

PAUNTLEY PARISH COUNCIL

Parish Councillors are summoned to attend a Meeting of the Parish Council as Sole Trustees of Pauntley Village Hall, Brand Green at Pauntley Village Hall on Monday, 7th August at 8pm, for the purpose of transacting the business set out below.
The Public are cordially invited to attend.

AGENDA

- 1. To receive and accept apologies for absence.**
- 2. To receive any declarations of interest or written applications for dispensation from Councillors on agenda items.**
- 3. Open Session**
Designated maximum period of 5 minutes to accommodate members of the public who may wish to raise relevant issues or ask the Parish Council Questions in respect of business itemised on the agenda and shall not speak for more than five minutes.
- 4. To agree and sign the Minutes from the Trustees Meeting held on the 12th June 2023.**
- 5. Reports**
 - a. To receive a report from the Village Hall – Appendix 1
 - b. To receive and consider the Village Hall Maintenance Diary and resolve on actions to be taken - Appendix 2
 - c. To receive an update on the 100/50's Club membership
 - d. To receive a report on the maintenance work party on the 29th July and agree any actions.
- 6. Audio-Visual Equipment**
 - a. To consider the Audio-visual equipment and agree actions.
- 7. Village Hall Refurbishment**
 - a. To receive an update from the Village Hall Refurbishment Working Party.
 - b. To report on the National Grid, pole, stay and connectivity to the Village Hall.
 - c. To receive an update on grants and fundraising.
- 8. Village Hall Land**
 - a. To consider the sale of land at the Village Hall.
- 9. Finance**
 - a. To note the Finance report and bank reconciliation to July 31st 2023 – Appendix 3
 - b. To note the 1st Quarter Budget versus Actual report and agree actions. – Appendix 4
 - c. To receive an update on the insurance provision for 2023-24.
 - d. To consider the Village Hall Co-ordinators delegated authority to make payments between meetings.
 - e. To consider the free energy audit by Utility Aid and agree actions.
 - f. To consider the following invoices for payment:**

• Management Committee Expenses	Printer ink	£34.96
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 - g. To ratify payments made between meetings:**

• Debs Dusters	Village Hall Deep Clean	£120.00
• EDF – Electricity June DD		£55.00
• EDF – Electricity July DD		£55
• WaterPlus – Water June DD		£17.69
• Waterplus – Water July DD		£17.22
• Transfer to BB Account 06.06.23		£1000.00
• Transfer to BB Account 25.07.23		£700

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h. To note income received:

• Hall Hire – Pilates	£37.50
• Hall Hire - Pilates	£62.50
• Donations	£45
• Deposits Skittles	£110.83
• Deposits Coffee Morning	£321.57
• Electricity	£22
• 100 Club	£600
• Wayleave	£49.21

i. To note bank double entry of payslip 500409 for £436.37 and reversal 11.05.23.

10. Training

- a. To consider website training and agree actions.

11. Correspondence

12. Next meeting: To note the date and Agenda Items for the Parish Council Trustees Meeting on the 2023.

Rachel Freestone

Date: 2nd August 2023

Rachel Freestone

Parish Clerk – Pauntley Parish Council.