

**PAUNTLEY PARISH COUNCIL  
AS SOLE TRUSTEE OF PAUNTLEY VILLAGE HALL**

**Minutes of a meeting of Pauntley Parish Council as Sole Trustee of Pauntley Village Hall held on Tuesday 19 September 2017 at Pauntley Village Hall**

Present: Councillor Nick Fowke (Chair), Councillors Anne Rawson, Chris Philipps, Paul Chapman, Linda Morris, Jeanette Trevail

In attendance: The Clerk, Mrs L Harding

One member of the public was also present.

Prior to the commencement of the meeting, members of the Real Ale Festival Committee attended and presented a donation of £1,000 from the 2017 Festival. They thanked members for their help with the Festival, particularly Maurice Elton for keeping the grounds so tidy. Their proposals for managing camping at the hall for future festivals were received and will be discussed.

**1. TO RECEIVE APOLOGIES FOR ABSENCE**

No apologies for absence had been received.

**2. TO RECEIVE ANY DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST IN ITEMS ON THE AGENDA**

There were no declarations of personal or prejudicial interest in items on the agenda.

**3. TO APPROVE THE MINUTES OF THE MEETING HELD ON TUESDAY 24 JULY 2017**

The minutes of the Meeting held on Monday 24 July 2017 were approved.

**4. TO DEAL WITH ANY MATTERS ARISING FROM THE MINUTES OF THE ABOVE MEETING**

Item 5: Camping at the Real Ale Festival was discussed and it was agreed that the measures proposed by the Real Ale Festival Committee, to employ a security person from the time the festival ends and to ask all campers to sign a written undertaking to comply with the rules, would be accepted. They would also be asked if campers could park vehicles on the property side of the grounds and camp on the far side, to provide a barrier. The Secretary will write to the Real Ale Committee accordingly and, if these proposals are finally agreed, write to Mr Barratt.

LH

Item 8: WPD will be contacted regarding dates for tree work.

LH

**5. FINANCE**

- a. A financial report was received from the Treasurer, including monies available for refurbishment (attached). The bank balance at 31 August was £2,880.80, with £1,830.32 being reserved for refurbishment. A total of £321.70 has now been banked from the coffee mornings.
- b. The annual return to the Charity Commission for the financial year ended 31 March 2017 has been posted on their website.
- c. It was resolved to make payment of expenses to the Treasurer of £23.70.
- d. It was noted that the new direct debit to Ansvar for the insurance for the village hall will be £56.36 per month for 10 months (first month £56.46), a total of £563.70 p.a., an

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| <p>increase of £8.43 per month on last year.</p>  | <p>061</p>                  |
| <p>e. It was noted that the direct debit with Eon has been amended from £47.00 per month to £40.00, and a refund of £74.79 received on 3.8.17.</p> <p>f. Notification has been received from Water Plus (Severn Trent) of the direct debit payment on 21 September of £85.37 for the period 1 June-1 September 2017, around four times the normal quarterly amount. Tests have revealed there is no leak and other reasons for the increase in water usage over this period are unclear. The situation will be monitored.</p> <p>g. It was resolved to make payment to PRS for Music of £117.60 for the PRS and PPL tariffs for 2017-2018.</p> <p>h. Work in the kitchen was discussed and Linda Morris will ask a contact of hers to visit the hall with her to advise.</p> <p>i. The old screen needs taking down, and it was agreed then to sell this and the other old equipment of DVD player, amplifier, and microphones and stand. The new amplifier had been taken back to Richer Sounds for repair and will be tested again this week.</p> | <p>LM</p> <p>NF/L<br/>H</p> |
| <p><b>6. TO CONSIDER ITEMS ON THE MAINTENANCE SCHEDULE</b></p> <p>Fire appliance testing will be carried out next week and PAT testing is due in two weeks' time.</p>   | <p>LH</p>                   |
| <p><b>7. TO RECEIVE A REPORT ON PAST BOOKINGS AND EVENTS</b></p> <p>Bookings have been quiet over the summer and there are few bookings as yet for the autumn. Pilates started again on 4 September. The quiz evening on 15 September raised a net amount of £243.85.</p>   |                             |
| <p><b>8. TO CONSIDER FUTURE BOOKINGS AND EVENTS, INCLUDING THE FILM EVENING PROPOSED FOR 14 OCTOBER, AND TO DISCUSS A POSSIBLE FILM AND DATE FOR THE FILM EVENING IN NOVEMBER</b></p> <p>A summary of future bookings was provided. The twice-monthly walks are continuing. The barbecue and friendly skittles evening on Saturday 19 August raised £50 and it was resolved to pay this to the GW Air Ambulance, along with the donation from the Parish Council. The film evening on Saturday 14 October will be 'Their Finest'. Films for November were discussed and it was agreed to show 'Dunkirk' on Saturday 25 November if it is available by that date. Skittles with Upleadon will take place at Upleadon on Friday 20 October.</p>   | <p>LH</p>                   |
| <p><b>9. TO AGREE THE DATE FOR THE NEXT MEETING OF PAUNTLEY PARISH COUNCIL AS SOLE TRUSTEE OF PAUNTLEY VILLAGE HALL</b></p> <p>The next meeting will be held on Tuesday 21 November at 7.00 p.m. in Pauntley Village Hall.</p>  |                             |
| <p><b>10. TO CONSIDER ANY OTHER URGENT RELEVANT BUSINESS</b></p> <p>There was no other urgent relevant business.</p>  |                             |
| <p>Approved..... Date.....</p>  |                             |