

PAUNTLEY PARISH COUNCIL

Actions

Minutes of a Meeting of Pauntley Parish Council as Sole Trustee of Pauntley Village Hall held on Monday 11 November 2013 at Pauntley Village Hall

Present: Councillor Brenda Bainbridge (Chair), Lesley Harding (Clerk), Councillors Paul Chapman, Chris Philipps, Anne Rawson, John Stallard

District Councillor Clayton Williams was also present.

1. TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Nick Fowke and Jeanette Tremain.

2. TO RECEIVE ANY DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST IN ITEMS ON THE AGENDA

There were no declarations of personal or prejudicial interest in items on the agenda.

3. TO APPROVE THE MINUTES OF THE MEETING HELD ON MONDAY 9 SEPTEMBER 2013

The minutes were approved.

4. TO DEAL WITH ANY MATTERS ARISING FROM THE MINUTES

The paving slabs are still to be laid round the village hall.

JS

ThermEco have yet to visit to install a strip on the outside to prevent damp on the wall in the gents.

BB

Lesley will follow up with Paul Chapman regarding insurance for parking on his land at the Real Ale Festival.

LH

A plan of the hall is awaited for the Fire Safety Policy

NF

The issue of campers at the Real Ale Festival being requested to pitch their tents on the far side of the area, away from houses, will be pursued nearer the date of the next festival.

The missing table from the hall has not been located and it was resolved that this should be replaced, as ten tables are needed for events such as the quiz evening and film evening.

LH

PAT testing and fire appliance testing have been successfully completed. The seal on the fridge was again noted at PAT testing. Lesley will investigate whether this can be replaced.

LH

5. TO RESOLVE ON THE FUTURE FORMAT OF MEETINGS OF THE PARISH COUNCIL AS SOLE TRUSTEE OF PAUNTLEY VILLAGE HALL

As agreed with the Village Hall Committee, the Committee will meet informally as

necessary to organise events and discuss maintenance issues. The Parish Council as Sole Trustee will meet separately to consider financial, legal and administrative issues concerning the running of the hall. The Clerk will ensure that the Committee is kept informed of financial and other issues and that their views are sought on any items to be discussed. The Committee will notify the Parish Council of any maintenance issues and keep them informed of fundraising events and hall bookings.

6. FINANCE

- a) A financial report was received from the Clerk. The balance at the bank at 31 October 2013 was £2,340.31. This includes £200.60 from the Quiz Evening and £101.10 from the Skittles Evening. Electricity has been paid at £74.41. £200 of the balance is earmarked for refurbishment, along with the donation from the Real Ale Festival of £1,200, a total of £1,400. This leaves £865.90 towards running expenses for the current financial year. The Parish Council also holds £827.80 towards refurbishment. Total available for refurbishment is £2,227.80.
- b) The payment of expenses to the Chairman of £4.20 was approved.
- c) The payment to Rob Moore of £57.60 for PAT testing was approved.
- d) The draft budget for 2014-2015 was considered. It was noted that it is difficult to predict income but, with the loss of the regular yoga booking, hall hire income was likely to fall. Running costs were estimated to be around £2,000 and the estimated income (minus any donations from bodies other than the Parish Council) estimated to be around £2,600. The draft was approved.

7. TO DISCUSS AND RESOLVE ON ACTION TO BE TAKEN REGARDING THE PATIO DOORS PROJECT

It has been agreed with the Village Hall Committee that quotes are needed for this project before a decision can be made on whether to proceed. Lesley and Maurice will progress this and obtain quotes for consideration. Lesley will also try to source a grant for this work.

LH/ME
LH

8. TO CONSIDER AND RESOLVE ON ANY OTHER REFURBISHMENT ISSUES

Maurice had volunteered to repair the shed, although it was agreed that it was not large enough to store the barbecue as well. Lesley will look for small lockable metal containers that might be suitable for this.

LH

The stage curtains were discussed and it had been agreed with the Committee that these should be kept. It was resolved that the payment for these should be approved. The invoice for these is awaited. There was discussion of whether to proceed with the velvet curtains and tracking rail already quoted for, and it was resolved to include this as an agenda item at the next meeting, since the decision as to whether any monies were available for this would depend on whether the project to install patio doors proved to be viable and affordable.

LH

10. TO DISCUSS DATES FOR MEETINGS IN 2014.

The meetings for February and April will be held on Monday 3 February and Tuesday

15 April. The dates of future meetings for 2014 will be set at the February meeting.

003

Start times of meetings will be notified.

11. TO CONSIDER ANY OTHER URGENT RELEVANT BUSINESS

Lesley will look into the insurance situation for cars parked in the Village Hall car park when no hire charge is made but donations are requested.

Approved..... Date.....

