

**PAUNTLEY PARISH COUNCIL  
AS SOLE TRUSTEE OF PAUNTLEY VILLAGE HALL**

**Minutes of a meeting of Pauntley Parish Council as Sole Trustee of Pauntley Village Hall held on Monday 24 July 2017 at Pauntley Village Hall**

Present: Councillor Nick Fowke (Chair), Councillors Anne Rawson, Chris Philipps, Paul Chapman, Maurice Elton

In attendance: The Clerk, Mrs L Harding

One member of the public was also present.

**1. TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Councillors Rawson, Morris and Trevail.

**2. TO RECEIVE ANY DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST IN ITEMS ON THE AGENDA**

There were no declarations of personal or prejudicial interest in items on the agenda.

**3 TO APPROVE THE MINUTES OF THE ANNUAL GENERAL MEETING HELD ON TUESDAY 23 MAY 2017**

The minutes of the Annual General Meeting held on Tuesday 23 May 2017 were approved.

**4 TO DEAL WITH ANY MATTERS ARISING FROM THE MINUTES OF THE ABOVE MEETING**

Item 7.a – the accounts summary cannot now be placed on the Charity Commission website until after 31 August.

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**5. TO DISCUSS ISSUES ARISING FROM THE REAL ALE FESTIVAL**

Following the meeting in June with the Real Ale Festival Committee and Mr Barratt, it was agreed that the Festival committee would be asked to restrict camping to below the house at St Boswells. A letter will be sent to them to ask if they are in agreement with this suggestion, before writing to Mr Barratt.

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**6. FINANCE**

- a. A financial report was received from the Treasurer. The accounts for 2016-2017 have now been audited and the summary will be placed on the Charity Commission website in August. The balance at the bank at 30 June 2017 was £2,858.06. Of this, £1,392 is reserved for refurbishment. The £500 grant from the Parish Council is still held by them. Nick indicated that Sandra, his wife, would be able to carry out a further charity day to receive a grant from her employers, and would continue to treat the external fence. Harry Clarke has been asked to look at the gate and quote for a possible replacement.
- b. It was resolved to make payment of expenses to the Treasurer of £54.26.
- c. It was resolved to make payment of £112.50 to Julie's Laundry Service for cleaning (3 sessions at £37.50).
- d. It was resolved to make payment of £14.54 to FirstAid for supplies for the First Aid Box.

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<p>e.</p> <p>f.</p> <p>g.</p> <p>h.</p> <p>i.</p> <p>j.</p> <p>k.</p> <p>l.</p> <p>7.</p> <p>8.</p> <p>9.</p> <p>10.</p> <p>11.</p>	<p>It was resolved to make payment of £499.74 to Ansvar (through Norris and Fisher) for insurance for Pauntley Village Hall from 12 July 2017, paid by monthly direct debit. The</p> <p>valuation of the rebuild of the hall had shown that this was underinsured at £207,705, and should be £303,000. This takes into account items such as site clearance and legal fees. This would increase the premium BY £96.34 p.a. It was resolved to increase this valuation and premium accordingly. A further discount can be obtained if the present 3 year undertaking is extended to 5 years and it was resolved to take advantage of this to achieve a reduction in the premium.</p> <p>It was resolved to approve payment of £192.00 to Harry Clarke for the repair of the fence at the Village Hall and to request this to be paid from the Parish Council grant of £500 for the current financial year, as VAT of £32.00 applies (included in this cost) and may be recoverable.</p> <p>The direct debit for water charges (now payable to Water Plus instead of Severn Trent) of £47.80 for the period 20 December 2016 to 31 May 2017 was noted.</p> <p>A Wayleave Payment of £49.21 from Western Power Distribution was acknowledged.</p> <p>The new electricity contract with Eon as from 11 July 2017 had been received. Notification of any amendment to the monthly direct debit is awaited.</p> <p>The quote from A Star Kitchens and Carpentry for work in the kitchen was discussed and it was resolved that the work should go ahead, and the Treasurer will contact them to discuss further.</p> <p>The sale of the old film equipment, including the screen, DVD player, amplifier, and microphones and stand was discussed. The fixed items will be removed on the forthcoming work party day.</p> <p>The donation of a mirror for the gents' toilets from Rodney Gosling was acknowledged.</p> <p><b>TO CONSIDER ITEMS ON THE MAINTENANCE SCHEDULE</b></p> <p>The barbecue and work party scheduled for 12 August will be re-arranged and the Health and Safety check will be carried out then.</p> <p><b>TO RECEIVE NOTIFICATION FROM WESTERN POWER DISTRIBUTION OF THE WORK TO TAKE PLACE TO REDUCE THE CROWNS ON TWO TREES AT THE HALL.</b></p> <p>The Treasurer will contact WPD to find out when this work is to take place.</p> <p><b>TO DISCUSS A DATE FOR THE WORKING PARTY AT THE HALL, TO INCLUDE TIDYING AND PAINTING THE STORE ROOM, FINISHING THE TREATMENT OF THE HALL FENCING AND THE REMOVAL OF THE OLD SCREEN</b></p> <p>This will now take place on the morning of the barbecue, on Saturday 19 August. The coffee morning on the previous day will be asked to leave the chairs and tables out in readiness.</p> <p><b>TO RECEIVE A REPORT ON PAST BOOKINGS AND EVENTS</b></p> <p>The hall has been well-used, with two election days, a film evening making a profit of £102.67, and several private parties. The Get-Together Club continues to be popular. Income from Pilates has ceased for the present, due to the illness of the organiser, but it is hoped that it will restart in the autumn.</p> <p><b>TO CONSIDER FUTURE BOOKINGS AND EVENTS</b></p> <p>A summary of future bookings was provided. The twice-monthly walks are continuing. The barbecue and friendly skittles evening will take place on Saturday 19 August., with a raffle in aid of</p>	<p>059</p> <p>LH</p> <p>LH</p> <p>LH</p>
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the Gloucestershire Air Ambulance and the raffle takings being matched by the Parish Council. A quiz was agreed for Friday 15 September. A film evening will take place in October.

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**12. TO AGREE THE DATE FOR THE NEXT MEETING OF PAUNTLEY PARISH COUNCIL  
AS SOLE TRUSTEE OF PAUNTLEY VILLAGE HALL**

The next meeting will be held on Tuesday 19 September at 7.00 p.m. in Pauntley Village Hall.

**13. TO CONSIDER ANY OTHER URGENT RELEVANT BUSINESS**

There was no other urgent relevant business.

**Approved..... Date.....**