

**PAUNTLEY PARISH COUNCIL
AS SOLE TRUSTEE OF PAUNTLEY VILLAGE HALL**

Minutes of a meeting of Pauntley Parish Council as Sole Trustee of Pauntley Village Hall held on Tuesday 21 February 2017 at Pauntley Village Hall

Present: Councillor Nick Fowke (Chair), Councillors Anne Rawson, Chris Philipps, Paul Chapman, Linda Morris, Maurice Elton

In attendance: The Clerk, Mrs L Harding

Two members of the public were also present.

1. TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Trevail.

2. TO RECEIVE ANY DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST IN ITEMS ON THE AGENDA

There were no declarations of personal or prejudicial interest in items on the agenda.

3. TO APPROVE THE MINUTES OF THE MEETING HELD ON TUESDAY 22 NOVEMBER 2016

The minutes of the meeting held on Tuesday 22 November 2016 were approved.

4 TO DEAL WITH ANY MATTERS ARISING FROM THE MINUTES OF THE ABOVE MEETING

Item 5 (i) – Rob Moore had advised that the seal on the microwave was safe but had been noted as it would need attention in the near future.

5. FINANCE

- a. The Treasurer presented the financial report, including monies available for refurbishment (papers attached). Balance at the bank at 31 January 2017 was £2,735.60. Of this, £1,846.72 is reserved for refurbishment, which leaves the balance quite tight once payments on the agenda have been made. It was agreed that, if necessary, the £500 grant due from the Parish Council in April could be put into maintenance instead of refurbishment.
- b. It was resolved to make payment of expenses to the Treasurer of £57.28.
- c. It was resolved to make payment of £1,178.85 to Richer Sounds for the projector, projector mount, screen and HDMI cable and a refund of £40 on the screen was acknowledged.
- d. It was resolved to make payment to Filmbank of £99.60 for film rights for 'Saving Grace' and £99.60 for film rights for 'Eddie the Eagle'.
- e. It was resolved to make payment of £477.87 to Mr M Elton for grounds maintenance for 2016.
- f. It was resolved to make payment of £69.00 to Hands On Cleaning for cleaning in August and October.
- g. It was resolved to make payment of £112.50 to Julie's Laundry and Cleaning for cleaning – 3 sessions in December, January and February.
- h. Payment by direct debit of £53.27 to Severn Trent Water for water services was noted.
- i. The bill from Eon for £152.76 for electricity charges was noted, and the monthly

	<p>direct debit of £32.00 made on 30 January. The change to the monthly direct debit from £32.00 to £47.00 was also noted, as the account was now in debit, but it was hoped the situation would resolve over the summer months.</p> <p>j. It was resolved to make payment of £10.00 to Forest Voluntary Action Forum for continued membership for 2017.</p> <p>k. The proposed refurbishment items were discussed. It was agreed to concentrate on the kitchen for the present, and to consider a new amplifier when funds allow. Nick will consider applying to Unite the Union once more should this be agreed. Penny Wilton had provided some ideas for the kitchen, although she was not able to undertake the work herself. Lesley will measure the units and present the proposal to councilors, and then quotes will be obtained once the work is agreed. There should be sufficient monies available to complete the work. Rik Kucharski will also be applying to his employers, Xerox, for a grant once prices are clearer. A new garden table is still to be purchased, along with a plaque for the bench. Maurice thinks that the existing bench can be repaired. The fences need some urgent attention as one section has fallen. The storeroom also needs cleaning out and some maintenance work.</p> <p>6. TO CONSIDER ITEMS ON THE MAINTENANCE SCHEDULE</p> <p>Fire Appliance testing and PAT Testing have now taken place. Health and Safety and Maintenance Checks are due and will be carried out shortly. The gutters will need cleaning out over the winter.</p> <p>7. TO RECEIVE A REPORT ON PAST BOOKINGS AND EVENTS</p> <p>The film evening on 14 January for ‘Saving Grace’ saw 46 tickets being sold, and a profit of £166,12 after expenses. Numbers for the film evening on 18 February for ‘Eddie the Eagle’ were disappointing and only £15.40 was raised after expenses, although it was enjoyed by all. Bookings continue to remain steady.</p> <p>8. TO CONSIDER FUTURE BOOKINGS AND EVENTS, INCLUDING THE FILM EVENING IN MARCH</p> <p>Lesley will now not be able to host the film evening on Saturday 18 March, ‘A Streetcat Named Bob’, and Chris has volunteered to take over. Lesley will advertise and take ticket details and pass to Chris. The DVD release date for La La Land is being watched as this would be one to consider for a special showing.</p> <p>Anne is trying to arrange a date for the skittles match with Upleadon in late March. Strawberry Teas in June will be considered. Anne is considering another Treasure Hunt in the summer. Chris will ask Jilly if she has quiz questions that could be used for a quiz evening perhaps in May.</p> <p>9. TO DISCUSS THE PROGRESS WITH THE GET-TOGETHER CLUB AT THE HALL</p> <p>The sessions continue to be well-attended, with an average of 18-20 people over the morning being the norm. A rota has been set up for opening up and closing. A further £52 has been banked. It was agreed that a payment would be made over to the village hall when costs for the banner are known.</p> <p>10. TO AGREE THE DATE FOR THE NEXT MEETING OF PAUNTLEY PARISH COUNCIL AS SOLE TRUSTEE OF PAUNTLEY VILLAGE HALL</p> <p>The next meeting will now be held on Monday 10 April at 7.00 p.m. in Pauntley Village Hall.</p> <p>11. TO CONSIDER ANY OTHER URGENT RELEVANT BUSINESS</p> <p>There was no other urgent relevant business.</p>	<p>LH</p> <p>LH ME</p> <p>LH/CP</p> <p>AR AR CP</p>
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