

PAUNTLEY PARISH COUNCIL

Minutes of the Parish Council Meeting 26th November 2018

In attendance:

Parish Councillors: Cllr. Fowke, Cllr. Philipps, Cllr. Rawson, Cllr. Chapman, Cllr. Elton

Clerk: Christian Horton

There were six members of the public present.

1. To receive apologies for absence

1.1. There were none.

2. To receive declarations of interest & written requests for dispensation

2.1. There were none.

A resolution was passed to move item 12 on the agenda forward to be discussed at this stage in the meeting

12. Public Open Forum

12.1 Representatives from the PCC informed the Council that changes proposed by the diocese could potentially see a significant reduction in services. They requested that councillors either attend planned meetings where this was to be discussed and/or share details of the meeting with the parish.

12.2A representative from Cheltenham Motor Club informed the Council that there was a motor rally planned for 7th September 2019, which would result in some temporary road closures. The representative stated that he would be liaising directly with properties that would be directly affected.

3. To consider the minutes of the last meeting

3.1. It was **RESOLVED** to defer the signing of the minutes until the next meeting.

4. Planning

4.1. To consider the following planning applications:

4.1.1. P1758/18/FUL - Orchard Grove, Brand Green, Redmarley, Gloucestershire.

4.1.1.1. It was **RESOLVED** that the council had no objection to this application.

4.1.2. P1700/18/LBC - Cherry Tree Cottage, Pool Hill Road, Newent, Gloucestershire.

4.1.2.1. It was **RESOLVED** that the council had no objection to this application.

4.1.3. P1691/18/LBC - Callow Hill Farmhouse, Brand Green, Redmarley Gloucestershire.

4.1.3.1. It was **RESOLVED** that the council had no objection to this application.

4.2. To receive a report of planning decisions notified by the Forest of Dean District Council

4.2.1. There were none.

4.3. To discuss the planned Ketford borehole works

4.3.1. Cllr. Fowke reported that he had been liaising with the Forest of Dean District Council.

5. To review the council's online communications and consider a new website

5.1. It was **RESOLVED** that the Council would purchase a new website, up to the value of £500, in order to disseminate information, comply with its statutory duties and promote the Parish.

6. Finance

6.1. To consider adopting online banking arrangements

6.1.1. It was **RESOLVED** to adopt internet banking arrangements.

6.2. To consider changing bank signatories

6.2.1. It was **RESOLVED** to add the new Clerk as a bank signatory.

6.3. To receive and consider a report of the Council's bank reconciliations

6.3.1. Following a check by Cllr. Philipps it was **RESOLVED** that the financial regulations of the council were being adhered to.

6.4. To receive and consider a report of the Council's cashbook

6.4.1. Following a check by Cllr. Philipps it was **RESOLVED** that the financial regulations of the council were being adhered to.

6.5. To consider the 2019/20 budget

6.5.1. It was **RESOLVED** to adopt the draft 2019/20 budget. (Attached to these minutes as an appendix)

6.6. To consider setting the precept for 2019/20

6.6.1. It was **RESOLVED** to increase the precept by 4.9% after considering (i) the need to replace the defibrillator batteries (ii) the cost of the 2019 elections (iii) inflation (iv) the forecasted longer-term expenditure for property maintenance.

6.7. To consider the following for payment:

6.7.1. Clerk's expenses - £85.87

6.7.1.1. It was **RESOLVED** to pay the Clerk's expenses.

6.7.2. Outgoing Clerk's salary and expenses - £249.37

6.7.2.1. It was **RESOLVED** to pay the Outgoing Clerk's salary and expenses. It was noted that £32.99 of this amount was for the Perspex Tommy purchased as a donation under S.137 Local Government Act 1972 for the PPC's WWI War Memorial Commemoration.

6.7.3. Michael Bradley (cost of light for defibrillator kiosk) - £17.40

6.7.3.1. This was unable to be dealt with as the Clerk did not have supporting paperwork.

7. To receive a report regarding the council's compliance with GDPR

7.1. The Clerk reported that the council is registered with the ICO and that Privacy Notices and a Subject Access Request Policy & Procedure had been added to the website.

8. To receive a report regarding overgrown hedges near Hollins Court Farm

8.1. Councillors discussed their concerns of overgrown hedges at this site and others throughout the parish due to their encroachment onto the highway and how this impacted visibility. The Clerk will ask the County Councillor to attend the next meeting so that this issue can be discussed further as reports to Gloucestershire Highways do not appear to have been acted upon.

9. To consider the purchase of a new grit bin

9.1. It was **RESOLVED** that Cllr. Chapman would purchase a new grit bin.

10. To receive a report about the defibrillators

10.1. It was reported that there are two new volunteers managing the maintenance of the defibrillators.

10.2. It was reported that the batteries would need replacing in the next financial year.

11. To receive reports from councillors on any other matters

11.1. The Chairman expressed the gratitude of the council to Lesley Harding for her long service to the Parish in her role as Clerk to Pauntley Parish Council.

N.B. It was resolved that item 12 on the agenda be moved to under item 2.

13. To consider the date of the next Parish Council Meeting

13.1 The next planned Parish Council Meeting will at 7.45pm in Pauntley Village Hall on:

- Tuesday 5th February 2019

Signed..... Date.....