

PAUNTLEY PARISH COUNCIL

DRAFT Minutes of the Meeting of Pauntley Parish Council as Sole Trustee of Pauntley Village Hall 26th November 2018

In attendance:

Parish Councillors: Cllr. Fowke, Cllr. Philipps, Cllr. Rawson, Cllr. Chapman, Cllr. Elton

Village Hall Volunteer: Mrs. Lesley Harding

Clerk: Christian Horton

There were five members of the public present.

1. To receive apologies for absence

1.1. There were none

2. To receive declarations of interest & written requests for dispensation

2.1. There were none

3. To consider the minutes of the last meeting

3.1. It was **RESOLVED** to accept and sign the minutes of the last meeting.

4. To receive a report from the Pauntley Real Ale Festival Committee

4.1. Representatives from the Pauntley Real Ale Festival Committee addressed the meeting and presented a cheque for £1,000 as a donation towards the village hall. The representative also paid thanks to Cllr. Elton and Cllr. Rawson for their support and commented that the village hall was admired as a well-managed venue with good facilities. Cllr. Fowke thanked the committee for their generosity.

5. To consider housing a filing cabinet in the village hall

5.1. It was **RESOLVED** to house a filing cabinet in the storage room. Mrs. Lesley Harding agreed to co-ordinate this.

6. To consider reinstalling the stage curtains

6.1. Further investigations into what system would be best to hang the curtains are to be made.

7. To receive a report regarding the storeroom floor

7.1. Work on the storeroom floor is not planned to begin before Spring 2019.

8. To receive a report regarding the coffee morning banners

8.1. It was **RESOLVED** that Cllr. Rawson would purchase banners.

9. To receive a report regarding progress with the new AV system

- 9.1.** Work on the installation of a new AV system has temporarily been delayed until an assessment can be carried out to establish the most appropriate system. This is being overseen by Cllr. Fowke and Mrs. Lesley Harding.

10. To receive a report on the progress with the GSM heating system

- 10.1.** There was no progress to report.

11. To discuss exterior cleaning of the village hall

- 11.1.** Cleaning of the exterior of the village hall will be undertaken after the start of Spring 2019. It is yet to be agreed who will complete this work, although a potential volunteer was mentioned.

12. To receive a report on progress with the kitchen improvements

- 12.1.** The improvements to the kitchen have temporarily been delayed and will be reviewed in early 2019.

13. To discuss the fencing of the adjoining field to the hall

- 13.1.** Sheep have been escaping the adjoining field and getting on to the public highway. The Clerk was asked to contact the land agent to discuss the matter.

14. Finance

14.1. To receive a report concerning the annual Charity Commission submission

- 14.1.1.** The annual Charity Commission submission has been completed.

14.2. To consider adopting online banking arrangements

- 14.2.1.** It was **RESOLVED** to adopt online banking arrangements.

14.3. To consider changing bank signatories

- 14.3.1.** It was **RESOLVED** to add the new Treasurer to the bank signatories.

14.4. To receive a report of and consider payments made via direct debit.

- 14.4.1.** The following direct debit payments were reported, and it was **RESOLVED** to approve these payments:

- OPUS Energy - £32.95
- OPUS Energy - £70.12
- WaterPlus - £29.69

14.5. To receive a report of the village hall finances

- 14.5.1.** The Clerk gave a report of the last bank statements and income from the last two film nights.

14.6. To consider the 2019/20 budget

- 14.6.1.** It was **RESOLVED** to revise the budget to include the £1,000 donated by the Pauntley Real Ale Festival Committee and accept the budget once this had been added. (The approved budget is attached as an appendix to these minutes).

14.7. To consider the following for payment:

14.7.1. Outgoing Treasurer's expenses - £74.57

- 14.7.1.1.** It was **RESOLVED** to pay the Outgoing Treasurer's expenses.

14.7.2. R N Moore Ltd (Pat Testing) - £60.00

- 14.7.2.1.** It was **RESOLVED** to pay R N Moore Ltd

14.7.3. Filmbank Distribution Ltd for 'Darkest Hour' film rights - £99.60

- 14.7.3.1.** It was **RESOLVED** to pay to Filmbank Distribution Ltd.

14.7.4. Filmbank Distribution Ltd for for 'The Guernsey Literary and Potato Peel Society' film rights - £99.60

- 14.7.4.1.** It was **RESOLVED** to pay a revised figure of £99.76 to Filmbank Distribution Ltd.

14.7.5. Dean Magna Advisory - £72.00

- 14.7.5.1.** It was **RESOLVED** to pay Dean Magna Advisory.

15. To receive a report on past bookings and events

- 15.1.** A written report was presented.

16. To receive a report on future bookings and events

- 16.1.** A written report was presented by the Clerk. Mrs. Lesley Harding gave a verbal report.

17. To consider items in the village hall diary

- 17.1.** It was reported that PAT Testing and Fire Safety Appliance testing had been undertaken in the village hall.

18. To consider the dates of the next meetings of Pauntley Parish Council as sole trustee of Pauntley Village Hall

- 18.1.** The next planned meeting will be at 7.00pm in Pauntley Village Hall on:

- Tuesday 5th February 2019

Signed.....

Date.....