**AGENDA FOR THE MEETING OF PAUNTLEY PARISH COUNCIL ON MONDAY 14th FEBRUARY 2022 AT 7.00 pm.**

**Contact information of the Parish Clerk:**

**Jonathan Martin.**

**01594 834345.**

**pauntleypc@gmail.com**

**To Members of the Council:**

You are hereby summoned to attend a meeting of Pauntley Parish Council in Pauntley village hall on Monday 14th February 2022 at 7.00 pm, for the purpose of transacting the following business.

Jonathan Martin Clerk to the Council.

**PUBLICATION DATE: 08/02/2022**

**Public Forum:**

(5 minutes)

**AGENDA.**

1. To receive apologies and acceptable reasons for absences. (1 minute)
2. To receive any declarations of personal or prejudicial interest in items on the agenda. (1 minute)
3. To approve and sign as a correct record of the minutes of the meetings held on 29th November 2021 and 12th January 2022 and to deal with any matters arising. (1 minute)
4. To resolve unanimously on the Co-opting of Mr Mark Hargreaves to the role of Pauntley Parish Councillor.
5. To give further consideration to the wildlife corridors project and resolve on how to progress the Council’s involvement. (10 minutes)
6. To receive a preliminary report on the Internal Audit Report for 2021-2022 and to resolve on any outstanding actions to be taken. (10 minutes)
7. To consider and resolve on whether Pauntley Parish Council should adopt the General Power of Competence, as detailed in the attached guidance document. (5 minutes)
8. To discuss and resolve on the installation of tree plaques regarding quantity and costs. (5 minutes)
9. To report on the registration of the Village Hall for the beacon event set for Jubilee, and discuss any preparations needed for this. Also, to discuss and resolve on the risk assessment for the event. (5 minutes)
10. To resolve on the adoption of the following policy documents;
    1. Pauntley Parish Council Risk Assessment.
    2. Model publication scheme.
    3. Equality and Diversity policy.

(2 minutes)

1. To organise the inspection of the Council’s assets for the 2022 audit, with new photographs to be taken of the property. (2 minutes)
2. Finance:
   1. To receive an update from the Clerk on the Parish Council’s accounts. (2 minutes)
3. Payments:

To resolve on the following payments. (1 minute)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Minute** | **Amount** | **Date** | **Recipient** | **Description** |
| 721/13.a | 231.00 | 4/01/22 | Glos’ LGPS | Employer  Pension  Contribution. |
| 721/13.b | 180.62 | 4/01/22 | Glos’ LGPS | Employer  Pension  Contribution. |
| 721/13.c | 611.79 | 4/01/22 | Parish Clerk | Clerk’s wages |
| 721/13.d | 350.00 | 10/01/22 | J L Tree Service. | Tree surgery work. |

1. Receipts:

To resolve on the following receipts. (1 minute)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Minute** | **Amount** | **Date** | **Donor/activity** | **Description** |
| 721/14.a | 899.00 | 24/12/21 | Welcome back fund. | Marquee grant |

1. To receive a brief report from the feedback from the tree surgeon’s work on recent local pruning instigated by the council. (2 minute)
2. To resolve on payment of £10.50 of expenses to the Clerk, Jonathan Martin, after inspection of receipts. This was in relation to running the Council office.
   * 1. Printer ink £10.50

(1 minute)

1. Any other business. (3 minutes)

**Signature of the Clerk: Date:**