

## PAUNTLEY VILLAGE HALL COMMITTEE

## Actions

### Notes of a meeting held on Monday 8 July 2013 at Pauntley Village Hall

**Present: Brenda Bainbridge (Chair)**  
**Lesley Harding (Treasurer)**  
**Maurice Elton**  
**Chris Philipps**

**Rodney Gosling**  
**Anne Rawson**  
**Beryl Elton**  
**John Stallard**

Before the meeting began, Brenda informed all present of the sad news of District Councillor Peter Ede's death. His support for all parish events and matters was much appreciated and he will be greatly missed.

#### 1. To receive apologies for absence

Apologies for absence were received from Clare Shepherd, John Mullinger and Nick Fowke.

#### 2. To receive a report from the Real Ale Committee

The Committee thanked everyone on the village hall committee for their help at the event and reported that they received good feedback from people about the venue for the festival. They have made significant investments in their own kit now but have still raised enough money to make a donation to the village hall, and presented a cheque for £1200. They felt it was up to the committee to decide the best use for this but suggested that some improvements need to be made to the shed as the garden furniture took a long time to clean before the event. Rodney Gosling thanked them for all their hard work and offered to refelt the shed roof at cost. The Real Ale Committee particularly thanked Maurice and Gerald Elton for keeping the grounds in such good order and John Stallard for levelling the car parking area for the event.

RG

#### 3. To approve the minutes of the Annual General Meeting held on Monday 14 May 2013

The minutes were approved.

#### 4. To deal with any matters arising from the minutes

The paving slabs are still to be laid round the village hall.

JM/JS

Brenda has had a response from ThermEco regarding her letter about the damp patch on the wall in the gents. They suggest putting a strip on the outside to prevent this and will do it when they are next in the area.

The insurers had responded regarding parking for the Real Ale Festival at Anne's house and this would not be covered under the hall's policy. In the event, parking here was not required but Anne queried whether Paul Chapman's insurance covered him for parking on his land. Lesley will follow this up.

LH

NF

A plan of the hall is awaited for the Fire Safety Policy

RG

Rodney has obtained prices for fluorescent lights. It was agreed that the lights with

<p>covers should be obtained at a price of £35.87 each plus installation.</p> <p><b>5. To receive a financial report from the Treasurer</b></p> <p>Lesley reported that the balance at the bank at 30 June was £826.85. £45.34 has since been received in Wayleave payment and £30 in hall hire charges. Only £200 of this money is now earmarked for refurbishment. The remainder at £827.80 is held by the Parish Council. The accounts for 2012-2013 have now been audited.</p> <p><b>6. To approve the payment of expenses of £15.14 to the Treasurer</b></p> <p>The above expenses were approved.</p> <p><b>7. To approve the payment of expenses of £46.19 to the Chairman</b></p> <p>The above expenses were approved.</p> <p><b>8. To approve payment of £40.00 to Townsend Electrical for wiring and testing the water heater in the gents (as per estimate)</b></p> <p>This payment was approved.</p> <p><b>9. To consider and approve the renewal of the insurance with Ansvar (fixed term agreement till 2015) at an annual premium of £499.66</b></p> <p>Renewal of the insurance with Ansvar was approved. When the long-term agreement ends, options for a joint insurance with the Parish Council will be investigated.</p> <p><b>10. To receive a report from the sub-committee on the progress with the installation of patio doors</b></p> <p>Maurice reported that obtaining building regs would cost £120 plus VAT. Rodney had received advice that no planning permission would be required but that the work would be inspected once completed. Vic Arnold thinks that work on the foundation of the building would actually improve it rather than endanger it. Advice is that no ramp is required for disabled users. Maurice and Rodney propose that the next step is to remove an internal panel on the wall and see whether this project appears to be viable.</p> <p>Brenda asked about the step down that would be required as there are regulations that apply to this. Rodney felt that this would be for consideration in the future once these initial stages have been resolved.</p> <p><b>11. To review hall hire charges</b></p> <p>Hall hire charges for a number of village halls in the area were considered. Although Pauntley's rate were low it was generally agreed that no changes to the charges should be made at the present, particularly since bookings were looking healthy and competitive rates would help maintain this.</p> <p><b>12. To consider any actions required from the Maintenance Diary</b></p> <p>Actions were up to date at present. Rodney has free nosing for the step in the gents from Newent Carpets.</p>	<p>ME/RG</p> <p>RG</p>
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**13. To receive a report on recent events at the Village Hall**

Brenda reported that the hall had been well-used over the last few months. Maurice and Gerald were thanked for keeping the grounds tidy.

**14. To discuss future bookings and events at the hall**

Bookings for the next few months include a wedding reception and a christening party. Yoga has now finished until the autumn term. A free party and barbecue was discussed, to celebrate the royal baby and Saturday 17 August was proposed. Anne will be holding the skittles match with Upleadon during October, on a date to be agreed.

**15. To consider any other business**

Chris asked whether campers at the Real Ale Festival could in future be requested to pitch their tents on the far side of the area, away from houses.

Chris had held a recent event at the hall and felt that the stage curtains had spoiled the appearance of the hall. The quote to replace them was £1250 and it was suggested that a further quote could be obtained.

Chris proposed thanks to Maurice for all his work in the grounds and suggested that he should be paid an hourly rate for this maintenance work. Maurice will consider this suggestion.

**16. To agree the date of the next meeting**

This will take place on Monday 9 September 2013 at 7.00 p.m.

CP

**Approved..... Date.....**