

**PAUNTLEY PARISH COUNCIL
AS SOLE TRUSTEE OF PAUNTLEY VILLAGE HALL**

Minutes of the Annual General Meeting of Pauntley Parish Council as Sole Trustee of Pauntley Village Hall held on Monday 11 May 2015 at Pauntley Village Hall

Present: Councillor Brenda Bainbridge (Chair), Councillors Anne Rawson, Chris Philipps.

Two members of the public were present, along with two members of the Real Ale Festival Committee.

Mr and Mrs Elton informed the meeting of their intention to resign from the Village Hall Committee and that Mr Elton was no longer willing to cut the grass and maintain the grounds.

Members of the Real Ale Festival Committee gave out leaflets and asked if the grass cutting and building work would be completed before the Festival. Councillor Bainbridge assured them that this would be completed, as the builder was due to complete work shortly and quotes were being obtained for grass cutting. Volunteers for the day were discussed.

Mr and Mrs Elton, and the members of the Real Ale Committee then left the meeting.

1. TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Fowke and from the Clerk.

2. TO RECEIVE ANY DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST IN ITEMS ON THE AGENDA

There were no declarations of personal or prejudicial interest in items on the agenda.

3. TO ELECT A CHAIRMAN FOR PAUNTLEY VILLAGE HALL COMMITTEE

It was resolved that Councillor Bainbridge be re-elected as Chairman. No election for Vice-Chairman was made.

4. TO APPROVE THE MINUTES OF THE MEETING HELD ON MONDAY 18 APRIL 2015

The minutes of the meeting held on Monday 18 April 2015 were approved.

5. TO DEAL WITH ANY MATTERS ARISING FROM THE MINUTES OF THE ABOVE MEETING

Item 4 - Councillor Rawson felt that a skittles scoreboards was not urgently required. Lesley will make enquiries from GRCC. The glass in the window near the fire door is still under guarantee and will be replaced by the end of May.

LH

Item 5a - the accounts have now been audited and placed on the website.

Item 5j - the painting of the internal doors will be carried forward to the next meeting.

LH

6. FINANCE

- a) A financial report was received from the Treasurer, as attached. The accounts have now been audited and placed on the website.
- b) It was resolved to make payment of £122.35 to Viking for a new table for the hall.
- c) It was resolved to make payment of £24.44 to Viking for paper towels for the dispenser in the kitchen.
- d) It was resolved to make payment to Mr P Statham of £360.00 for the work on the trees at the village hall. There is no VAT attached to this payment.
- e) It was resolved to make payment of £70.31 to npower for electricity for the period 23 January to 24 April 2015 (to be paid by direct debit).
- f) It was resolved to engage Hands on Cleaning to clean the hall on a monthly basis, at the rate of £31.50 per session, to commence on 16 May.
- g) It was resolved to make payment of £616.00 to Mr M Elton for ground maintenance for the last year. Since he will no longer continue to maintain the grounds, Councillor Bainbridge has obtained quotes for the work and it was resolved that arrangements will be made for the grass to be cut before the Real Ale Festival.
- h) It was resolved to request that the Parish Council grant towards the shed project be instead used to pay for the hand dryers at £119.17 and installation at £298.00 (plus reclaimable VAT at £83.43).
- i) It was resolved to purchase a large doormat for the foyer and a second one for in front of the patio doors. Councillor Rawson will be unable to obtain quotes for doormats and it was agreed to purchase these from elsewhere.

BB

LH

7. TO RECEIVE A REPORT FROM THE TREASURER ON THE PATIO DOORS AND NEW SHED PROJECT

The Clerk provided a report stating that the patio doors are in place and finishing work is to be completed shortly. The handrails were discussed and it was resolved that Councillor Bainbridge would discuss with the Clerk. It was also resolved to purchase a keybox for the hall, to avoid having to have a keyholder and to have multiple sets of keys for various users to access the hall. The Clerk will investigate and also see whether there is anywhere suitable to fix a box in view of the construction of the hall.

BB/LH

LH

8. TO CONSIDER ITEMS ON THE MAINTENANCE CALENDAR

Health and Safety and Maintenance Checks are due shortly and will be considered at the next meeting.

LH

9. TO CONSIDER FUTURE EVENTS, INCLUDING A DATE FOR THE BARBECUE AND SKITTLES EVENING IN JUNE OR JULY

A date for the Barbecue and Skittles evening was agreed for Saturday 25 July.

10. TO DISCUSS WAYS OF INVOLVING THE COMMUNITY IN THE VILLAGE HALL

This item will be carried forward to the next agenda.

LH

11. TO AGREE THE DATE OF THE NEXT MEETING OF PAUNTLEY PARISH COUNCIL AS SOLE TRUSTEE OF PAUNTLEY VILLAGE HALL

The next meeting of Pauntley Parish Council as Sole Trustee of Pauntley Village Hall will be held on Tuesday 28 July at 7.00 p.m. in Pauntley Village Hall.

12. TO CONSIDER ANY OTHER URGENT RELEVANT BUSINESS

There was no other urgent relevant business.

Approved..... Date.....