

[716]

PAUNTLEY PARISH COUNCIL

At the meeting of the Annual General Meeting of Pauntley Parish Council, held at Pauntley Village Hall, Brand Green, Gloucestershire, GL19 3JD on Monday 31 May 2021 at 7.30pm

In attendance were:

Cllr Paul Gray (Chairman)

Cllr Christine Philipps

Cllr Anne Rawson

Cllr Lesley Harding

No public forum was held due to active Coronavirus restrictions.

Item 1. To receive apologies and acceptable reasons for absences.

1.1 Apologies were received from the Clerk due to a car breakdown.

1.2 Cllr Fowke and Cllr Paul Chapman had communicated their absence in advance, and no apologies have been received from Cllr Chapman.

Item 2. To receive any declarations of personal or prejudicial interest in items on the Agenda.

2.1 No declarations of interest were received or dispensations made.

Item 3. To resolve on the appointment of the Chairman of Pauntley Parish Council.

It was resolved to re-appoint Cllr Grey as Chairman of Pauntley Parish Council.

Item 4. To resolve on the appointment of the Vice Chairman of Pauntley Parish Council.

It was resolved to appoint Cllr Harding as Vice Chairman of Pauntley Parish Council.

Item 5. To confirm the minutes of the Lockdown Committee held on 8 March, 1 April and 4 May 2021.

It was resolved to defer these items until the next meeting.

Item 6. To confirm the meeting schedule for the financial year 2021-2022

It was resolved to approve the meeting schedule for the financial year 2021-2022.

Item 7. To resolve on the co-option of Mr Paul Eastabrook as a new member of Pauntley Parish Council.

It was resolved unanimously to co-opt Mr Paul Eastabrook onto Pauntley Parish Council.

Item 8. To resolve to end the Lockdown Committee, terminating it as a body and with all powers delegated to it to be returned to the Parish Council and Parish Council as Sole Trustee of Pauntley Village Hall. This resolution to take immediate effect.

8.1 It was resolved to end the Lockdown Committee, terminating it as a body and with all powers delegated to it to be returned to the Parish Council and Parish Council as Sole Trustee of Pauntley Village Hall. This resolution will take immediate effect.

Item 9. Finance:

Item 9. a. To receive a report from the Clerk on progress of the 2020-2021 audit.

9 a) 1. It was resolved to defer this item until the next meeting.

Item 9. b. To resolve on the dates for public rights to access the Parish Council's accounts for 2020-2021

9 b) 1. It was resolved to request the Clerk to set the dates for public rights to access the Parish Council's accounts for 2020-2021 in accordance with the audit regulations.

Item 9. c. To receive a brief report from the Clerk on the Parish Council's accounts.

9 c) 1. It was resolved to defer this item until the next meeting.

Item 9. d. To receive a brief update on the review of the Parish Council's insurance policy

9 d) 1. It was resolved to renew the Parish Council insurance policy with Hiscox, at the annual rate of £350.47. This was an increase of around 60% on the previous year, which had been attributed to 'market handling' issues. The brokers had provided two alternative quotes, and the Clerk had also obtained a further quote, with no improvement being available on this price. It was also resolved to begin the process of obtaining quotes for the next year at an early stage, although it was recognised that there were few companies providing specialist insurance for parish councils and so few options are likely.

Item 10. To resolve on the following planning applications:

PO848/21/LBC Little Place, Pool Hill. Listed building consent for proposed single storey rear garden extension, replacement windows etc.

10. a It was resolved to support this application. The Clerk would be asked to contact the District Council accordingly.

PO847/21/FUL Planning application as above

10. b. It was resolved to support this application. The Clerk would be asked to contact the District Council accordingly.

Item 11. Payments:

It was resolved to make the following payments:

11.a £196.80 at 6.4.21 for the annual website fee for Quoakle. It was also resolved to consider alternative website providers, since no one was fully able to utilise the website and no proper training on this had been given. It was agreed that Quoakle should be asked to provide some training.

11.b £80.75 at 7.4.21 for the annual GAPTC subscription

11.c £54.00 at 12.4.21 for hire fees for meetings in the village hall in 2020.

11.d £231.00 at 12.4.21 for the LGPS new membership fees.

11.e £76.80 at 14.4.21 to T P Jones for the annual payroll services.

11.f £126.00 at 25.5.21 to Community Heartbeat for new pads for the defibrillator in Brand Green.

Item 12. To acknowledge the following receipts:

The following receipts were acknowledged:

12.a £5,600 at 16.4.21 as the Parish Council's annual precept.

12.b £156.80 at 7.5.21 as the Parish Council's annual VAT refund.

Item 13. To discuss and resolve on the inspection of the trees on Compton Green.

13.1 It was resolved that that this item should be deferred to the next meeting, as this would not be required until the autumn/winter.

Item 14. To resolve on payment of £33.16 expenses to the Clerk.

It was resolved to make payment of £33.16 expenses to the Clerk as follows:

£7.65 at 22.2.21 for postage of Council documents

£0.85 at 9.4.21 for postage of VAT refund forms.

£11.99 at 5.5.21 for a printer ink cartridge

£5.99 at 14.5.21 for a USB for posting audit files

£1.29 at 17.5.21 for postage of the audit files

£5.39 at 17.5.21 for stationery

Item 15. To agree to the date for next meeting of Pauntley Parish Council, proposed for Monday 26 July 2021

15.1 It was agreed that the next Pauntley Parish Council meeting would be held on Monday 26 July at 7.30pm.

Item 16. Any other business.

There was no other business.

The meeting ended at approximately 8.15 pm.

Pauntley Parish Council Clerk contact information:

**Whitecliff house
Newland street
Coleford GL16 8NB
Gloucestershire.**

Signature:

Date: