

**PAUNTLEY PARISH COUNCIL
AS SOLE TRUSTEE OF PAUNTLEY VILLAGE HALL**

Minutes of a meeting of Pauntley Parish Council as Sole Trustee of Pauntley Village Hall held on Tuesday 22 November 2016 at Pauntley Village Hall

Present: Councillor Nick Fowke (Chair), Councillors Anne Rawson, Chris Philipps, Paul Chapman, Jeanette Trevail

In attendance: The Clerk, Mrs L Harding

One member of the public was also present.

1. TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Morris and Councillor Elton, and from one member of the public.

2. TO RECEIVE ANY DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST IN ITEMS ON THE AGENDA

There were no declarations of personal or prejudicial interest in items on the agenda.

3. TO APPROVE THE MINUTES OF THE MEETING HELD ON TUESDAY 27 SEPTEMBER 2016

The minutes of the meeting held on Tuesday 27 September 2016 were approved.

4 TO DEAL WITH ANY MATTERS ARISING FROM THE MINUTES OF THE ABOVE MEETING

There were no matters arising.

5. FINANCE

- a. The Treasurer presented the financial report as attached. The balance at the bank at 31 October was £4,423. Refurbishment monies stand at £2,555.57. Grounds maintenance for this year is still to be paid. The Treasurer will check the limit for financial items to be agreed together.
- b. Receipt of two grants from Ecclesiastical Insurance totalling £500.00 was acknowledged. The Treasurer has written to thank them and acknowledged the donations in the parish magazine and on the website. Anne and Sandra were thanked for treating the exterior fencing at the hall.
- c. It was resolved to make payment of expenses to the Treasurer of £28.61.
- d. It was resolved to make payment to Trioscape of £213.75 for a new garden bench. Wording for the plaque has been agreed with the Real Ale Committee and this will be purchased. The location of the bench will be decided nearer the spring. It was noted that an attempt had been made to break into the metal shed and the door had been bent. This has been put back into shape and will be repaired properly shortly.
- e. It was resolved to make payment of £42.19 to Duronic for a projector table.
- f. It was resolved to make payment of £253.44 to Kenthorp Supplies for

- g. It was resolved to make payment to Filmbank of £99.60 for film rights for 'Florence Foster Jenkins'.
- h. It was resolved to make payment to Dean Magna Advisory of £64.80 for fire appliance testing.
- i. It was resolved to make payment to Rob Moore of £75.00 for PAT testing. The seal on the microwave was noted in the report and the Treasurer will ascertain whether the microwave needs replacing at this time.
- j. The remaining items agreed on the refurbishment 'wish list' were discussed. The Chairman reported that several projectors had been trialled at Richer Sounds and that a quote had been received for this, a new wide screen, a ceiling bracket and HDMI lead, totaling £1,178.75 with discounts. He hopes to obtain a donation from Unite of around £250 and, together with the £500 from Ecclesiastical Insurance, this would enable the equipment to be purchased and still leave £1,600 towards refurbishment of the kitchen. It was resolved to purchase this film equipment. Linda is still awaiting a date from Penny Wilton to look at the kitchen.
- k. The draft budget for 2017-2018 was considered and agreed. The exterior fence will need some attention and Jeanette will ask Brian if he is able to help with this.

6. TO CONSIDER ITEMS ON THE MAINTENANCE SCHEDULE

Fire Appliance testing and PAT Testing have now taken place. Health and Safety and Maintenance Checks are due and will be carried out shortly. The gutters will need cleaning out over the winter.

7. TO RECEIVE A REPORT ON PAST BOOKINGS AND EVENTS

The film evening 29 October raised £106 after expenses. The friendly skittles match was well-attended and gave a donation of £21.00. Bookings have been good, with a Guides sleepover and several private parties.

8. TO CONSIDER FUTURE BOOKINGS AND EVENTS, INCLUDING AGREEING A PROGRAMME FOR FILM EVENINGS IN 2017

Provisional dates for film evenings in 2017 were agreed as follows:

Saturday 14 January Saving Grace
 Saturday 18 February
 Saturday 18 March

Films for February and March will depend on DVD release dates but possibly Allied and Fantastic Beast and Where to Find Them, if they are available.

Chris is considering a further evening of live entertainment in the New Year. She will check with the Real Ale Committee to ensure there is no duplication of entertainment. Anne is trying to arrange a date for the skittles match with Upleadon in the spring.

8. TO DISCUSS THE PROGRESS WITH THE GET-TOGETHER CLUB AT THE HALL

The first sessions have been well-attended, with an average of 18-20 people over the

morning. A rota is needed for opening up and closing. Friday 2 December – Jeanette will
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open and Chris will close. Friday 16 December – Lesley will be there all morning and Chris will come along to help at the close. Anne Solesbury has volunteered for this in January as there is no WI market. It was agreed that a 10.00 am start would be preferable as most people don't arrive until then. £30.30 has been banked and will be reserved towards future costs.

9. TO AGREE THE DATES FOR MEETINGS OF PAUNTLEY PARISH COUNCIL AS SOLE TRUSTEE OF PAUNTLEY VILLAGE HALL IN 2017

Dates were provisionally agreed as follows:

Tuesday 21 February
Tuesday 18 April
Tuesday 23 May – AGM
Tuesday 25 July
Tuesday 19 September
Tuesday 21 November

10. TO CONSIDER ANY OTHER URGENT RELEVANT BUSINESS

There was no other urgent relevant business.

Approved..... Date.....