

Pauntley Parish Council
As
Sole Trustee of
Pauntley Village Hall

AGENDA

Clerk: Rachel Freestone
Tel: 07917 872508
Email: pauntleypc@gmail.com

Parish Councillors are summoned to attend a Meeting of Pauntley Parish Council at Sole Trustee of Pauntley Village Hall on Monday 13th February 2023 at 7.00pm, for the purpose of transacting the business set out below.
The Public are cordially invited to attend.

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| 1) | To accept apologies for absence | PG |
| 2) | To receive any Declarations of Interest and to consider written Requests for Dispensation | PG |
| 3) | To approve and sign the Minutes from The Trustees Meeting on 12th December, 2022 | PG |
| 4) | Village Hall Reports: <ul style="list-style-type: none"> a) To receive a report on Village Hall Events. (appendix 1) b) To receive and consider the Village Hall Maintenance Diary. (appendix 2) c) To receive a report on the audio visual equipment and agree actions. d) To note the purchase of the Sum Up machine and agree how the App and use will be controlled. e) To receive an update on the Food Hygiene Training. | LH
LH
ALL
PG
LH |
| 5) | Village Hall Refurbishment: <ul style="list-style-type: none"> a) To receive a report from the Village Hall Refurbishment Working Party and to agree actions. (appendix 3) b) To consider the updated toilet designs. (appendix 4) | LH
PG |
| 6) | Finance: <ul style="list-style-type: none"> a) To receive a report on the progress of the bank account access, new signatories. b) To receive confirmation of the submission of the Charity Commission report for 2021-22. c) To consider and agree on whether to purchase a plaque to commemorate John Buckland of Brand Green. | LH
RF
PG |

	d) To consider an increase in the session fee from £18 to £20 e) To receive financial report and agree action as required. f) To consider payment of £442.80 to AV to update audio visual equipment g) To ratify payments made between meetings (below in red) h) To approve invoices to be paid (below in black) i) To note income received.	PG RF PG PG PG PG
7)	Real Ale Festival a) To receive a report from Cllr Hampton on possibility of reviving the Real Ale festival.	MHn
8)	To receive an update on the land attached to the Village Hall and to agree on how to proceed.	PE
9)	Next Meeting: To note the date and Agenda Items for the Parish Council Trustees Meeting on Monday 17th April 2023 at 7.00pm	PG

Payments to be approved				
Payee	Date	Details	Minute	Total
EDF DD	01.12.22	Electricity	111.6.f.1	55
Ansvar DD	13.12.22	Insurance	111.6.f.2	69.32
Water Plus DD	19.12.22	Water	111.6.f.3	10.78
EDF DD	03.01.23	Electricity	111.6.f.4	55
Business Rates	11.01.23		111.6.f.5	117.79
Ansvar DD	13.01.23	Insurance	111.6.f.6	69.32
Water Plus DD	18.01.23	Water	111.6.f.7	11.14
Audio Visual Direct	26.01.23	Call out fee and diagnosis	111.6.f.8	204.00
Paul Eastabrook		Cable and Cable ties for Audio Equipment	111.6.g.9	?
Lesley Harding		£36.98 Sum Up, £20.27 Supplies, £2.45 post	111.6.g.10	59.60
Income				
Rangers	07.12.22	Hall Hire	111.6.h.1	30
Event	14.12.22	Coffee Morning	111.6.h.2	163.80
Dwight	16.12.22	Hall Hire	111.6.h.3	108
G Thomas	19.12.22	Hall Hire	111.6.h.4	144
S Slatter	19.12.22	Hall Hire	111.6.h.5	62.50
S Slatter	19.12.22	Hall Hire	111.6.h.6	37.50
Event	20.12.22	Coffee Morning and Electricity meter	111.6.h.7	80
Event	09.01.23	Coffee Morning and Walk	111.6.h.8	147.90
Event And electric	13.01.23	Coffee Morning, Skittles evening and Electric meter	111.6.h.9	177

Rachel Freestone, Clerk.

7th February 2023