

**PAUNTLEY PARISH COUNCIL
AS SOLE TRUSTEE OF PAUNTLEY VILLAGE HALL**

Actions

Minutes of a meeting of Pauntley Parish Council as Sole Trustee of Pauntley Village Hall held on Monday 20 April 2015 at Pauntley Village Hall

Present: Councillor Brenda Bainbridge (Chair), Lesley Harding (Clerk), Councillors Anne Rawson, Chris Philipps, Paul Chapman, Nick Fowke.

1. TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Trevail, who joined the meeting for Item 5.

2. TO RECEIVE ANY DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST IN ITEMS ON THE AGENDA

There were no declarations of personal or prejudicial interest in items on the agenda.

3. TO APPROVE THE MINUTES OF THE MEETING HELD ON TUESDAY 17 FEBRUARY 2015

The minutes of the meeting held on Tuesday 17 February 2015 were approved.

4. TO DEAL WITH ANY MATTERS ARISING FROM THE MINUTES OF THE ABOVE MEETING

Item 6 - it was felt that wall padding is not needed, as the existing arrangements are sufficient. Lesley will enquire about scoreboards.

LH

Item 10 - the glass in the window near the fire door is still under guarantee and will be replaced shortly. The closure on the fire door has been repaired.

5. FINANCE

a) It was resolved to approve the accounts for 2014-2015 and these will now go for internal audit.

LH

b) The Treasurer provided an update on monies available for refurbishment.

c) The payment of £18.71 expenses to the Treasurer was approved.

BB

d) Judy Woodward has yet to send her final invoice for the stage curtains and Councillor Bainbridge will contact her.

e) The purchase of a new amplifier was approved at £79.99.

f) The purchase of a new vacuum cleaner was approved at £89.50.

g) It was resolved to ask Rob Moore to install the hand dryers at a cost of £298.00 plus VAT. Lesley will purchase the hand dryers at approximately £70 each.

LH

BB

h) It was resolved to purchase another table for the hall at approximately £120.

BB

i) It was resolved by a majority of four to one, with one abstention, to ask Phil Statham to carry out the work on the trees near the shed, at a cost of £360.00, and to plant new trees on the field boundary to replace these. The logs will be offered to John Rawson, for taking down the old shed and to Maurice for taking it on removal.

<p>j) The internal doors were discussed and it was agreed that, rather than replace</p>	<p>024</p> <p>LH</p>
<p>them, consideration should be given to repainting them. Quotes will be obtained.</p>	<p>AR</p>
<p>k) Cleaning of the hall was discussed and it was resolved to ask Hands on Cleaning to come monthly initially. A larger rubber backed doormat will be investigated for the foyer.</p>	<p>LH</p>
<p>l) It was agreed to renew the advertisement in the parish magazine at a cost of £18.00. It was felt that a small illustration would be of benefit and the Clerk will provide something for the editor's consideration.</p>	
<p>6. TO DISCUSS THE USE OF COMMUNITY PAYBACK FOR INTERNAL PAINTING OF THE HALL, ALONG WITH THE PURCHASE OF PAINT</p>	<p>LH</p>
<p>It was agreed to make contact with Community Payback again to discuss painting of the interior of the hall after the Real Ale Festival.</p>	
<p>7. TO RECEIVE A REPORT FROM THE TREASURER ON THE PATIO DOORS AND NEW SHED PROJECT</p>	
<p>The patio doors are in place and finishing work is to be completed shortly. Arrangements for finishing were discussed and it was agreed that the frame would be boxed in with white uPVC but that the top section above the doors should be magnolia painted plasterboard. The shed has been delivered and the base will be laid and the shed erected once the patio doors are in place. John Rawson was thanked for dismantling the shed and Maurice for taking it on removal.</p>	
<p>8. TO RECEIVE NOTIFICATION FROM THE FOREST OF DEAN DISTRICT COUNCIL OF THE REVERSAL OF THEIR DECISION TO DISCONTINUE DISCRETIONARY RATE RELIEF FOR VILLAGE HALLS.</p>	
<p>The District Council has notified us that they have reversed their decision to discontinue discretionary rate relief for village halls. No explanation has been given for this decision.</p>	
<p>9. TO CONSIDER ITEMS ON THE MAINTENANCE CALENDAR</p>	
<p>Health and Safety and Maintenance Checks are due shortly and will be considered at the next meeting.</p>	
<p>10. TO AGREE THE DATE OF THE ANNUAL GENERAL MEETING OF PAUNTLEY PARISH COUNCIL AS SOLE TRUSTEE OF PAUNTLEY VILLAGE HALL</p>	
<p>The AGM will be held on Monday 11 April at 7.00 p.m. in Pauntley Village Hall.</p>	
<p>11. TO CONSIDER ANY OTHER URGENT RELEVANT BUSINESS</p>	
<p>There was no other urgent relevant business.</p>	

Approved..... Date.....

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