

**PAUNTLEY PARISH COUNCIL
AS SOLE TRUSTEE OF PAUNTLEY VILLAGE HALL**

Actions

Minutes of a meeting of Pauntley Parish Council as Sole Trustee of Pauntley Village Hall held on Tuesday 17 February 2015 at Pauntley Village Hall

Present: Councillor Brenda Bainbridge (Chair), Lesley Harding (Clerk), Councillors Anne Rawson, Chris Philipps, Paul Chapman, Nick Fowke, Jeanette Trevail.

1. TO RECEIVE APOLOGIES FOR ABSENCE

No apologies for absence were received.

2. TO RECEIVE ANY DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST IN ITEMS ON THE AGENDA

There were no declarations of personal or prejudicial interest in items on the agenda.

3. TO APPROVE THE MINUTES OF THE MEETING HELD ON TUESDAY 18 NOVEMBER 2014

The minutes of the meeting held on Tuesday 18 November 2014 were approved.

4. TO DEAL WITH ANY MATTERS ARISING FROM THE MINUTES OF THE ABOVE MEETING

Item 4 - Rob Moore is to come to the hall to assess the electrical work for the installation of the hand driers.

LH

5. FINANCE

- a) The Treasurer reported that the balance at the bank at 31 January was £3,743.11. This includes the remainder of the grant from GRCC of £142.82, the £1,200 from the Real Ale Festival, £941.00 held for the stage curtains and £200 towards a porch. The balance after monies held for refurbishment is £1,402.00. The Parish Council also holds £250 Pride of the Forest Award.
- b) The payment of £32.51 expenses to the Treasurer was approved, and of £32.48 to the Treasurer to be allocated to the GRCC Community Activities Grant.
- c) It was resolved to approve the payment of £9.6 expenses to the Chairman.
- d) It was resolved to approve the payment of £34.52 to Severn Trent for water charges.
- e) It was resolved to approve the payment of £73.25 to npower for electricity charges.
- f) It was resolved to approve the payment to Forest Voluntary Action Forum of £10.00 for the membership fee for 2015.
- g) Payment to Judy Woodward for the stage curtains at £989.00 was approved. A final invoice is awaited before payment.
- h) It was resolved to purchase a new amplifier at an approximate cost of £80.00.
- i) It was resolved to purchase a new vacuum cleaner for the hall at an approximate cost of £80.00.

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6. TO RECEIVE A REPORT FROM THE CLERK ON THE GRCC COMMUNITY ACTIVITIES GRANT

The Clerk reported that the skittles and balls had been paid for, and a container for the skittles and bag for the balls. The remaining grant was £142.82. Approximately £85.00 was allocated for the purchase of padding for the wall, leaving approximately £57.00. Councillor Fowke suggested that this might be put towards a new skittles scoreboard and the Clerk will obtain some costs.

LH

7. TO RECEIVE A REPORT FROM THE TREASURER ON THE RECEIPT OF A GRANT FROM GET FOR PATIO DOORS AND NEW SHED, TO RESOLVE ON THE SETTING UP OF A FUND FOR THIS PROJECT AND TO APPROVE THE PAYMENT OF £761.00 TO GREENHOUSE STORES FOR THE CANBERRA METAL SHED

The Parish Council has received a grant of £5,000.00 from Gloucestershire Environment Trust towards the patio doors and shed project. It was resolved to set up a fund for this project, comprising this £5,000.00 grant, the £1,000.00 grant from the Parish Council and the £250.00 Pride of the Forest Award, to be accounted for separately under Parish Council business.

Since the cutting down of the trees was not under consideration for the time being, the shed will be located on the site of the old shed as originally agreed.

The patio doors were considered and the builder had advised that the original proposal for three-pane bifold doors would be too wide, allowing little margin between the frame and the remaining windows. This was the minimum width for a three-pane door and the options were to choose a two-pane door or French doors, both at approximately 1600mm width. Both would be cheaper than the original proposal, with the bifold doors at approximately £2,000.00 and the French doors at approximately £1,800.00. GET had no objection to the changes. It was resolved to opt for French doors, with a majority vote of 5 in favour and 1 abstention. The Clerk will obtain a further quote and order these, and liaise with the builder regarding dates.

There was also discussion as to whether the carpeted area of the hall should be taken up, to the same level as the rest of the hall floor. There was no proposal for this to be taken up, and a proposal to take no action with regard to this area was passed unanimously.

LH

8. TO RECEIVE A COMMUNICATION FROM THE FOREST OF DEAN DISTRICT COUNCIL REGARDING DISCRETIONARY RATE RELIEF AND TO DISCUSS ACTION TO BE TAKEN

The District Council have notified us that, although the village hall will continue to receive the full rate relief for 2015-2016, at 80% mandatory relief and 20% discretionary relief, the discretionary element will cease to be paid from April 2016. This appears to affect all village halls in the district. The Clerk has written to them to express dissatisfaction with this decision, which does not appear to be in line with their own policy. She has also written to Mark Harper MP and his office indicate he will look into this. No response has been received from our District Councillor, Clayton Williams.

9. TO AGREE THE DATE OF THE NEXT MEETING OF PAUNTLEY PARISH COUNCIL AS SOLE TRUSTEE OF PAUNTLEY VILLAGE HALL

The next meeting will be on Monday 20 April at 7.00 p.m. in Pauntley Village Hall.

10. TO CONSIDER ANY OTHER URGENT RELEVANT BUSINESS

Alternatives to the yellow and black warning tapes in the hall will be investigated.

Batteries in the emergency lights above the doors should be changed regularly. The Clerk advised that these lights are checked at fire appliance testing, and she will arrange for them to be changed at the next testing.

LH

A pane in the window near the fire exit has gone and the Clerk will investigate the length of the guarantee for this.

LH

The Chairman has arranged for Shane Howells to repair the closure on the fire doors, which were not closing correctly and causing a draught.

LH

Approved..... Date.....