

**PAUNTLEY PARISH COUNCIL
AS SOLE TRUSTEE OF PAUNTLEY VILLAGE HALL**

Minutes of a Meeting of Pauntley Parish Council as Sole Trustee of Pauntley Village Hall held on Monday 16 November 2015 at Pauntley Village Hall

Present: Councillor Nick Fowke (Chair), Councillors Anne Rawson, Chris Philipps, Linda Morris, Jeanette Trevail

In attendance: The Clerk, Mrs L Harding

Two members of the public were present.

1. TO RECEIVE APOLOGIES FOR ABSENCE

No apologies for absence were received.

2. TO RECEIVE ANY DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST IN ITEMS ON THE AGENDA

There were no declarations of personal or prejudicial interest in items on the agenda.

3. TO APPROVE THE MINUTES OF THE MEETING HELD ON TUESDAY 29 SEPTEMBER 2015

The minutes of the meeting held on Tuesday 29 September 2015 were approved.

4. TO DEAL WITH ANY MATTERS ARISING FROM THE MINUTES OF THE ABOVE MEETING

Item 5(h) - The Treasurer has written to Greenfinch for a final invoice for grass cutting and telephoned them but no response has as yet been received. She will contact them again.

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Item 6(h) - Jeanette has spoken to Frances Beavis and the Guides are happy to make a donation of £5.00 per session for the use of the hall.

Item (11) - the booking information has been placed on the website and will be posted in the hall.

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5. FINANCE

- a) The Treasurer provided a financial report, including a report on monies available for refurbishment. The balance at the bank at 31 October was £3,191.04 and the current balance £3,007.21. The film evening in October, The Second Best Exotic Marigold Hotel, saw a profit of £121.31 after expenses and the November film, Far From the Madding Crowd, saw a profit of £108.25 (not yet included in totals). Excluding monies available for refurbishment and the £142.82 remaining of the GRCC grant, the balance available in the village hall account for ongoing costs is £1,138.26. We still have the grounds maintenance over the summer, from June onwards, to pay, an estimated £650.00. PAT testing and the five year electric installation testing are also due to be invoiced shortly.

- a) It was resolved to make payment of £99.93 to Argos for a garden table and six garden chairs.
- b) It was resolved to make payment to npower of £84.06 for electricity charges from July to October 2015.
- c) It was resolved to make payment to Dean Magna of £132.00 for the inspection of fire equipment and new water-based and Co2 extinguishers.
- f) The Treasurer had contacted GRCC regarding the money remaining from the GRCC grant for skittles equipment, of £142.82. They are in agreement with this being spent on an activity to benefit older residents.
- g) The second draft of the budget for 2016-2017 was considered and approved. Maurice will be asked at a future meeting for an estimate of costs for grounds maintenance for 2016.

6. TO DISCUSS FUTURE BOOKINGS AND EVENTS, INCLUDING ARRANGEMENTS FOR THE FILM EVENING ON 12 DECEMBER

Linda reported a booking for a party for Saturday 5 December and a possible further booking for a party on Sunday 6 December. The film evening on 12 December, Paddington, will start earlier than usual at 6.00 p.m. for 7.00 p.m. and there will be no interval. There will be a prize for the best Paddington costume for human or bear, to be decided.

7. TO DISCUSS THE POSSIBILITY OF TRIALLING A 'POP IN' LUNCH AT THE HALL FOR OLDER RESIDENTS

Jeanette was looking into the possibility of a pop-in lunch session, including activities, and would speak to the Village Agent. The hope was that those attending would organise this themselves in the future. Timings were discussed and although Chris was willing to help, she felt that once a week might be too great a commitment for the organisers. Jeanette will consider this again after Christmas and ascertain what else is offered locally so as not to clash with other providers.

8. TO CONSIDER THE PROPOSED INTERNAL PAINTING PROJECT BY THE COMMUNITY PAYBACK TEAM AND REVISED COSTINGS

The Treasurer presented some revised costings for the painting of the hall, estimated at around £400. Together with the £360 estimated for the labour costs for Community Payback, this would provide a total estimated cost of £760 - £800. Unfortunately the grant application to Persimmon Homes was not successful. Since there is £625.96 remaining in previous grants/donations before using any of the remaining donation from the Real Ale Festival this year, there would be a shortfall of around £200 which could be met from this year's donation. This would still leave £700 of this year's donation available for other projects. It was agreed to ask Community Payback for dates in the spring, preferably before May.

It was also resolved to consider sanding and resealing of the floor. Anne suggested this should be done before decoration in view of the dust. The Treasurer will obtain quotes. Other items for consideration were new repairing the concrete slope at the inner entrance doors and improving the current yellow line markings on the kitchen step and at the edge of the carpet

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tiles, considering the purchase of matching tablecloths and finishing the serving hatch with the worktop already obtained. The Treasurer also reported that the water heater was in need of attention, as the control knob had broken off and it was not clear if it was still working properly, and that the fridge seal was degrading and a new fridge may eventually be needed.

9. TO CONSIDER ITEMS ON THE MAINTENANCE SCHEDULE

Health and Safety and Maintenance Checks are due and this will be an agenda item for the next meeting. The PAT testing and Electrical Installation testing had been carried out and the paperwork and invoice awaited. The Fire Appliance Inspection and Emergency Light Discharge have been carried out as per the schedule.

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10. TO AGREE THE DATES FOR THE MEETINGS OF PAUNTLEY PARISH COUNCIL AS SOLE TRUSTEE OF PAUNTLEY VILLAGE HALL FOR 2016

Dates for the meetings for 2016 were agreed as follows:

Tuesday 16 February
 Tuesday 19 April
 Tuesday 17 May - Annual General Meeting
 Tuesday 19 July
 Tuesday 20 September
 Tuesday 22 November

All meetings will begin at 7.00 p.m.

11. TO CONSIDER ANY OTHER URGENT RELEVANT BUSINESS

Anne reported that she had requested and received a donation of £125.00 from her employers, Ecclesiastical Insurance, as part of their charitable donations scheme. Councillors were very grateful for this donation and the Treasurer will write to thank them.

Approved..... Date.....