

**PAUNTLEY PARISH COUNCIL
AS SOLE TRUSTEE OF PAUNTLEY VILLAGE HALL**

Minutes of a meeting of Pauntley Parish Council as Sole Trustee of Pauntley Village Hall held on Tuesday 27 September 2016 at Pauntley Village Hall

Present: Councillor Nick Fowke (Chair), Councillors Anne Rawson, Chris Philipps, Linda Morris, Maurice Elton, Paul Chapman, Jeanette Trevail

In attendance: The Clerk, Mrs L Harding

One member of the public was also present.

1. TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from two members of the public.

2. TO RECEIVE ANY DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST IN ITEMS ON THE AGENDA

There were no declarations of personal or prejudicial interest in items on the agenda.

3. TO APPROVE THE MINUTES OF THE MEETING HELD ON TUESDAY 27 SEPTEMBER 2016

The minutes of the meeting held on Tuesday 27 September 2016 were approved.

4 TO DEAL WITH ANY MATTERS ARISING FROM THE MINUTES OF THE ABOVE MEETING

There were no matters arising.

5. FINANCE

- a. The Treasurer presented the financial report as attached. The balance at the bank at 31 August was £3,720.82. Refurbishment monies stand at £2,587.89. This leaves £1,132.93 towards running costs. Fire Appliance and PAT testing are due for payment shortly.
- b. It was resolved to make payment to the Treasurer of £28.23 for expenses.
- c. It was resolved to make payment of £114.00 to PRS for Music for the annual licence.
- d. It was resolved to make payment of £18.00 to Redmarley Group Parish magazine for the annual advertisement of the hall.
- e. It was resolved to make payment to FVAF of £80.00 for Linda and Chris to attend a Food Safety Course on 26 October.
- f. The meter reading by Eon was noted, along with the notification of £11.71 credit in the account (monthly direct debits)
- g. Items agreed on the refurbishment 'wish list' were discussed. The tablecloths will be purchased at approximately £250. The price of the larger garden bench will be checked and the Treasurer will email, and it will be purchased as agreed if the price is in order. The location of the bench will be decided later, possibly close to the patio

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doors. Six more mugs will be purchased. A projector stand will also be

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purchased. Linda will speak to Penny Wilton to see if she will come to give some advice regarding the kitchen.

- h. Anne presented a cheque for £250 from Ecclesiastical Insurance. The Treasurer will write to thank them for their donation. Anne has volunteered to treat the remaining exterior fence at the hall shortly, when the weather permits.

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6. TO CONSIDER ITEMS ON THE MAINTENANCE SCHEDULE

Fire Appliance testing has taken place and the PAT Testing is due shortly. Health and Safety and Maintenance Checks are due and will be carried out shortly.

7. TO DISCUSS FUTURE BOOKINGS AND EVENTS

The film evening will take place on Saturday 29 October. Anne is trying to arrange a date for the skittles match with Upleadon. Future film titles will be considered. Bonfire Night was discussed but it was decided not to go ahead with organising anything this year due to the difficulty of getting the field and also getting volunteers to help.

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8. TO DISCUSS THE PROGRESS WITH THE PROPOSED 'POP IN' SESSIONS AT THE HALL

There will be a meeting on Monday at Jeanette's house to discuss the proposed pop-in sessions.

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9. TO AGREE THE DATE FOR THE NEXT MEETING OF PAUNTLEY PARISH COUNCIL AS SOLE TRUSTEE OF PAUNTLEY VILLAGE HALL

The date for the next meeting of Pauntley Parish Council as Sole Trustee of Pauntley Village Hall will be Tuesday 22 November 2016, at 7.00 p.m. in Pauntley Village Hall.

10. TO CONSIDER ANY OTHER URGENT RELEVANT BUSINESS

Approved..... Date.....

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