

PAUNTLEY PARISH COUNCIL

Minutes of a meeting of Pauntley Parish Council held in Pauntley Village Hall on Tuesday 18 September 2018 at 7.45 pm.

Present: Councillor N Fowke, Chairman; Councillors Mrs C Philipps, Mrs A Rawson, Mrs L Morris, Mr M Elton, Mr P Chapman

In attendance: The Clerk, Mrs L Harding

Three members of the public were present.

A member of the public expressed concern about the noise levels of a recent party at the village hall. It was confirmed that all hirers were made aware of the requirements to minimise disturbance to neighbours and adhere to the terms of the premises licence. The booking clerk will be asked to emphasise this to future hirers.

1. TO RECEIVE APOLOGIES AND ACCEPTABLE REASONS FOR ABSENCE

Apologies for absence had been received from Councillor Trevail.

2. TO RECEIVE ANY DECLARATION OF PERSONAL OR PREJUDICIAL INTEREST IN ITEMS ON THE AGENDA

Councillor Fowke declared a personal interest in the items regarding the boreholes at Ketford.

3. TO CONFIRM THE MINUTES OF THE MEETING OF PAUNTLEY PARISH COUNCIL HELD ON 2 JULY 2018

The minutes of the meeting held on 2 July 2018 were approved.

4. TO DEAL WITH ANY ACTIONS ARISING FROM THE MINUTES OF THE ABOVE MEETING

The Chairman will obtain a new light for the defibrillator cabinet in the telephone kiosk at Pool Hill. NF

Councillor Morris has still to contact the owner of Hollins Court Farm regarding the hedges. LM

5. FINANCE

- a) A financial report was received from the Clerk. The balance at the bank at 31 August was £5,896.36. Payments to date are within budget, with the exception of the insurance premium which was £33.20 over budget.
- b) It was resolved to make payment of expenses for the Clerk of £15.10.
- c) It was resolved to approve the payment of a Microsoft package for the laptop at £32.39.
- d) Gloucestershire Highways had replied regarding the request for an additional grit bin in Brand Green, which would be approximately £150.00. The Clerk will check whether they will fill this bin before a decision is made. LH
- e) It was resolved to make payment to Pauntley Village Hall of £10.00 for hall hire for interviews for the position of Clerk.
- f) The first draft budget for 2019-2020 was discussed and councillors will consider any items of expenditure to be included in this, for agreement at the next

meeting. Final estimates of costs for elections in May 2019 are awaited from the District Council. ALL

g) It was resolved to pay the Clerk's salary of £607.17.

6. TO RECEIVE AN UPDATE FROM THE CHAIRMAN ON THE RECENT INTERVIEWS FOR THE POSITION OF CLERK

The Chairman reported that the position had been offered to Christian Horton and that he had verbally accepted. A start date is to be agreed, probably 1 November. The present clerk will be available to assist with the handover as required. LH

7. PLANNING

a) To report on previous planning applications:

Walnut Farm Buildings, Brand Green. Erection of a replacement dwelling and detached garage with associated works. (Revision of application 0032/16/FUL). Consent granted.

b) To report on new applications:

The Orchards, Pool Hill. Construction of an agricultural access road (retrospective). Pending consideration

8. TO NOTE VOLUNTEERS TO CHECK THE DEFIBRILLATORS IN POOL HILL AND BRAND GREEN, AND TO LOOK AFTER THE PHONE BOX IN BRAND GREEN

Mike Grier has volunteered to check the defibrillator in Pool Hill and Annie and Paul Grey have volunteered for the one on the village hall. The Chairman will contact them. Annie and Paul have also volunteered to maintain the telephone kiosk and library in Brand Green. NF

It was noted that the postbox in Brand Green has been stolen.

9. TO RECEIVE AN UPDATE ON THE INSTALLATION OF NEW SIGNS FOR THE PARISH OF PAUNTLEY

The new signs have been agreed to read The Parish of Pauntley, and will be installed in the next few weeks.

10. TO CONSIDER AND RESOLVE ON REVISED STANDING ORDERS AS PROVIDED BY GAPTC

There were some small amendments to the model standing orders, mainly relating to GDPR, and the revised Standing Orders for Pauntley were approved.

11. TO CONSIDER THE GDPR TOOLKIT PROVIDED BY GAPTC AND TO RESOLVE ON ANY ACTIONS TO BE TAKEN, INCLUDING REGISTERING WITH THE INFORMATION COMMISSIONER'S OFFICE AT A FEE OF APPROXIMATELY £40.00, AND RESOLVING ON A DRAFT PRIVACY POLICY AND SUBJECT ACCESS POLICY

The Clerk reported that the toolkit provided was very lengthy and difficult to follow, and many of the requirements appeared to have little relevance to a small rural parish. It was resolved to register with the ICO if this proved to be a requirement. It was resolved to approve the draft Privacy Policy and Subject LH

12. TO CONSIDER THE ADVANCE PLANS RELATING TO THE PROPOSED BOREHOLES AT KETFORD

Advance plans had been sent by Severn Trent relating to this proposal, a planning application having now been submitted. Although the security fencing had been lowered in height, there were now two CCTV cameras placed in very prominent positions in front of the properties opposite to the borehole adjoining the lane. It was felt that these were inappropriate in this location and potentially invasive, and the Clerk will respond accordingly.

LH

13. TO RECEIVE NOTIFICATION FROM THE FOREST OF DEAN DISTRICT COUNCIL OF THE ESTABLISHMENT OF PUBLICA

The new body named Publica was noted, relating to the sharing of services with other councils.

14. TO AGREE THE DATE FOR THE NEXT MEETING OF PAUNTLEY PARISH COUNCIL

The next meeting of Pauntley Parish Council will be held on Monday 26 November at 7.45 in Pauntley Village Hall.

15. TO CONSIDER ANY OTHER URGENT RELEVANT BUSINESS

There was no other urgent relevant business.

Signed.....

Date.....