

**PAUNTLEY PARISH COUNCIL
AS SOLE TRUSTEE OF PAUNTLEY VILLAGE HALL**

Minutes of a Meeting of Pauntley Parish Council as Sole Trustee of Pauntley Village Hall held on Tuesday 21 July 2015 at Pauntley Village Hall

Present: Councillor Nick Fowke (Chair), Councillors Anne Rawson, Jeanette Trevail, Linda Morris, Paul Chapman.

In attendance: The Clerk, Mrs L Harding

Four members of the public were present.

Members of the Real Ale Festival Committee gave a report on the 2015 festival and presented the village hall with a cheque for £1000. They have now donated over £10,000 to local causes. They were grateful to Sarah Hart for the use of her field for parking, and to the Guides for their help on the day. They asked for consideration to be given to new garden furniture and to a commemorative bench and plaque, which will be discussed at the next meeting. They were thanks for their donation. They have also ring-fenced £1,200 for a defibrillator for Pool Hill. The Clerk has received notification of grants of up to £500 from the District Council for defibrillators and there is a possibility also of a grant from the BHF. She will research these for the next meeting.

Jeanette Trevail reported that the amphitheatre at the school is now completed and is available for the community to use.

1. TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Philipps.

2. TO RECEIVE ANY DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST IN ITEMS ON THE AGENDA

There were no declarations of personal or prejudicial interest in items on the agenda.

3. TO APPROVE THE MINUTES OF THE MEETING HELD ON MONDAY 18 APRIL 2015

The minutes of the meetings held on Monday 11 May and Tuesday 9 June 2015 were approved.

4. TO DEAL WITH ANY MATTERS ARISING FROM THE MINUTES OF THE ABOVE MEETING

Item 5 - the remaining skittles grant will be discussed at the next meeting. The window glass has been replaced under guarantee.

LH

5. FINANCE

- a) A financial report was received from the Treasurer, as attached.
- b) It was resolved to request the payment over of the £250.00 Pride of the Forest Award from the Parish Council to be used towards refurbishment costs.
- c) It was resolved to make payment of £92.37 to Brenda Bainbridge for expenses, including a new garden table.
- d) It was resolved to make payment to the Treasurer of £33.53 for

e)	It was resolved to make payment of £130.00 to Greenfinch for grass cutting for May. The costs of grounds maintenance were discussed and the Chairman will try again to contact Greenfinch to ascertain the nature of the contract made with them.	
f)	It was resolved to make payment to Mrs Judy Woodward for £989.00 for the curtains and rails for the hall, to be paid over when the fire retardant certificate has been received. The Treasure has written again requesting this.	LH
g)	It was resolved to renew the insurance policy with Norris and Fisher/Ansvar at £456.62 as discussed at the previous meeting. The contents have been increased to £7,500 at no additional premium and it was resolved to retain the buildings insurance at the current level of £193,909 for the present, as research suggested this was an appropriate level. The premium will be paid by direct debit with 1 monthly payment of £45.76 and 9 payments of £45.64.	
h)	Payment of £49.21 had been received from WPD as Wayleave Payment.	LH
i)	The purchase of a key safe was again discussed. The Treasurer will find out what types are used by other village halls.	LH LH
j)	It was resolved to discuss the remaining GRCC grant at the next meeting.	
k)	It was resolved that Linda Morris would be a third signatory on the bank account and the Treasurer will obtain the forms.	LH
l)	Payment of £52.38 to Severn Trent was approved. A direct debit has now been set up for these payments.	
m)	It was resolved to make payment of £84.00 to Hands on Cleaning for cleaning in May, June and July.	
7.	TO CONSIDER ITEMS ON THE MAINTENANCE CALENDAR	NF/LH
	Health and Safety and Maintenance Checks are due shortly.	
8.	TO CONSIDER FUTURE EVENTS	
	<p>Arrangements for the Barbecue and Skittles evening on 25 July were discussed. A film evening will be arranged for Saturday 17 October, to show the Second Best Exotic Marigold Hotel. Skittles with Upleadon will take place during September. Bonfire Night was discussed, and will be included on the agenda for September. The initial outlay for fireworks is considerable and admission charges will be considered, to ensure these costs are covered. Paul Chapman and Linda Morris will check if the field would be available.</p>	PC/LM
10.	TO DISCUSS WAYS OF INVOLVING THE COMMUNITY IN THE VILLAGE HALL	
	<p>It was agreed that it would be beneficial if a Friends of Pauntley Village Hall group could be formed, to meet informally and organise events and fundraising activities. Maurice Elton and Rodney Gosling would be willing to be part of this group. A notice will be placed in the parish magazine and in the hall.</p>	LH
11.	TO AGREE THE DATE OF THE NEXT MEETING OF PAUNTLEY PARISH COUNCIL AS SOLE TRUSTEE OF PAUNTLEY VILLAGE HALL	
	<p>The next meeting of Pauntley Parish Council as Sole Trustee of Pauntley Village Hall will be held on Tuesday 29 September at 7.00 p.m. in Pauntley Village Hall.</p>	

12. TO CONSIDER ANY OTHER URGENT RELEVANT BUSINESS

LH

The Treasurer has received notification from the District Council that the Village Hall is not classed as a food business. Linda Morris would like to renew her Food Hygiene Training certificate and the Treasurer will make enquiries.

LH/LM

Lisa Walker from Community Payback will be coming to visit the hall on Wednesday 29 July and Lesley and Linda will meet her there to discuss internal painting.

Approved..... Date.....