Statement for establishing the independence of Council workers outside of being formal employees of the Council. This would clarify the Council’s obligations in relation to payment methods. This information would be reported on at the next meeting.

**The meeting ended at 9.05 p.m.**

**Pauntley Parish Council Clerk contact information:**

**Whitecliff house**

**Newland street**

**Coleford**

**GL16 8NB**

**Gloucestershire.**

**Signature:**

**Date:**