**AGENDA FOR THE MEETING OF PAUNTLEY PARISH COUNCIL ON MONDAY 29th NOVEMBER 2021 AT 7.00 pm.**

**Contact information of the Parish Clerk:**

**Jonathan Martin.**

**01594 834345.**

**pauntleypc@gmail.com**

**To Members of the Council:**

You are hereby summoned to attend a meeting of Pauntley Parish Council in Pauntley village hall on Monday 29th November 2021 at 7.00 pm, for the purpose of transacting the following business.

Jonathan Martin Clerk to the Council.

**Public Forum:**

(5 minutes)

**AGENDA.**

1. To receive apologies and acceptable reasons for absences. (1 minute)
2. To receive any declarations of personal or prejudicial interest in items on the agenda. (1 minute)
3. To approve and sign as a correct record of the minutes of the meetings held on 21st June 2021 and 27th September 2021 and to deal with any matters arising. (1 minute)
4. To welcome Mr Rickard, and for him to provide details about the local wildlife corridors project and to resolve on any support that the Parish Council might provide. (15 minutes)
5. To resolve on the commission of tree surgeon work on the Compton green property at a cost of £350.00. (1 minute)
6. Finance:
   1. To receive an update from the Clerk on the Parish Council’s accounts. (2 minutes)
   2. To review and resolve to sign off on the second quarter accounts for July – September 2021. (10 minutes)
7. Payments:

To resolve on the following payments. (1 minute)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Minute** | **Amount** | **Date** | **Recipient** | **Description** |
| 719/7.a | £231.00 | 30/09/21 | Glos’ LGPS | Employer  Pension  Contribution. |
| 719/7.b | £899.00 | 25/10/21 | UK Tents | Marquee for Village hall. |
| 719/7.c | £35.00 | 09/11/21 | ICO | Data protection license fee. |

1. To resolve on the authorisation of a direct debit standing order for the yearly payment of the ICO data protection license fee. This imparts a £5.00 saving. (1 minute)
2. To resolve on the transfer of £584.00 from the Village hall saving account into the Village hall current account to cover the costs of preparation for renovation work. These being;
   * 1. Environmental study of 6/8/21 to Willder ecology at £325.00
     2. Planning designs drafting of 22/9/21 to Studio 3 design ltd at £259.00

(2 minutes)

1. To acknowledge the successful acquisition of the Marquee at £899.00 to be refunded back to the Parish Council by the ‘Welcome back’ grant scheme. (1 minute)
2. To resolve on the Parish Council Budget for the next financial year of 2022-23 and its associated precept amount. (15 minutes)
3. To resolve on the adoption of the following policy documents;
   1. Standing Orders.
   2. Financial Regulations.
   3. Code of Conduct.

(2 minutes)

1. To receive a report from the Clerk on the progress in updating of the current risk assessment. (2 minutes)
2. For the Clerk to present the proposed publication scheme for review by the Parish Council. (3 minutes)
3. Planning:

To resolve on the following planning applications.

* 1. P1855/21/FUL. Paunt House Cottage, Adjacent to Paunt House Farm, Off B4125, Glos. Creation of a single storey link building between existing Granary building and Paunt House Cottage and associated works. (2 minutes)
  2. P1816/21/FUL. Rose Cottage, Pool Hill Road, Newent, Glos. Creation of a two storey side extension to dwelling with associated works. (2 minutes)

1. To discuss the issue of overgrowing hedges within the Parish and to resolve on an appropriate recourse. (1 minute)
2. To receive updates on Council’s VETS scheme recruitment. (1 minute)
3. To resolve on payment of £9.21 of expenses to Cllr Harding after inspection of receipts. These expenses were undertaken as part of the general administration of the Village Hall as well as the processing of the application for the recognition of a local footpath by Gloucestershire County Council:
   * 1. Jiffy Bags £1.70.
     2. Postage Landowner: £2.06
     3. Postage to Glos’ county council: £3.39
     4. Postage to Glos’ county council: £2.06

(1 minute)

1. To resolve on payment of £11.50 of expenses to the Clerk, Jonathan Martin after inspection of receipts.
   * 1. Black printer ink for the Pauntley Parish printer £10.21
     2. Postage of MP Mark Harper’s contact poster to Cllr Harding for display at the Hall: £1.29

(1 minute)

1. Any other business. (3 minutes)

**Signature of the Clerk: Date:**