**AGENDA FOR THE MEETING OF PAUNTLEY PARISH COUNCIL ON MONDAY 8th AUGUST 2022 AT 7.00 pm.**

**Contact information of the Parish Clerk:**

**Jonathan Martin.**

**01594 834345.**

**pauntleypc@gmail.com**

**To Members of the Council:**

You are hereby summoned to attend the meeting of Pauntley Parish Council in Pauntley Village Hall at Monday 8th August 2022 at 7.00 pm, for the purpose of transacting the following business.

Jonathan Martin Clerk to the Council.

**PUBLICATION DATE: 03/008/2022**

**Public Forum:**

(5 minutes)

**AGENDA.**

1. To receive apologies and acceptable reasons for absences. (1 minute)
2. To receive any declarations of personal or prejudicial interest in items on the agenda. (1 minute)
3. To approve the minutes of the meetings held on 30th of May and 1st July 2022 and to deal with any matters arising. (1 minute)
4. To review the findings of the internal auditor for the previous financial year of 2021-22 and resolve on any actions needed to implement these suggestions. (10 minutes)
5. Finance:
   1. To receive the statement of the Council's accounts for the months of June 1st - July 30th 2022 and sign off on them after inspection.
   2. b. To receive the budget analysis for the Council's accounts for the months of June 1st - July 30th 2022.
6. Payments:

To resolve on the following payments. (1 minute)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Minute** | **Amount** | **Date** | **Recipient** | **Description** |
| 724/6.a | £200.77 | 27/05/2022 | Community first | Insurance |
| 724/6.b | £30.38 | 31/05/2022 | Parish Clerk | Expenses. |
| 724/6.c | £611.79 | 28/06/2022 | Parish Clerk | Clerk’s wages |
| 724/6.d | £172.21 | 12/07/2022 | LGPS | Pension fund |
| 724/6.e | £120.00 | 13/07/2022 | Community Heartbeat | Yearly subscription. |
|  |  |  |  |  |

1. Receipts:

To resolve on the following receipts. (1 minute)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Minute** | **Amount** | **Date** | **Donor** | **Description** |
| 724/7.a | £10.03 | 07/06/2022 | Community first | Refund. |
| 724/7.b | £238.60 | 16/06/2022 | HMRC | VAT refund. |
|  |  |  |  |  |

1. To recognise the generous grant made by the Real Ale Society to the Parish Council.
2. To discuss the issue of the casual vacancy to the open role of Pauntly Parish Councillor.
3. Any other business. (3 minutes)

**Signature of the Clerk: Date:**