

**AGENDA FOR THE ANNUAL MEETING
OF PAUNTLEY PARISH COUNCIL
ON MONDAY 31st MAY 2021 AT 7.30 pm.**

Contact information of the Parish Clerk:

**Jonathan Martin.
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To Members of the Council:

You are hereby summoned to attend a meeting of Pauntley Parish Council in Pauntley village hall on Monday 31st May 2021 at 7.30 pm, for the purpose of transacting the following business.

Jonathan Martin

Clerk to the Council.

Due to the current emergency government dictates prohibiting public gatherings no forum will be available during this meeting.

AGENDA.

1. To receive apologies and acceptable reasons for absences.
2. To receive any declarations of personal or prejudicial interest in items on the agenda.
3. To resolve on the appointment of the Chairman of the Council.
4. To resolve on the appointment of the Deputy Chairman of the Council.
5. To confirm the minutes of the Lock Down Committees held on; 8th March, 1st April and 4th May 2021.
6. To confirm the meeting schedule for the financial year of 2021-22
7. To resolve on the co-opting of Mr Paul Eastabrook as a new member of Pauntley Parish Council.
8. To resolve to end the Lockdown Committee, terminating it as body and all powers previous delegated to it to be return to the Parish Council and Village Hall Sole trustee. This resolution to take immediate effect.
9. **Finance:**

- a. Receive a report from the Clerk on the progress of the 2020-21 Audit.
- b. To resolve on the dates for public rights to the Council's accounts for 2020-21.
- c. Receive a brief report from the Clerk on the Parish Council's accounts.
- d. Receive a brief update on the review of the Parish Council's insurance policy. Discussing if necessary on finding a replacement provider.

10. Planning:

To resolve on the following planning applications:

- a. P0848/21/LBC. Little Place, Pool Hill Road, Newent, Gloucestershire. Listed building consent for proposed single story rear garden extension, replacement windows etc.
- b. P0847/21/FUL. building consent for proposed single story rear garden extension, replacement windows etc.

11. Payments:

To resolve on the following payments:

- a. £196.80 at 6/4/21 for annual website subscription to Quoakle.
- b. £80.75 at 7/4/21 for annual GAPTC subscription.
- c. £54.00 at 12/4/21 for Village Hall hire fees for the previous year's meetings.
- d. £231.00 at 12/4/21 for LGPS new membership fees instalment.
- e. £76.80 at 14/4/21 for annual payroll services to TP Jones.
- f. £126.00 at 25/5/21 for to Community Heartbeat for defibrillator batteries.

12. To recognise the following receipts:

- a. £5,600.00 at 16/4/21 as the Parish Council's annual precept.
- b. £156.80 at 7/5/21 as the Parish Council's VAT refund.

13. To discuss and resolve on the inspection of the trees at Compton Green.

14. To resolve on payment of £33.16 of expenses to the Clerk after inspection of the receipts. This consists of:

- £7.65 at 22/2/21 for postage of Council documents.
- £0.85 at 9/4/21 for postage of VAT refund forms.
- £11.99 at 5/5/21 for a printer ink cartridge.
- £5.99 at 14/5/21 for a USB to post audit files with.
- £1.29 at 17/5/21 for postage of the audit files.
- £5.39 at 17/5/21 for stationary, including envelopes and bubble wrap.

15. To agree to the date for the next meeting of the Pauntley Parish Council, proposed for 26th July 2021.

16. Any other business.

Signature of the Clerk:

Date:

