

**PAUNTLEY PARISH COUNCIL
AS SOLE TRUSTEE OF PAUNTLEY VILLAGE HALL**

Minutes of meeting of Pauntley Parish Council as Sole Trustee of Pauntley Village Hall held on Tuesday 18 September 2018 at Pauntley Village Hall

Present: Councillor Nick Fowke (Chair), Councillors Anne Rawson, Chris Philipps, Linda Morris, Maurice Elton, Paul Chapman

In attendance: The Clerk, Mrs L Harding

Two members of the public were also present.

1. TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence had been received from Councillor Trevail.

2. TO RECEIVE ANY DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST IN ITEMS ON THE AGENDA

There were no declarations of personal or prejudicial interest in items on the agenda.

3. TO APPROVE THE MINUTES OF THE ANNUAL GENERAL MEETING HELD ON MONDAY 2 JULY 2018

The minutes of the meeting held on Monday 2 July 2018 were approved.

4. TO DEAL WITH ANY MATTERS ARISING FROM THE MINUTES OF THE ABOVE MEETING

Upleadon are still making enquiries about a new skittles shield.

The banners for the coffee morning are still awaited.

JT

5. FINANCE

- a) A financial report was received from the Treasurer. The balance at the bank at 31 August 2018 was £3,789.27, with £2,434.19 available for refurbishment. Any donation from the Real Ale Festival this year has not yet been notified. The annual return for 2017-2018 has now been made to the Charity Commission.
- b) It was resolved to make payment of expenses to the Treasurer of £75.73, to include some items needed for the kitchen.
- c) It was resolved to make payment of £26.00 to Debs Dusters for cleaning of the hall in July.
- d) It was resolved to make payment of £121.20 to PRS/PPL for the music licence for the village hall.
- e) The monthly direct debit payments to Ansvar insurance for the village hall insurance were noted, beginning in August at £57.84, and then nine monthly payments of £57.74.
- f) The payment from WPD for Wayleave at £49.21 was noted.
- g) The direct debit payment to Waterplus of £38.24 for March-June 2018 was approved.
- h) The payment to Opus Energy was approved at £23.69 from 11.7.2018 to 13.8.2018, to be paid by direct debit in August, and £10.15 from 6.8.18 to 5.9.18 in September. This direct debit varies each month depending on usage. A credit remaining on the Eon account of £12.69

	<p>has been paid into the bank account.</p> <p style="text-align: right;">078</p>	
<p>i) The setting up of online banking for the village hall was discussed and it was resolved to ask the new clerk to look into this and make it an agenda item for the November meeting.</p>	LH	
<p>j) The first draft of the budget for 2019-2020 was considered and councilors will notify of any amendments or items to be included at the next meeting, when the budget will be approved.</p>	LH	
<p>6. TO RECEIVE AN UPDATE FROM GSM ON THE PROPOSED INSTALLATION OF AIR SOURCE HEATING FOR THE VILLAGE HALL</p>		
<p>David Pratt has advised that there is a potential unit available and that dates for installation would be considered. It was resolved to make enquiries about any potential installation issues and ongoing costs.</p>	LH	
<p>7. TO CONSIDER AND RESOLVE ON THE RECOMMENDATIONS FOR SOUND EQUIPMENT FROM AUDIO VISUAL DIRECT</p>		
<p>The quote from AV Direct for new speakers and a secure box for the amplifier was discussed. It was agreed that, now the new projector was providing a good picture, the sound quality would benefit from improvement. It had also been recommended that the speakers be repositioned. It was not felt that the sub-woofer was necessary at this time. It was resolved to accept the quote at £865.00 plus VAT, a total of £1,038.00. The Treasurer will contact them regarding an installation date, which is likely to be 16 November.</p>	LH	
<p>8. TO CONSIDER AND RESOLVE ON FURTHER WORK TO BE CARRIED OUT IN THE KITCHEN AT THE HALL</p>		
<p>A quote has been received from John Shaw to re-front the remainder of the kitchen cupboards, make a lift-off panel for the hatch opening and install a section of worktop at the hatch to extend into the hall. The price quoted is £1,134.05 plus VAT, a total of £1,360.86. A further donation from the Real Ale Festival would be needed to finance the slight shortfall in refurbishment monies, although money could be put towards this from the coffee morning takings temporarily, which stand at £518.05, which would be more the sufficient to cover this. It was resolved to accept the quote and the Treasurer will contact John to arrange a date for the work.</p>	LH	
<p>9. TO CONSIDER AND RESOLVE ON THE HIRING OF EQUIPMENT FROM THE HALL</p>		
<p>Although in principle there was not an objection to equipment from the hall being hired, some concerns were expressed that the same people would be called upon to check the equipment out and back in again each time. It resolved that each case would be considered individually, depending on its merits and on whether anyone was willing to do this, and that a donation to hall funds would be requested.</p>		
<p>10. TO CONSIDER ITEMS ON THE MAINTENANCE SCHEDULE</p>		
<p>Items on the maintenance schedule were up-to-date. PAT testing and Fire Appliance testing were due shortly. The gutters and drains will also need cleaning before the winter.</p>		
<p>11. TO RECEIVE A REPORT ON PAST BOOKINGS AND EVENTS</p>		
<p>The Hippie Evening on 8 September had raised £143.00. Although there were only 31 people, this was a good total and everyone enjoyed the evening. Private bookings continue to be slow, and Pilates is taking a break over the summer, so hall hire income will be down over the summer</p>		

months.

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12. TO CONSIDER FUTURE BOOKINGS AND EVENTS

The village hall social group met in the summer and a series of film evening is planned for the remainder of the year, with the first to be Darkest Hour on 20 October, followed by The Gurnsey Literary and Potato Peel Society on 17 November and Mamma Mia Here We Go Again on 8 December. A Christmas Party is planned for 21 December. Pilates starts again on 2 September.

13. TO CONSIDER IF A FURTHER WORK PARTY IS NEEDED AT THE HALL

The work party on 18 August had completed a number of tasks, thanks to help from residents. The kitchen cupboards have been reorganized, the new bench erected and the plaque cleaned and reinstated, internal paintwork touched up and the bench at the rear of the hall cleaned and treated. The entrance slope concrete has been filled and now needs painting. Work around the hatch will be postponed until the kitchen work has been completed. The floor in the store room needs some work before flooring can be laid and Anne Rawson will ask her husband to speak to John Mullinger. It was decided to leave a second work party until the spring. ThermEco have been contacted about how to clean the exterior of the hall and they recommend just warm soapy water. This will be considered at a future meeting.

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14. TO AGREE THE DATE FOR THE NEXT MEETING OF PAUNTLEY PARISH COUNCIL AS SOLE TRUSTEE OF PAUNTLEY VILLAGE HALL

The next meeting will be held on Monday 26 November at 7.00 p.m. in Pauntley Village Hall. The new Clerk/Treasurer to the Village Hall will be in position as from 1 November and the current Treasurer will discuss the proposed agenda with him.

LH

15. TO CONSIDER ANY OTHER URGENT RELEVANT BUSINESS

There was no other urgent relevant business.

Approved..... Date.....