

**PAUNTLEY PARISH COUNCIL
AS SOLE TRUSTEE OF PAUNTLEY VILLAGE HALL**

Minutes of the Annual General Meeting of Pauntley Parish Council as Sole Trustee of Pauntley Village Hall held on Tuesday 23 May 2017 at Pauntley Village Hall

Present: Councillor Nick Fowke (Chair), Councillors Anne Rawson, Chris Philipps, Paul Chapman, Jeanette Trevail

In attendance: The Clerk, Mrs L Harding

One member of the public was also present.

1. TO RECEIVE APOLOGIES FOR ABSENCE

No apologies for absence had been received.

2. TO RECEIVE ANY DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST IN ITEMS ON THE AGENDA

There were no declarations of personal or prejudicial interest in items on the agenda.

3. TO ELECT A CHAIRMAN FOR THE VILLAGE HALL COMMITTEE

Nick Fowke was re-elected Chairman for the Committee.

4. TO ELECT A VICE-CHAIRMAN FOR THE VILLAGE HAL COMMITTEE

No election for Vice-Chairman was made.

5. TO APPROVE THE MINUTES OF THE MEETING HELD ON TUESDAY 10 APRIL

The minutes of the meeting held on Tuesday 10 April 2017 were approved.

6. TO DEAL WITH ANY MATTERS ARISING FROM THE MINUTES OF THE ABOVE MEETING

Item 7 – Lesley is meeting at the hall with a kitchen fitter to obtain a quote for work.

LH

7. FINANCE

- a. The Treasurer provided a financial report. The balance at the bank at 30 April was £2,620.00, with £122.30 of this having been banked for the coffee morning. Monies for refurbishment stand at £1,839.32, leaving £768.38 currently available towards maintenance. The accounts for 2016-2017 will be audited shortly and a summary then placed on the Charity Commission website.

LH

- b. It was resolved to make payment of expenses to the Treasurer of £11.98.

- c. It was resolved to make payment of £41.40 for of the plaque for the new wooden bench.

- d. Rodney Gosling was thanked for cleaning the exterior of the hall and it was resolved to make payment for materials at £11.99.

- e. The insurance renewal for the hall was considered. The long-term undertaking with Ansvar expires 11.7.2018 but it was resolved to take advice on the rebuild value of the hall to ensure this is adequate.

LH

<p>f. An invoice is awaited from Harry Clarke for the repair of the fence at the Village Hall.</p> <p>g. The electricity bill from Eon for 3 February to 8 May was noted, at £121.64 (the account is</p>	
<p style="text-align: right;">056</p> <p>now £0.43 in credit).</p> <p>h. The renewal or termination of the contract with Eon for electricity as from 10 July 2017 was considered. Their new offer of a fixed term contract would almost double the annual cost, estimated at £711.37. Switch4U had again considered alternatives and it was resolved to take up the cheapest option, at an estimate of £501.34 per annum. The Clerk will arrange this.</p>	<p>LH</p> <p>NF/L H</p>
<p>8. TO CONSIDER ITEMS ON THE MAINTENANCE SCHEDULE</p> <p>The barbecue and work party scheduled for 12 August will be re-arranged. A Health and Safety check is due soon.</p>	
<p>9. TO REVIEW THE VILLAGE HALL'S HEALTH AND SAFETY POLICY</p> <p>No changes were felt to be necessary, with the exception of updating the names of those with responsibilities under the policy. Lesley will check the First Aid Box.</p>	<p>LH</p>
<p>10. TO REVIEW THE VILLAGE HALL'S FINANCIAL POLICY</p> <p>The Financial Policy was reviewed and no changes were felt to be required.</p>	
<p>11. TO RECEIVE A REPORT ON PAST BOOKINGS AND EVENTS</p> <p>The film evening on 20 May had raised £102.67 after expenses. Hall bookings continue to remain steady and the Get Together Club remains well-supported.</p>	
<p>12. TO CONSIDER FUTURE BOOKINGS AND EVENTS</p> <p>A summary of future bookings was provided. The twice-monthly walks are now underway, walking some of the footpaths in the parish both to check their condition and to consider their inclusion in a walks leaflet. Events over the summer were discussed and it was agreed to hold a barbecue and friendly skittles evening on Saturday 19 August.</p>	
<p>13. TO AGREE THE DATE FOR THE NEXT MEETING OF PAUNTLEY PARISH COUNCIL AS SOLE TRUSTEE OF PAUNTLEY VILLAGE HALL</p> <p>The next meeting will be held on Monday 24 July at 7.00 p.m. in Pauntley Village Hall.</p>	
<p>14. TO CONSIDER ANY OTHER URGENT RELEVANT BUSINESS</p> <p>There was no other urgent relevant business.</p>	
<p>Approved..... Date.....</p>	

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